



# BIDP NEWSLETTER

April 2006

## Council news

A successful Champagne breakfast was held in April. The painting made at the function for BIDP by 'Lorenzo' Hutchings was donated by BIDP to Mr W Farley. A presentation will be arranged when the paint has dried.

Council is setting up a seminar on contracts to take place this year.

Council has established an ad-hoc contract review committee. We also have ongoing participation in the Department of Energy energy-efficient buildings project.

A number of initiatives to connect BIDP to other related organisations have been started.

## Health and safety training

BIDP

Dear Sir

We have received the attached information from Pro-Tec in UK who are conducting a Health and Safety Training Session in Gaborone from 16-19 May 2006 (4 days) and have already circulated the information within the RICS Botswana Group members, as an opportunity for a CPD activity.

You may contact Maria Morapedi direct if you require further information.

Regards

Vijitha Paranagama

*The page received is attached*

# Competition

Dear Colleague,

Just a quick note to let you know that the latest edition of the BSHF quarterly newsletter is available and has been attached to this message in pdf format.

Best wishes  
J Hodgson

*Page 1 is attached; the rest of the document is available on request from the secretary, BIDP*

## Call for papers

Dear Friends,

Greetings from Dhaka.

Please find attached the 'First Call for Paper' for the CAA Conference to be held in Dhaka during November this year. We shall appreciate if you make appropriate arrangements to disseminate this among your members. We shall additionally appreciate if you can please encourage your members in both practice and education and as well as students to participate in the events.

Thank you,

Mahbubur Rahman

General Secretary, Institute of Architects Bangladesh

*Page 1 is attached; the rest of the document is available on request from the secretary, BIDP*

### **Further notes on the above:**

*To CAA Member Institutes,*

*For the Attention of the President or Chairperson*

*Dear Sirs,*

*As the Commonwealth's most high-profile and spectacular event, the Commonwealth Games, draw to a close in Melbourne once again we have been treated to an exciting festival of sport, it is appropriate that I should be able to write to you with information on CAA's most significant event - the General Assembly and Conference. The broad spread of countries with medal success is amazing ( in spite of huge home support the Australians have left some for others!) and I hope that you have enjoyed the thrill of seeing your local heroes on the podium.*

*Society, Architects and Emerging Issues (see P0896000d.doc attached)*

*Building on the process of the 2003 GA with a bid document setting out the requirements for the event, the programme has been developed in collaboration between CAA Council and our hosts the Institute of Architects Bangladesh (IAB) whose conference committee will follow up shortly with full details and registration fees. The topics selected, for what is intended to be a discursive conference, are generated from Commonwealth concerns and CAA programmes;*

*Society and Architects  
Urbanisation and Cities  
Sustainability and (Appropriate) Technology  
Disasters and Emergency Architecture  
Emerging Need and Education*

*The output will be a Declaration summarising key issues for action that emerge from the proceedings for presentation at the next Commonwealth Heads of Government Meeting in 2007. The Declaration will also inform the future programmes of CAA to be considered at the 18th General Assembly that follows the conference.*

*In addition to invited keynote and local speakers there is a 'call for papers' to broaden input to the conference. A Student Forum will take place prior to the main event and we would be grateful if you could publicise it with your local student body*

*The programme also provides for parallel sessions to accommodate a new CAA initiative the CAA Business Forum.*

*CAA Business Forum (see P1026001.doc attached)*

*The aim of this programme is to provide a structure that will support and facilitate qualifying practices from CAA Member Institute practices to establish working alliances to enable them to compete successfully for internationally funded local projects. In this way they can offer comprehensive architectural services that local firms may otherwise be unable to provide on a comparative and competitive basis. The Forum will comprise both an ongoing register of practices and meetings*

*The inaugural meeting of the Forum will be held in Bangladesh.*

*An outline proposal document for the programme is attached. From this you will see that member institutes are a necessary partners with CAA if their member practices are to participate and your approval of the programme is required at the latest by the end of May.*

*The programme leader is John Sinclair (New Zealand) CAA Regional Vice President for Oceania and he will be developing the details over the next few weeks. We would grateful if you would look at the proposal and let us have your comments and, if possible, an indication of your support for the initiative or otherwise by 21 April 2006. Please respond to [p2p@comarchitect.org](mailto:p2p@comarchitect.org)*

*Yours sincerely,  
Tony Godwin  
EXECUTIVE DIRECTOR*

# Construction contracts and associated risk in the construction industry

James Okumbe, MSc Construction Management, MBIDP

From a general survey conducted through observations and interviews, it is clear that there are cost overruns to almost all construction contracts. The law provides common remedies for breaches of contracts while money damages remain common in construction contracts.

In Botswana's construction sector, the government (client) normally hires professional services from consultants such as architects, engineers, and quantity surveyors. These professionals prepare contract documentation, adjudication of tender processes and are commonly involved in post contract activities.

A contract refers to as a promise, which the law will enforce. It is also based on agreement, which arises from an offer and acceptance. One person makes an offer; another person accepts that offer. A contract is, therefore, an agreement that binds the parties to it. A contract could also be defined as an agreement that gives rise to obligations that are enforced or recognized by law. Contracts could be analysed as fixed, incentive, cost types, re-measurements and lump sum contracts. There should be no amendment or modification made to the contract without the express agreement of all the parties.

Transferring risks blindly from the employer to contractors in Botswana has not necessarily ensured that the works have been done on time or at the agreed price. Instead, this has, at best, caused more claims and disputes and, at worst, bankrupted some contractors, thereby requiring the employer to re-bid the job and, almost inevitably, paying a higher price to get the work done.

Consultants should therefore understand the principle of balanced risk sharing between the employer and contractors. Vague contracts should be avoided in order to reduce financial risks. Research has found that about 62% of government projects worldwide have recorded cost overruns due to inadequate preparation of contract documents.

For many projects, owners shift at least part of the risk of late completion to contractors. The most common form of risk shifting is the inclusion of a liquidated damages provision in the contract agreement.

The analysis of cost liabilities or impacts of risks and the contract language are the basis of risk evaluation and management. Risks cannot be eliminated through contracts but the strategy chosen for dealing with the risk can influence how they are managed and dictate how they are allocated.

Even though stakeholders in Botswana construction sector are aware of different types/forms of building contracts they acknowledge the fact that wrong choice of contracts have contributed to project failures in the industry. It has been found out that contractors and clients are the only two institutions who suffer losses due to wrong choice of contracts. Poor tendering procedures have led to construction cost overruns. Raising the levels of contract awareness minimizes the cost of construction.

Construction contractual risks should be identified, classified, analysed, and mitigated in time to reduce project costs. Contractual risks in projects increases construction costs hence lowering project quality and prolongs period of delivery. Competent project managers must be appointed to lower disputes thereby keeping construction at a minimal cost. Higher contractual awareness and risk-management practices minimize construction costs.

Based on observations and research conducted, Botswana construction industry uses experienced project managers to handle contract risks. These include consultants such as architects, quantity surveyors and engineers. The majority of this group may not necessarily have formal risk management training. It has also been misconstrued that all consultants are professionals.

Article by: James Okumbe



**From the web site:**

## **BIDP Publications**

Updated 6ap06

### **Current list of publications:**

	Standard document	Electronic document to one site to produce reference prints only under a four-year licence:
Minor works form of contract	P17.50	P50.00
Without quantities form of contract	P75.00	P75.00
With quantities form of contract	P75.00	P75.00
Form of nominated subcontract	P45.00	P50.00
Electronic forms version 0.0.1 under a four year licence	P60.00	
Logo for site notice board	P25.00	
Certificate for payment pads	P70.00/pad	
Architect instruction pads	P70.00/pad	
Architect's appointment	P45.00	
Consultant's appointment	P17.50	
BIDP regulations for the promotion and conduct of architectural competitions	P17.50	P50.00
BIDP <u>Architectural competitions</u> advisory note	Free	
Site notice board layouts draft	Free	

The above are available from the BIDP shop c/o BWR Quantity Surveyors, Unit 3, plot 157, Gaborone International Commerce Park, Kgale View, Gaborone; Phone 318 1581, fax 318 2377.

Newsletter compiled by David Young

Newsletter © Botswana Institute of Development Professions 2006

BIDP Box 827, Gaborone; Phone 7181 6811; email [bidp@mega.bw](mailto:bidp@mega.bw); Web site [www.bidp.bw](http://www.bidp.bw).

