

In the 2019 AGM, two Council members were elected who were not resident in Gaborone. Earlier in 2020, Council co-opted a further member who is not resident in Gaborone. In order to open up attendance to all paid-up members, Council has adopted the following new regulations which will need to be validated at the 2020 AGM:

BIDP Regulations for opening of AGM to remote members as well as members physically present at primary venue

Regulations now adopted by Council:

SECTION III

3.1 ANNUAL GENERAL MEETING

- a) The Annual General Meeting of the Institute shall be held within 3 months of the end of the financial year on such date and at such place primary venue as the Council shall appoint.
- b) The Annual General Meeting shall be convened by notices addressed by the Secretary to all Members not less than twenty-one clear days prior to the date thereof; such notice shall include an Agenda for the Meeting, and a copy of the Annual Accounts.
- c) The quorum for an Annual General Meeting shall be ten paid up members including at least four Members of the Council. Both members at the primary venue and validated remote members using communication software approved by Council will count toward the quorum.
- d) The business of the Annual General Meeting shall be:
 - (i) to receive, deliberate upon and if thought fit accept the Report of the Council and the Annual Accounts;
 - (ii) to elect the Officers and Members of the Council;
 - (iii) to deliberate and vote upon such motion as the Council shall have included or been asked to include in the Agenda sent out with the convening notice.
- e) Any Member wishing to put down a motion for discussion at the Annual General Meeting shall submit it in writing to the Secretary before the 1st July preceding the Annual General Meeting; provided, however, that nothing in the clause shall prevent a Member present at an Annual General Meeting from proposing during the course of the Meeting an amendment to any motion included in the Agenda.
- f) Voting at the Annual General Meeting shall be by show of hands including facility provided by communications software approved by Council of paid up Members eligible to vote or by ballot including facility using communication software approved by Council if so demanded by the person presiding or not less than five Members present and voting. In case of equality of votes, the person presiding shall have a casting vote.

3.2 PAID-UP members

(a) This category is to include members ove age 69 who are no longer required to pay subscriptions

Draft 2 by D Young, 5oc20