Opinions expressed in articles in this newsletter are those of the author; they may not reflect the opinion of BIDP.

**STRESS MANAGEMENT BY FACILITATORS FROM CANADA****From:** [Mariamorapedi@aol.com](mailto:Mariamorapedi@aol.com)**To:** [bidp@mega.bw](mailto:bidp@mega.bw)**Date:** 17/04/2006 23:43

Good Day

Please find an over view of Stress Management Course to be delivered by one of our affiliates, an institution rated one of the world's top ten best ranking Business Institutions. But You need to attend to find out for yourself. It is a worthwhile investment for any organisation that wants to get the best out of its staff.

The one day course will be run in on 28 and 29 June 2006. The course fees is £250.00 per candidate plus 17.5% VAT. Please complete the booking form and send back to reserve your space. Places will be allocated on first come first served basis. See terms and conditions below.

I look forward to receiving your booking form.

**TERMS AND CONDITIONS FOR BOOKING.**

- Payments should be 30 days prior to the event, all applicants will receive a confirmation letter.
- Places on each course are limited and will be allocated on a first come first served basis.
- A full days course includes course notes, lunch and refreshments.
- A discount is offered for multiple bookings, management reserves the right to make offers based on each course on offer.
- Substitute delegates may attend at no extra cost. Refunds in respect of cancellations can be made if cancelled at least 14 days before the event and will be subject to a 40% administration charge.
- The organisers reserves the right to alter the venue, the programme and the speaker at anytime, and without notice cancel an event in case of insufficient numbers, in which case all fees will be refunded in full.

Maria Morapedi

PRO-TEC CSD LTD

Training and Event Organiser

Tel/Fax 0044 870 919 2755

0044 1902 725662

Cel 0044 7709322783

E-mail; [info@proteccsd.com](mailto:info@proteccsd.com)

[mariamorapedi@proteccsd.com](mailto:mariamorapedi@proteccsd.com)

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# BSHF NEWS

April 2006

## IN THIS ISSUE

- World Habitat Award Competition 2006
- 30 Years of BSHF
- Sustainable Housing in the East Midlands
- Latest Publications
- International Internship with BSHF

Welcome to the second BSHF news bulletin of 2006. This is circulated to our network of friends and professionals interested in innovative housing issues.

Its aim is to disseminate information on the many excellent housing solutions identified through the World Habitat Awards and keep people up to date with our activities.



Diane Diacon  
Director

[www.bshf.org](http://www.bshf.org)

## Call for Entries to the World Habitat Award 2006 Competition

The World Habitat Awards were initiated in 1985 by the Building and Social Housing Foundation as part of its contribution to the United Nations International Year of Shelter for the Homeless.

Currently in its twenty-first year, BSHF is now calling for possible entries to the World Habitat Awards 2006 competition.

A panel of international judges assess the projects and the Awards are presented each year on World Habitat Day.

The competition is open to all individuals and organisations, including central and local governments, NGOs, community-based groups, research organisations and the private sector. The awards are presented each year at the United Nations global celebration of World Habitat Day.

Projects are sought that:

- ❖ Demonstrate practical, innovative and sustainable solutions to current housing needs.
- ❖ Can be transferred or adapted for use as appropriate.

Two awards are given annually to projects that provide practical and innovative solutions to current housing needs and

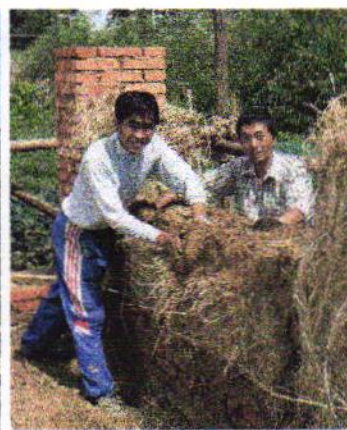
problems, one from the global South and one from the North. Each receive international recognition for their work, as well as prize money of £10,000 plus an individually designed silver trophy. The costs of attending the Award ceremony will also be met for one representative of both of the winning projects.

**ENTRY IS SIMPLE.** Only a concise summary of the project is required at Stage I of the competition and only those projects selected for the Stage II will be asked to prepare a more detailed submission. Stage II Submissions are considered by a panel of international judges, including the Executive Director, UN-Habitat and the Rector of the United Nations University.

Awards are presented each year at the Global Celebration of World Habitat Day giving a further opportunity for international recognition and promotion of the winning projects.

Full details for entry, including an online application form can be found in the World Habitat Award section of the BSHF website at [www.bshf.org](http://www.bshf.org).

Alternatively you can submit your entry by post to the contact address shown on page 4.



The above images feature the winners of the World Habitat Award 2005 competition. The Solar Housing Renovation Project in Gärdsten, Sweden (*left*) and the Straw-bale Energy Efficient Housing Project in the People's Republic of China (*right*). Both projects will receive further recognition from the international study visit BSHF is organising later this year (further details of both visits will be available in future issues of our news bulletin).



by the Architect under the preceding sub-clause upon completion or abandonment as the case may be of any such works, the provisions of sub-clause (2) (except sub-paragraph (vi) of paragraph (b)) of clause 26 of these Conditions shall apply, and the Contractor shall also be paid by the Employer the value of any work executed pursuant to instructions given under sub-clause (2) of this clause, the value being ascertained in accordance with clause 11 (4) of these Conditions as if such work were a variation required by the Architect.

- 33 (1) In the event of the Works or any part thereof or any unfixed materials or goods intended for, delivered to and placed on or adjacent to the Works sustaining war damage then notwithstanding anything expressed or implied elsewhere in this Contract:

War  
damage.

- (a) The occurrence of such war damage shall be disregarded in computing any amounts payable to the Contractor under or by virtue of this Contract.
- (b) The Architect may issue instructions requiring the Contractor to remove and/or dispose of any debris and/or damaged work and/or to execute such protective work as shall be specified.
- (c) The Contractor shall reinstate or make good such war damage and shall proceed with the carrying out and completion of the Works, and the Architect shall grant to the Contractor a fair and reasonable extension of time for completion of the Works.
- (d) The removal and disposal of debris or damaged work, the execution of protective works and the reinstatement and making good of such war damage shall be deemed to be a variation required by the Architect.

(2) If at any time after the occurrence of war damage as aforesaid either party serves notice of determination under clause 32 of these Conditions, the expression 'protective work' as used in the said clause shall in such case be deemed to include any matters in respect of which the Architect can issue instructions under paragraph (b) of sub-clause (1) of this condition and any instructions issued under the said paragraph prior to the date on which notice of determination is given or received by the Employer and which shall not then have been completely complied with shall be deemed to have been given under clause 32 (2) of these Conditions.

(3) The Employer shall be entitled to any compensation which may at any time become payable out of monies provided by the Government of the Republic in respect of war damage sustained by the Works or any part thereof or any unfixed materials or goods intended for the Works which shall at any time have become the property of the Employer.

- 34 (1) All fossils, antiquities and other objects of interest or value which may be found on the site or in excavating the same during the progress of the work shall become the property of the Employer. The Contractor shall carefully make out and preserve all such objects and shall immediately or as soon as conveniently may be after the discovery of such articles deliver the same into the possession of the Architect or of the clerk of works uncleaned and as excavated.

Antiquities.

(2) If in the opinion of the Architect compliance with the provisions of the preceding sub-clause has involved the Contractor in direct loss and/or expense for which he would not be reimbursed by a payment made under any other provision in this Contract then the Architect shall either himself ascertain or shall instruct the Quantity Surveyor to ascertain the amount of such loss and/or expense. Any amount from time to time so ascertained shall be added to the Contract Sum, and if an Interim Certificate is issued after the date of ascertainment any such amount shall be added to the amount which would otherwise be stated as due in such Certificate.

- 35 (1) Provided always that in case any dispute or difference shall arise between the Employer or the Architect on his behalf and the Contractor, either during the progress or after the completion or abandonment of the Works, as to the construction of this Contract or as to any matter or thing of whatsoever nature arising thereunder or in connection therewith (including any matter or thing left by this Contract to the discretion of the Architect or

Arbitration.

Shapen D.1

xilbtop/pubs/licences/cspaggv.pdf

To PU, RS-00 Eform copy,

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(CASH) 02

# Cellphone WAREHOUSE

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Gaborone  
Tel: 319 1516  
Fax: 319 1518  
e-mail: cpwarehouse@nipa.co.bw

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DATE & TIME		DOCUMENT NR.	ACCOUNT NR.	ORDER NR.		
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Code	Description	Qty	Price	Total
43624	NOKIA 1600 LIGHT SILVER	1	644.66	599.00
50054	NOKIA 1100 BLUE	1	362.73	399.00

599-  
399-

Orange Simcard

20.00

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### **BIDP CELLPHONE**

Cell Number: 7181 6811  
SIM Number: 990460417753  
PIN Number: 2437 (BIDP)  
PIN 2 Number: 3064  
PUK Number: 74900128



(Accept 2)

Att: Ms Ellen

RE: NAME OF COMPANIES WHO BOUGHT CONSULTANT AGREEMENT FORMS IN  
THE LAST THREE MONTHS.

All used

AUGUST 2005 - OCTOBER 2005

Space - Art Investments 1no. ✓

MenFred Wetter Architects 1no. ✓

MmileMhutsiwa & Associates 1no. ✓

Jamal Trading Company 1no. ✓

Turner & Townsend 3no. - with check used

Check BDF ✓ with bring

From BWR

## **PROSPECTS LIST FOR BIPD DIRECTORY**

1. Grunwald construction (Pty) Ltd – P/bag X020 Village, Gaborone
2. Electrical Installation – Box 1753 Gaborone – Mr. B. Mc Carron
3. Power – Tech (Pty) Ltd Box 401764, Gaborone
4. Air Shield Botswana P/Bag 00277 Gaborone
4. Pentad Botswana (Pty) Ltd P/Bag 00446 Gaborone- Anet Nagel
5. D.T Paving P/Bag BR 191, Gaborone – Mr. Garth Card
6. Tredinnick Botswana (Pty) Ltd P/Bag B033 Gaborone – Mr. Joe Lalonde
7. Contract Building Supplies Box 2276 Gaborone – Mr. A. Lloyd
8. Adima Hire P/Bag BR12 Gaborone – Mr. Warbuton
9. B.H Botswana Box 396 Gaborone – Gary Keevil
10. Refrigeration Engineering P.O. Box 1430, Gaborone – Mr. David Marsh
11. Office of the President P.O. Box
12. Botswana Housing Corporation P.O. Box 412 Gaborone
13. Botswana Building Society P. O. Box 40029 Gaborone
14. The Public Procurement and Disposals Board P/Bag 0058
15. CITF P/Bag BO 122 Gaborone
16. Steelbase, P.O. Box 1009 Gaborone – Mr. Dave Buchan
17. Pipes Plastics Botswana, P.O. Box 113 Gaborone – Mr. Francois Maurel
18. Wharic Construction, P.O. Box 696 Gaborone – Mr. Keith Whatley
19. Italtswana Construction, P.O. Box 495 Gaborone – Mr. Guido Grachetti
20. Premier Properties, P.O. Box 1553 Gaborone – Mr. Vandecasteele Luc
21. Burrow Binnie Botswana, P.O. Box 380 Gaborone – Mr. Arthur Siwawa
22. P.G. Timbers P.O. Box 185 Gaborone – Mr. Roy Davies
23. KMM Architects, Private Bag BR 38 Gaborone – Nielsen
24. Murray & Roberts, P.O. Box 657 Gaborone
25. Stewart Scott International, P.O. Box 1517 Gaborone
26. Peter Cotter Associates, P/Bag 00159 Gaborone – Mr. P.J. Cotter
27. Tswana Construction, P.O. Box 40321 Gaborone – Mr. Michael Wall
28. Turbo Agencies, P.O. Box 726 Gaborone – Mr. Keith Parry
29. BJ Builders, P.O. Box 686 Gaborone – Mr. Neil Withey
30. Kalcon (Pty) Ltd, P/Bag 00322 Gaborone – Mr. Mike Randall
31. Kwena Rocla, P/Bag BR 244 Gaborone – Mr. Juan Geldenhuys
32. Botswana Development Corporation, P/Bag 160 Gaborone
33. Scott Wilson Kirkpatrick, P.O. Box 933 Gaborone – Mr. Vyande Chisiza
34. AGB Botswana, P.O. Box 698 Gaborone
35. Plumb Africa, P.O. Box 657 Gaborone
36. Rand Air, P.O. Box 41565 Gaborone – Mr. Brian Hinze
37. Aluminium City P.O. Box 402772 Gaborone – Ajay Vashi
38. Pro-Merit P.O. Box 402736 Gaborone – Boykie Sebohi
39. Conad Consulting Engineers P.O. Box 917 Francistown – Mr. Kitambi
40. Etosha Technical Services P.O. Box 1184 Mogoditshane – L.D. Seanego
41. Sectaf Architects, P.O. Box 403619 Gaborone – Mr. S.M. Tafilla
42. Spacepriest Limited P.O. Box 80072 Gaborone – Geoffrey Pororo
43. Third Dimension, P.O. Box 201570 Gaborone – Mr. Koziba Palalani
44. Dilli Matenge Architects, P/Bag 00403 Gaborone – Mr. Nkaelang Matenge
45. B&M Architects, P.O. Box 402457 Gaborone – Mr. Roger Beeken
46. Turner & Townsend, P/Bag 00327 Gaborone – Mr. Roger H. Damp
47. Arctez (Pty) Ltd. P.O. Box 80046 Gaborone – Mr. Sergio Muchengwa



96. Soil Lab Botswana P/Bag 005 Mogoditshane
97. Wellfield Consulting P.O. Box 1502 Gaborone
98. Geo Science Consulting P.O. Box 20573 Gaborone – Joseph Monggae
- 99.
100. Soils Engineers Botswana P.O. Box 401969 Gaborone
101. Material Investigation Centre P/Bag 050 Mogoditshane
102. Etosha Technical Services P.O. Box 1184 Mogoditshane – Lone Daniel Seanego
103. Conad Consulting Engineers P.O. Box 917 Francistown – Mr. Kitambi
104. Dalgliesh Lindsay Group P.O. Box 928
105. FMA Architects, P.O. Box 201504 Gaborone
106. Abdulla Associates P.O. Box 628 Gaborone
107. University of Botswana P/Bag 0022 Gaborone
108. Group 9 Architects P.O. Box 2609 Gaborone – Saad Al-Jassar
109. William Lee Associates, P.O. Box 1190 Gaborone – William Lee  
Botswana Bureau of Standards P/Bag BO 48 Gaborone  
Systems & Services Engineers P.O. Box 403653 Gaborone – M.D. Motshwane
110. Pramod Patel Architects P.O. Box 40983 Gaborone – Pramod Patel
111. Babadi Consultants P.O. Box 20677 Gaborone
112. Cons Com Architects P.O. Box 451 Gaborone
113. Arup Botswana P.O. Box 1599 Gaborone
114. ADA Consulting Engineers P/Bag 0088 Gaborone
115. Knight Frank P.O. Box 655 Gaborone – David Burton
116. Pam Golding International P.O. Box 2408 Gaborone – Rita Keevil
117. Pabala Pty Ltd P.O. Box 2601 – Gaborone
118. C.B. Richard Ellis, P.O. Box 1136, Gaborone  
Botswana Power Corporation P.O. Box 48 Gaborone  
Botswana Power Corporation P.O. Box 48 Gaborone  
Botswana Telecommunications Corporation P.O. Box 700 Gaborone  
Department of Water Affairs P/Bag 0018
119. Kwena Brickforce, P.O. Box 1029 Gaborone
120. Liebenberg & Stander P/Bag 00234 Gaborone
121. Stocks Building Africa P.O. Box 402127 Gaborone
122. P3M Quantity Surveyors P/Bag BR 3 Gaborone – B. Mhutsiwa
123. L&M Project Management P/Bag BO 107 Gaborone – Gordon Baxter
124. G 4 Consulting Engineers P/Bag BR297 Gaborone
125. Mak Pty Ltd. P/Bag 00345 Gaborone – Mohammed Nagaty
126. Truckhire P.O. Box 916 Gaborone
127. Suncon (Pty) P.O. Box 2062 Gaborone – The Managing Director
128. Pinagare Architects P.O. Box 40492 Gaborone – The Directors  
Association of Citizen Development Consultants P.O. Box 403619 – Mr. Molake
129. Mokheledi & Associates P/Bag F348 Francistown – Mr. Mokheledi
130. Belgo Construction P.O. Box 402049 Gaborone
131. Dawson & Fraser P.O. Box 601352 Gaborone – Mr. Jon Major
132. Anderson & Anderson International P.O. Box 911 Gaborone
133. IC Project P/Bag XO24 Tlokweng, Gaborone
134. Sharps Construction P.O. Box 603 Gaborone – The Director
135. Buy 'n Build P/Bag F195 Francistown
136. Nuttal Smith Architects P.O. Box 502426 Gaborone
137. Planarch Architects P.O. Box 41317 Gaborone

- 183. M&P Cables and Electrical P.O. Box 40349 Gaborone
- 184. Siemens P.O. Box 403232 Gaborone
- 185. Trident Engineering P.O. Box 403504 Gaborone  
Fire Fighting Products & Services P/Bag BR 120 Gaborone
- 186. ASA Enterprises P.O. Box 1937 Gaborone
- 187. AD Enterprises P.O. Box 502555 Gaborone – Anton Dahlmann
- 188. Corbett Electrical P/Bag 91 Selebi-Phikwe – Mrs. Lawrence
- 189. GSP Ceilings Botswana P/Bag T010 Suite 43 Gaborone – Dr. Greg
- 190. Mendel Welding & Engineering P.O. Box 2359 Gaborone – J Dellow
- 191. Shelving Warehouse P.O. Box 1238 Mogoditshane – Sharon Trybocki
- 192. Air Care P/Bag 00431 Gaborone
- 193. Rola Botswana P.O. Box 403445 Gaborone
- 194. Seamans Refrigeration P/Bag BO 32 Bosesa, Maun
- 195. Refrigeration & Airconditioning P.O. Box 1711 Gaborone
- 196. Panasonic Airconditioning P.O. Box 21144 Gaborone
- 197. Bernard Hyde Associates #273 Postnet P/Bag BR 351 Gaborone
- 198. E&E Interiors P/Bag BO 330 Gaborone
- 199. Maoto-A-Nong Enterprises P.O. Box 501971 Gaborone
- 200. Askari Construction P.O. Box 403432 Gaborone
- 201. Brickbuild P/Bag F36 Francistown
- 202. Blitz Concrete Works P/Bag BR 195 Gaborone
- 203. Wonder Rock P/Bag BR 195 Gaborone
- 204. Roadmarking & Services P.O. Box 2134 Gaborone
- 205. Habitat P/Bag BO 124 Gaborone
- 206. Kgobati Furniture P/Bag 34 Kanye
- 207. Electro-Mech Engineering P.O. Box 869 Gaborone
- 208. Sanitas Nurseries & Garden Centre P.O. Box 606 Gaborone
- 209. Afrox Botswana P.O. Box 41031 Gaborone
- 210. SUBS (Pty) Ltd P/Bag 00105 Gaborone
- 211. Otis Elevator Company P.O. Box 147 Gaborone
- 212. All Sorts Engineering P/Bag 50 Jwaneng
- 213. Kalahari Motor Group P.O. Box 262 Gaborone
- 214. Lesedi Motors P.O. Box 20644 Gaborone
- 215. Naledi Motors P.O. Box 356 Gaborone
- 216. Scania Botswana P.O. Box 602079 Gaborone
- 217. BP Botswana P.O. Box 183 Gaborone
- 218. Canon Botswana P.O. Box 20700 Gaborone
- 219. Nashua Botswana P.O. Box 40439 Gaborone
- 220. Panasonic Business Systems P.O. Box 2023 Gaborone
- 221. Caltex Oil Botswana P.O. Box 47 Gaborone
- 222. Engen Botswana P.O. Box 867 Gaborone
- 223. Shell Oil Botswana P.O. Box 334 Gaborone
- 224. Pipe Fittings & Accessories P/Bag BO 38 Gaborone
- 225. Pipex Plastics Botswana P.O. Box 1113 Gaborone
- 226. Technology Supply Company P.O. Box 40028 Gaborone
- 227. Speed Space P.O. Box 403447 Gaborone
- 228. Nova P.O. Box 872 Gaborone
- 229. Facilities Management Group P/Bag BO 20 Gaborone
- 230. Property & Homes P.O. Box 220 Gaborone

279. T.H. Drilling P.O. Box 36125 Gaborone  
Pula Ground Water Developers P.O. Box 402889 Tlokweng
280. R.A. Longstaff P.O. Box 1160 Selebi-Phikwe
281. Borehole and Wells P.O. Box 402105 Gaborone
282. Geo World P.O. Box 60033 Gaborone
283. Geo Prospecting Consultants P.O. Box 21245 Gaborone
284. GeoWorks P.O. Box 403164 Gaborone
285. Geoplo P.O. Box 60487 Gaborone
286. Aqualogic P.O. Box 403975 Gaborone
287. Specialised Drillers P/Bag 30 Tlokweng
288. Water Resources Consultants P.O. Box 40459 Gaborone
289. Hydrogeo P/Bag BR 48 Gaborone
290. Groundwater Consulting Services P.O. Box 1020 Gaborone
291. Aquatech Consultants P.O. Box 10072 Gaborone
292. Geotechics P.O. Box 10912 Tatitown
293. Thakudu Drilling P.O. Box 854 Gaborone
294. CGC P/Bag BR 74 Gaborone
295. Jayem Drilling P.O. Box 2269 Mogoditshane
296. Civil & Planning Partnership P/Bag BR 121 Gaborone  
Brian Colquinoun Hugh O'donnel & Partners P.O. Box 474 Gaborone Engineers  
Botswana P.O. Box 9 Gaborone
297. Group Consult P.O. Box 141 Francistown  
Knight Piesold Consulting Botswana P/Bag 0087 Gaborone  
Snowy Mountains Engineering Corporation P/Bag BR 219
298. Bergman-Ingerop P.O. Box 404577 Gaborone
299. Kgale Consulting Services P/Bag BO 158 Gaborone
300. Parkman Botswana P/Bag 00384 Gaborone  
JJ Design & Engineering Services P.O. Box 730 Francistown  
Nicrel P.O. Box 740 Gaborone
301. Engineers International P/Bag BO 80 Gaborone  
Cowburn Isherwood & Associates P.O. Box 403875 Gaborone  
Colla-Plan Consult P.O. Box 11783 Francistown
302. Wanjohi Consulting Engineers P.O. Box 58 Gaborone
303. EHES Consulting Engineers P.O. Box 70502 Gaborone
304. ICT Consultants P.O. Box 1735 Mogoditshane
305. EMC Consultants P/Bag 313 Gaborone
306. WSP (Botswana) P.O. Box 21049 Gaborone
307. Gaam Associates P.O. Box 2469 Gaborone
308. Peter Richards & Partners P.O. Box 656 Gaborone
309. BWR Consultants P.O. Box 2892 Gaborone
310. Bonanza Equipment P.O. Box 660 Gaborone
311. A C Consult Services P.O. Box 402247 Gaborone
312. Lobatse Tile Ltd P/Bag 110 Lobatse
313. Build International P.O. Box 40417 Gaborone
314. Cadvision (Pty) Ltd P.O. Box 202691 Gaborone
315. CJ Building Construction P.O. Box 501637 Gaborone
316. Cliff Engineering P.O. Box 282 Gaborone
317. Contract Flooring P.O. Box 40246 Gaborone
318. Cosmic P.O. Box 292 Gaborone

- 368. Commercial Motors P.O. Box 2276 Gaborone
- 369. Tosas P/Bag 00409 Gaborone
- 370. Win-Dorf Group P.O. Box 1128 Gaborone
- 371. Africa Survey P.O. Box 401987 Gaborone
- 372. B&H Electrical P.O. Box 201736 Gaborone
- 373. Vertex P.O. Box 50921 Gaborone
- 374. Kitchen Company Botswana P.O. Box 602073 Gaborone
- 375. Agora Properties P.O. Box 448 Maun
- 376. Solar Touch P/Bag BR 288 Gaborone
- 377. Pumpco P.O. Box 1797 Gaborone
- 378. Filtration Africa P.O. Box 404149 Gaborone
- 379. Unipipe P.O. Box 403505 Gaborone
- 380. Design & Décor P.O. Box 1146 Gaborone
- 381. Zebra Construction P.O. Box 11559 Francistown – Aristarick Urio
- 382. Lesedi Consulting Engineers P.O. Box 502260 Gaborone
- 383. United Consulting P.O. Box 207 Gaborone
- 384. KVN Associates P.O. Box 1604 Gaborone
- 385. Tiki Architects P.O. Box 2679 Gaborone
- 386. Pego Projects P/Bag BR 155 Gaborone
- 387. TNT Partnership P.O. Box 20075 Gaborone
- 388. KGM & Associates P.O. Box 502636 Gaborone
- 389. Buchiplan P.O. Box 2284 Gaborone
- 390. Vac Air Technology P.O. Box 654 Orapa
- 391. Easy Fit Suite 266 Postnet P/Bag 149 Gaborone
- 392. Ceramic Flooring P.O. Box 202308 Gaborone
- 393. ADM P.O. Box 50 Mogoditshane – The Director
- 394. Fencing for Botswana P.O. Box 1855 Gaborone
- 395. AMA Projects P.O. Box 1127 Mogoditshane
- 396. Mascot Engineering P/Bag BR 352 Gaborone
- 397. Bearing Man P/Bag BR 81 Gaborone
- 398. BEMCO P.O. Box 1616 Gaborone
- 399. Consup Botswana P.O. Box 412 Mogoditshane
- 400. Crawlies P.O. Box 403954 Gaborone
- 401. Dulux Botswana P.O. Box 459 Gaborone
- 402. Equipment Sales P.O. Box 1242 Gaborone
- 403. Know How P.O. Box 40554 Gaborone
- 404. Lintas P.O. Box 1242 Gaborone
- 405. Material Testing Services P.O. Box 2069 Gaborone
- 406. Norair Botswana P.O. Box 00164 Gaborone
- 407. Polypenco P.O. Box 402307 Gaborone
- 408. Water Ways P.O. Box 40315 Gaborone

(A0kp)04  
BIDP

NOTES OF MEETING HELD AT HOUSE OF FOODS ON 24TH JANUARY, 2006

Present:	E T Mazhani	President
	D Young	Secretary
	T Rantshilo	
	S Kentshitsuwe	
Later:	G Vlug	Treasurer
Late:	B Bale	
	L Hutchings	

ACTION

From Agenda

Role of BIDP and co existence

Approach others: informal or formal.

What are the perceptions of others T Rantshilo asked, suggesting we call all together for a discussion. T R mentioned need to know of Architect act. UB course participation and contributions need to be worked on or possible start with letters and have ETM follow up.

Affiliation suggested not with payment, reciprocal if appropriate.

G Vlug: look at setup under BOCCIM ie Institute of Arbitrators.

Time line for action on connecting with others: ETM proposed early February meetings; T Rantshilo proposed letters this week. Also to resolve contracts meetings liaison people.

Correspondence list on web site for council members bc.html. Adverts, information sheets, resource people, RIJCS upmarket (Planners organization?) investment advice, lunches, seminars building social / banks to educate. T&C planning board. B Bale accepted taking on this activity.

- Social and community functions.  
Talks of PI interest. Ask council members what they can do to assist and identity proposals: views next council meeting.
- Possible direct action: cleanup /solid concerns. Identify best guide possible National Aids Day. Possible write to Rotary and table regarding cooperation.
- Try engage members in these actions.

*letters done.*  
ETM

GV

*early march*  
ETM/DY

BB

*ETM/DY ?*  
ETM/DY

*next week*  
ETM/DY

ALL



- . Web pages and directories: make offers.
- . Review advert issue.
- Six weeks to get things initiated
- B Hyde tiling / public liability needs to be picked up in council minutes.

List absentees on minutes of council meetings.

DY  
ETM/DY  
ETM  
DY  
DY

David Young  
Secretary, BIDP

	Fax	Email
Cc: E T Mazhani – President		
D Young - Secretary		
B Hyde – Vice President	392 7764	bhyde@mega.bw
G Vlug - Treasurer	533 7249	vlug@mega.bw
S Kentshitsuwe	397 1710	zmckbot@info.bw
T Rantshilo	395 8033	archcollabo@mega.bw
L Hutchings	318 2016	randyb@info.bw
A Chiwila	318 2073	acconsult@mega.bw
P Shah	397 3203	
B Bale	393 5353	
E Tshoganetso		
File		

Need advice on  
construction  
BIDP 7! - - - -  
www.bidp.dew

monthly

IBQs

# BIDP members current contacts

 2 guest adults  
 1 adult paying

Monday, 6th February 2006

<u>250</u>	427	Akanyang	Robert	email> rakanyang@aka.bw
<u>243</u>	418	Allen	Anthony M. D.	no phone + post> Private Bag BO 158, GABORONE
<u>132</u>	221	Allison-Broomhead	Graham Ian	email> agb@info.bw
<u>8</u>	13	Anderson	Andrew William	email> anderson@zamnet.zm
<u>235</u>	410	Askovic	Aleksandar	email> aleksandar@info.bw
<u>256</u>	434	Azoulay	Itamar	email> ssb@property.co.bw
<u>276</u>	454	Bale	Keboife Bobo	fax> 3936433
<u>253</u>	430	Bathuleng-Mookodi	Marina	email> bwrqs@mega.bw
<u>180</u>	272	Beeken	Roger J	email> bma@info.bw
<u>25</u>	57	Bergs	Hanns-Gerd	email> hbergsassoc@absamail.co.za
<u>70</u>	153	Bernard	Joseph Jane	email> jjdesign@info.bw
<u>10</u>	15	Brackenborough	William Michael	fax> 3952370
<u>297</u>	473	Bredell	Theodor Gustav	email> loci@info.bw
<u>255</u>	433	Burton	David	fax> 3908563 ✓ NO-
<u>292</u>	470	Busang	Rainer Shakes	email> busangsebonego@botsnet.bw
<u>18</u>	39	Carrier	Kenneth Michael Morton	email> mlc@global.bw
<u>72</u>	155	Chephethe	Ralph Raphael	fax> 3952091
<u>277</u>	455	Chiwila	Amos Gregory Matendeko	email> accosulta@mega.bw
<u>104</u>	192	Cotter	Peter James	email> cotter.gabs@info.bw
<u>45</u>	107	Cuthbert	Ian	email> cuthbert@info.bw
<u>9</u>	14	Davey	Brian Peter	email> daveyb@kille.bw
<u>191</u>	283	Desai	Pankaj Dhirajcal	no phone + post> PO Box 41600, Gaborone
<u>5</u>	6	Dixon-Warren	Colin Patison	email> nigel.dixonwarren@kpmg.bw
<u>221</u>	314	Erskine	Ralph	email> erskine@erskine.se
<u>136</u>	225	Flanagan	Andrew Gerald	email> bullbush@info.bw
<u>234</u>	409	Foote	F. William	post> 6 Avenue Close, Avenue Road, Lyme Regis, Dorset, England
<u>293</u>	471	Gaopotlake	Emmanuel	email> bmarchitects@botsnet.bw
<u>265</u>	443	Giri	Vellaisamy	fax> 3926711
<u>211</u>	304	Greenland	John Nicholas Peveral	fax> 3971710
<u>210</u>	303	Groth	Agas	email> wolf@motheo.com
<u>228</u>	325	Gunston	S	email> adagabs@it.bw
<u>55</u>	125	Hammond	Jeffrey Blair	email> kpbots@botsnet.bw
<u>137</u>	226	Harris	Paul Francis	email> joyce@ecoweb.co.zw
<u>240</u>	415	Healy	Peter Edward	email> envig@info.bw
<u>6</u>	7	Henderson	Ronald Bryden	email> brydens@global.co.za
<u>244</u>	420	Hinchliffe	John P.	email> john@dcdm.co.bw
<u>169</u>	261	Hingorani	Gopal Das	email> gdhingorani@hotmail.
<u>118</u>	207	Hla	Tin Tin	away + post> c/o P/Bag 0025, Gaborone
<u>237</u>	412	Htut	Win	post> Private Bag F-347, FRANCISTOWN
<u>20</u>	42	Hutchings	Lawrence James	email> randyb@info.bw
<u>230</u>	400	Hyde	Bernard	email> bhyde@mega.bw
<u>260</u>	438	Iyer	Kishore Subramanyam	email> kishore@mega.bw
<u>105</u>	193	Jadeja	Deepakkumar Ajitsinhji	email> deepakjadeja@hotmail
<u>48</u>	111	Jones	Gordon Barrie	no phone + post> PO Box 301186, Gaborone
<u>71</u>	154	Kalra	Om Parkash	no contact!
<u>248</u>	425	Kandaswamy	Rajagopalan	email> dharmarajkan@hotmail
<u>262</u>	440	Kasolo	William	email> kasolo@it.bw
<u>223</u>	316	Kaszay	Peter	email> P_Kaszay@yahoo.co.uk
<u>264</u>	442	Katse	Boniface Moeka	post> Box 201130, Gaborone
<u>121</u>	210	Kelly	Alexander Lees	fax 319 0274
<u>283</u>	461	Kentshitsuwe	Seitiketso	email> time@global.bw
				email> zmckbot@info.bw + NO

 \*  
 wlyete@

2 adults 2 children



241	416	Kgosiemang	Gontse J.	email> pego@it.bw
144	234	Khin	Aung	email> proarch@it.bw
33	70	Kille	Alan Arthur	fax> 3957424
267	445	Kimani	Luci Thoki	email> lkimani@svarchitects.com
116	205	Kintu	Hammed Semwanje	fax> 5729900
232	402	Klaric	Z	email> atrium@botsnet.bw
19	40	Latilla	Kim Everitt	email> mlc@global.bw
76	160	Lee	William	email> wlee@wla.bw
280	458	Lopang	Patrick	post> PO Box 21750, Gaborone
212	305	Lyamuya	Paul Kinanawa	fax> 3902325
84	169	Macgarry	Kevin Ignatius	email> ac@itkzn.co.za
7	9	Mandic	Konstantin	email> kmm@botsnet.bw
272	450	Manharlal	Mehta Rageshkumar	post> PO Box 401834, Gaborone fax 395 9824 ✓
1	2	Marshall	Ian Harley	post> Box 1521, S. W. Harbor, ME 04679, USA
13	22	Marshall	Jean Carol McCarthy	email> sphinx@acadia.net
107	195	Martin	George Paul Lamont	email> peridot@info.bw
160	251	Mashelkar	Sharad Sudam	post> PO Box 41314, Gaborone fax 391 3337 ✓
161	252	Mathware	Ogaketse Thopho	email> fitzwilliam@info.bw
269	447	Matthew	Thamarathattu Geevarghese	post> P/Bag 00484, Gaborone No answer to phone
274	452	Mazhani	Edward Ted	email> dya@botsnet.bw yes X1
229	327	Mhutsiwa	Boyce O.	email> mma@botsnet.bw
226	323	Minja	Frank Anasel	post> P O Box 1768, GABORONE
36	84	Mitchell	Eric Patrick	fax> 3900902
258	436	Mmile	Dithologo	email> mma@botsnet.bw
284	462	Moapare	Vincent O.	email> vincent@botec.bw
44	106	Modise	Mmapula Glorious Karabo	post> PO Box 1166, Gaborone
257	435	Moje	Evans	email> qsb@mega.bw
288	466	Monamo	Letsweletse Mpho	fax> 3186823 ✓
294	472	Moremedi	Thuso	fax> 3132033 392 8116 / 71 600 688
15	31	Morris	Keith Iles	email> dim@info.bw
86	172	Morton	Timothy Paul	email> randyb@info.bw
51	115	Moss	Stephen Andrew	fax> 3971697
246	423	Motsumi	G. A.	post> Private Bag 00327, GABORONE
259	437	Musuku	Joseph Godwin	fax> 3912890 ✓
263	441	Mutepfa	Daniel	email> zmckbot@info.bw
138	227	Mutungi	Gregory Lutta	email> ramani@info.bw
289	467	Mwitumwa	David Kabuku	email> mwitumwa@info.bw
43	104	Narola	Kantilal P	email> karuna@mega.bw
165	256	Neill	S	email> dlq@it.bw
206	299	Ngwakwena	Oleheng Adam Bafundini	fax> 3951480 ✓
233	406	Njonde	J.M.	post> PO Box 201679, GABORONE
254	431	Nkumba	E	fax> 3973743 ✓
247	424	Nthase	Phenyo	email> pego@it.bw
281	459	Nthobatsang	Batshetsi	post> PO Box 147, Serowe
99	187	Nuttall-Smith	Christopher	email> nsa@inet.co.bw
286	464	Nyame	Pedriel Mokwadi	email> pedriel@symbion-int.co.bw
273	451	Odeleye	Wale	no contact!
296	474	Okumbe	James Ouko	email> jojumbe@yahoo.com
217	310	Orando	Marcellus	post> P/Bag B R 22, Gaborone
158	249	Oranye	Chike Ikemefuna	email> gaam@botsnet.bw
124	213	Osemenam	Emeka Azubike	email> gaam@botsnet.bw
270	448	Otsweleng	Kganetso Bontsi	fax> 3971710 ✓
227	324	Owusu-Appianti	Godfrey	email> godfreyo@bhc.bw
164	255	Palalani	Koziba Gumbu	email> third@mega.bw
298	475	Paranagam	Daya Jivitha	email> vijitha.p@fitzwilliam.co.bw No
64	144	Patel	Anil F	email> alpatel@hotmail.com
146	237	Patel	Shahnawaz M	fax> 3971710 ✓
175	267	Patel	Vasant	fax> 5332440



<u>245</u>	421	Paul	Jose	email> readwell@it.bw
<u>275</u>	453	Perera	Balasooriya Arachchige Ruwan	email> rperera64@hotmail.com
<u>218</u>	311	Peric	Vladimir	email> emccons@info.bw
<u>194</u>	286	Phiri	Fred	email> dlq@it.bw
<u>170</u>	262	Price	Owen Sean	fax> 2610491
<u>139</u>	228	Pritchard	Gareth Wyn	email> pritchardg@kille.bw
<u>163</u>	254	Quille	Denis Declan	email> litzwilliam@info.bw
<u>285</u>	463	Rai	Jagdish Nathalal	email> jagdish@symbion-int.co.bw
<u>291</u>	469	Rajnovic	Predrag	email> pedjar@botsnet.bw
<u>167</u>	258	Ranjan	Aluraj David	fax> 3972821 ✓
<u>282</u>	460	Rantshilo	Tshoganetso	email> archcollabo@mega.bw
<u>4</u>	<u>5</u>	Richards	Peter Maurice <i>not working</i>	post> PO Box 656, Gaborone
<u>238</u>	413	Rynn	Marc D.	email> ttagbn@info.bw
<u>268</u>	446	Sajja	Nagarajababu	email> sajj28@hotmail.com
<u>184</u>	276	Samman	Joseph	email> sammanj@mopipi.ub.bw
<u>181</u>	273	Sekucha	Olebile	email> third@mega.bw
<u>287</u>	465	Seomile	Bosiame Jay	post> Box 47, Tutume
<u>261</u>	439	Sergeant	Raymond D	email> sergeant@info.bw
<u>75</u>	158	Shah	Pradip Babulal	fax> 3973203 ✓
<u>239</u>	414	Smith	Gordon T.	email> smithgt@info.bw
<u>290</u>	468	Soderstrom	Ulf Martin	email> addvalue@khm.co.bw
<u>231</u>	401	Taylor	M	email> veldprod@info.bw
<u>252</u>	429	Todd	David John	email> dtodd@turntown.co.za
<u>52</u>	116	Van Vuuren	Petrus Jacobus	email> pivanvuuren@area.co.bw
<u>224</u>	319	Vlug	Gerrit Herman	email> vlug@mega.bw
<u>222</u>	315	Wall	Joanna B.	email> JoWall7777@aol.com
<u>102</u>	190	Welfing	Albert Andreas	email> agora@info.bw
<u>278</u>	456	Williams	Alan Geoffrey	email> williams@botsnet.bw
<u>115</u>	204	Wong	Melvorn	email> engbot@botsnet.bw
<u>59</u>	133	Yates	Michael George Henry	email> mghyates@yahoo.com
<u>23</u>	50	Young	David Alexander	email> dya@botsnet.bw
<u>Home</u>				

X2 adults

X1 + NM  
→ JS!

Output software developed by David Young, 2005, using LAMP



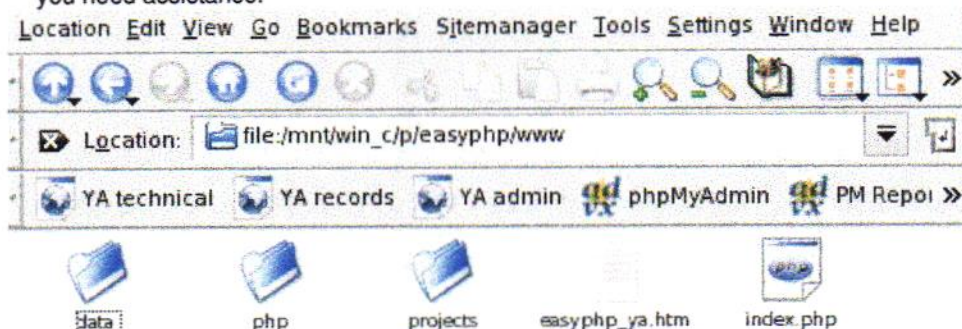


## BIDP notes on installing and setting up EasyPHP and its related files

*The installation uses your browser to access and edit information on your machine or network using free open source software.*

### Notes

1. We recommend that you check for viruses on CDs and disks used for importing files to your machine.
2. We have checked that EasyPHP installs on Win98 and XP; it should also work on NT. The file `easyphp1-8_setup.exe` is used to install the programmes. We suggest naming the target subdirectory 'easyphp'.
3. After installing EasyPHP, check the supplier's notes. When ready, start the servers by clicking on the easyphp icon in that subdirectory. To test the operation, open your browser and point it at <http://localhost/> once the servers are running. Your browser should open the sample page supplied by EasyPHP and slightly edited by us.
4. To proceed with installing the BIDP data, copy the `\includes` folder to the easyphp directory. Then copy the `\www` folder to the easyphp directory; this will overwrite the sample file, which is ok. Then copy the `\test` and `\bidp` folders to the `easyphp\mysql\data` directory.
5. If you open <http://localhost/> again on your browser, you should now have access to the demonstration. Please note the additional action items in the setup programme on the opening page to smooth the operations of the PHP programmes. Please contact us if you need assistance.



5 Items - 2 Files (7.5 KB Total) - 3 Folders

6. After installation, the files in `www` should be listed something like the image below; If EasyPHP has created any additional files, delete them.

7. The file php.ini in subdirectory \$path\conf\_files will need to have the include\_path edited to suit; Under Windows, we use the following:

include\_path="\$(path)php\pear;c:\p\easybidp\includes"

where c:\p\easybidp is our installation subdirectory. Note that there is no backslash between ']' and 'php'. The php.ini file is a simple text file, and you can use Notepad to search for the item and edit it, then save. To remove extraneous messages, edit the same file (also noted in setup.htm) as follows:

add '& ~E\_NOTICE' to the default 'E\_ALL', making the whole line  
'error\_reporting = E\_ALL & ~E\_NOTICE'

David Young; Secretary BIDP

Created no05; Updated 15de05

easyphp\_bidp.htm

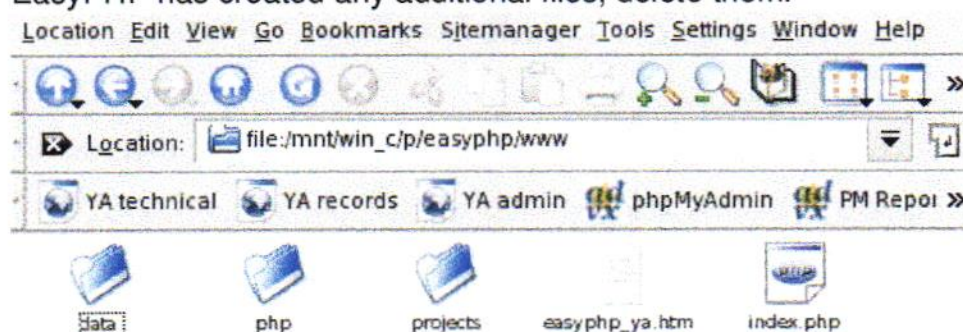


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- 5 If you open <http://localhost/> again on your browser, you should now have access to the demonstration. Please note the additional action items in the setup programme on the opening page to smooth the operations of the PHP programmes. Please contact us if you need assistance.
- 6 After installation, the files in `www` should be listed something like the image below; If EasyPHP has created any additional files, delete them.



- 7 The file php.ini in subdirectory \$path\conf\_files will need to have the include\_path edited to suit; Under Windows, we use the following, replacing the existing text:

```
include_path="${path}\includes\;${path}php\pear\"
```

Note that there is no backslash between '}' and 'php'. The php.ini file is a simple text file, and you can use Notepad to search for the item and edit it, then save. To remove extraneous messages, edit the same file (also noted in setup.htm) as follows:

add '& ~E\_NOTICE' to the default 'E\_ALL',

making the whole line 'error\_reporting = E\_ALL & ~E\_NOTICE'

David Young; Secretary BIDP

Created no05; Updated 2mr06

easyphp\_bidp.htm

**BIDP**

**CIRCULAR TO MEMBERS:**

Council has agreed to list firms operated by resident, ordinary members in accordance with BIDP regulations in the next directory. If you are an ordinary member resident in Botswana and you operate a consultant firm in accordance with BIDP Regulations, and would like it listed in the directory, please sign and return the certificate below.

I Certify that I,.....

an ordinary member of BIDP resident in Botswana, operate the practice named below in accordance with BIDP regulations.

Practice name:.....

Further, please note that BIDP offers links to firm's web pages from the BIDP website for the sum of P25.00 per year starting 1st February, 2002.

If you have photos/articles of projects which could be used in the directory or newsletter, please advise the secretary.

David Young  
Secretary, BIDP



# Department of Energy — Energy Efficiency & Conservation Unit

## Building Operation & Design



### Building Operation

Based on energy audits of 6 Government buildings, an Energy Management System (EMS) will be developed for the buildings including Operation & Maintenance (O&M) Manuals. Energy Management is the key that will be presented to building owners and administrations with the message that energy efficiency in buildings can be effectively addressed and improved by systematic process.

This process is embodied in the general EMS guidelines that will be developed, and comprises generally mapping, regular measurements of, and analysis of energy consumption; setting goals to be achieved; planning, implementation; and evaluation leading to adjusted goals and plans.

#### Heat Leaks

Ceiling  
Walls  
Chimneys  
Windows  
Doors  
Floor

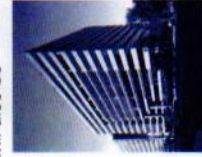


### Building Design

The focus is on integrated building design, and on influencing key stakeholders by letting government lead the way and set good examples to follow.



A design competition will be used for 2 new government buildings, under planning stage of construction, to leverage awareness on energy efficiency in the community of building professionals and key decision makers. These buildings, selected for the design competition, will be constructed by the government based on energy efficient design finalized by the competition. This awareness and interest in energy efficient building design will naturally be stirred by the design competition. Associated activities will also be important for the process of compiling building design guidelines and deliberations related to building energy codes.



## Energy Efficiency Guidelines



### Energy Efficiency Guidelines

Guidelines for energy efficient building design take departure in the concept of integrated building design. The guidelines will cover the process starting from the conceptual design and up to the operation of the building. The interaction of the different energy consuming systems of the building will be assessed for the design phase and the guidelines will include different tools and concepts on how to approach this.



### Development Control Code, Building Regulation and Incentives

An analysis of existing regulation and codes together with an identification of the national priorities within the sector through a dialogue with stakeholders in the Task Forces for the scope of the revision to be identified. These building codes and regulations will be suitably amended to include energy efficiency aspects in building design, so as future buildings in Botswana can be made energy efficient. Incentive schemes will be developed to reduce energy consumptions in buildings in general. Different schemes will be evaluated and proposed depending on building type and/or owners as well as incentives to promote energy conscious design concepts.



## Knowledge & Skills



### Training of Post Graduate Level & Certificate Level

Together with the Ministry of Education, University of Botswana, Vocational Training Centres and other institutions, the training will be designed as continued adult education for engineers, architects and other persons working with buildings as designers, engineers, owners or contractors.

The activities during the project to be performed are:

- Training needs assessment and capacity of UB/FET and VTCs
- Establishing Curriculum Development Panel
- Survey of entrance qualifications and required outcome of the qualifications
- Developing Curriculum
- Preparing agreement on training schedules and teacher resources
- Conduct training

The training on Energy Management System (EMS) will consist of 3 components and dissemination.

#### General introduction to EMS

Will focus on introduction, concept, schemes, energy policy and plans and organisation of EMS.

#### Control of Energy Use

Will focus on monitoring and surveillance of energy consumption, maintenance of equipment and buying of new energy efficient equipment.

#### Energy Conscious Design

Will focus on design of new facilities



<http://www.eecob.com>



The DOE — DANIDA project homepage provides tailored information and news on EE for the main stakeholders and for the general public. The homepage has sections for *Building Operation & Design*, *Energy Efficiency Guidelines & Knowledge* & *Skills*

The homepage is also used as a library forum among the DOE network. Please visit our website for more information <http://www.eecob.com>

\* Paid at completion of work stages as follows:

Work stage	Proportion of fee	Cumulative total
C		
D		
E		
FG		
HJKL		

Notwithstanding these, fees in respect of work stages E, FG and HJKL shall be paid in instalments proportionate to the drawings and other work completed or the value of works certified.

\* Delete whichever is inapplicable

**S7 TIME CHARGE FEES**

Rates for fees charged on an hourly basis shall be:

For principals: P\*/hour

Adjustments in the above rates shall be made at intervals of not more than 12 months on the following basis:

For staff: 15/P100.00 of gross annual income, ie:

\*

**S8 EXPENSES & DISBURSEMENTS**

\* The fees charged in accordance with S1 and S4 to S7 above are inclusive of all expenses and disbursements.

\* Expenses and disbursements shall be charged in accordance with Part 6, clauses 6.1 to 6.4.

Mileage rates shall be:

Adjustments on the above rates shall be made on the following basis:

\* Delete whichever is not applicable

**S9 CONSULTANTS**

The following consultants shall be appointed by the Client:

**S10 SITE STAFF**

The following site staff shall be appointed:

\* By the Client.

\* By the Architect

\* Delete whichever is not applicable

**FAXED TO:**  
.....*Mr. Sanyal & Partners*.....  
**ON DATE:**.....*21/1/06*.....  
**BY:**.....*[Signature]*.....





# BOTSWANA INSTITUTE OF DEVELOPMENT PROFESSIONS

P.O. Box 827 – Gaborone  
Tel. 7181 6811 - shop fax 318 2377  
e-mail: [bidp@mega.bw](mailto:bidp@mega.bw)  
website: <http://www.bidp.bw>

(A0kp)02

## BIDP CONTRACT FORMS

### PRICING OF ELECTRONIC DOCUMENTS

Existing licences: K Palalani membership #255 reference pdf file expires 30se06. *<sample was not bought*  
T Rantshilo member #460 reference pdf file expires 31my07.  
Botswana Defence Force paper reference copies marked 3mr05 (issued to BDF  
22fe05) *(cmw cwa cna carriage)*  
Paledi Morrison Partnership software expires 30no09.  
Pego Projects software expires 30no09.  
Tectura International software expires 30no09.  
Group 9 software expires 28fe10

1. Licenced reference copies:

Minimum P50 or an amount equal to the cost of the paper copy, for unlimited reference use for two years. Might be better to go for a 4 year licence to reduce BIDP workload.

2. Software version 0.0.1

P40 for first 3 subscribers for 4 year licence on:  
Certificate of practical completion and part completion.  
Certificate of freedom from defects  
\* next certificate of part freedom from defects  
Gaborone City Council application form  
Architect appointment schedule of services and fees  
Certificate for preprinted forms  
Site notice board.

Presently P60.00 for V.0.0.1 for any new subscribers.

3. Website maintained by BIDP under BIDP site:

P200.00/year for plain site, moderate memory usage.

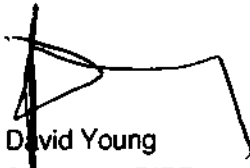
Affiliated to

African Union of Architects  
Commonwealth Association of Architects  
Commonwealth Association of Surveyors and Land Economists

4. List of professional firm operated by member:

Free for basic listing

More complex listing could be provided for an agreed rate. (P50/year or such)



David Young  
Secretary, BIDP

Cc: E T Mazhani – President

D Young - Secretary

B Hyde – Vice President

G Vlug - Treasurer

S Kentshitsuwe

T Rantshilo

L Hutchings

A Chiwila

P Shah

B Bale

File

392 7764

533 7249

397 1710

395 8033

318 2016

318 2073

397 3203

393 5353

bhyde@mega.bw

vlug@mega.bw

zmckbot@info.bw

archcollabo@mega.bw

randyb@info.bw

acconsult@mega.bw



2006

[illegible]



# BIDP members current contacts

Monday, 27th March 2006

250	427	Akanyang	Robert	email- rakanyang@aka.bw
243	418	Allen	Anthony M. D.	post- Private Bag BO 158, GABORONE
132	221	Allison-Broomhead	Graham Ian	email- agb@info.bw
8	13	Anderson	Andrew William	email- anderson@zamnet.zm
235	410	Askovic	Aleksandar	email- aleksandar@info.bw
256	434	Azoulay	Itamar	email- ssb@property.co.bw
276	454	Bale	Keboife Bobo	email- mosaics@botsnet.bw
253	430	Bathuleng-Mookodi	Marina	email- bwrqs@mega.bw
180	272	Beeken	Roger J	email- bma@info.bw
25	57	Bergs	Hanns-Gerd	email- hbergsassoo@absamail.co.za
70	153	Bernard	Joseph Jane	email- jdesign@info.bw
10	15	Brackenborough	William Michael	fax- 3952370
297	473	Bredell	Theodor Gustav	email- loci@info.bw
255	433	Burton	David	fax- 3908563
292	470	Busang	Rainer Shakes	email- busangsebonego@botsnet.bw
18	39	Carrier	Kenneth Michael Morton	email- mico@global.bw
72	155	Chephethe	Ralph Raphael	fax- 3952091
277	455	Chiwila	Amos Gregory Matendeke	email- accosula@mega.bw
104	192	Cotter	Peter James	email- cotter.gabs@info.bw
45	107	Cuthbert	Ian	email- cuthbert@info.bw
9	14	Davey	Brian Peter	email- daveyb@kille.bw
191	283	Desai	Pankaj Dhiraajal	post- PO Box 41600, Gaborone
5	6	Dixon-Warren	Colin Patison	email- nigel.dixonwarren@kpmg.bw
21	314	Erskine	Ralph	email- erskine@erskine.se
136	225	Flanagan	Andrew Gerald	email- bullbush@info.bw
234	409	Footle	F. William	email- HBEETE@aol.com
293	471	Gacottlake	Emmanuel	email- bmarichitects@botsnet.bw
265	443	Giri	Vellaisamy	fax- 3926711
211	304	Greenland	John Nicholas Peveral	fax- 3971710
210	303	Groth	Agas	email- wolf@motheo.com
228	325	Gunston	S	email- adagabs@it.bw
55	125	Hammond	Jeffrey Blair	email- kpbots@botsnet.bw
137	226	Harris	Paul Francis	email- joyce@ecoweb.co.zw
240	415	Healy	Peter Edward	email- envig@info.bw
8	7	Henderson	Ronald Bryden	email- brydens@global.co.za
244	420	Hinchliffe	John P.	email- john@dodm.co.bw
188	261	Hingorani	Gopal Das	email- gdhingorani@hotmail
118	207	Hla	Tin Tin	post- c/o P/Bag 0025, Gaborone
237	412	Htut	Win	no contact!
20	42	Hutchings	Lawrence James	email- randy@info.bw
230	400	Hyde	Bernard	email- bhyde@mega.bw
260	438	Iyer	Kishore Subramanyam	email- kishore@mega.bw
105	193	Jadeja	Deepakumar Ajitsinhji	email- deepakjadeja@hotmail
48	111	Jones	Gordon Barrie	post- PO Box 301186, Gaborone
71	154	Kakra	Om Parkash	no contact!
248	425	Kandaswamy	Rajagopalan	email- dharamarajan@hotmail
262	440	Kasolo	William	email- kasolo@it.bw
223	316	Kaszay	Peter	email- P_Kaszay@yahoo.co.uk
264	442	Katse	Boniface Moeka	fax- 3190287
121	210	Kelly	Alexander Lees	email- time@global.bw
283	461	Kentshitsuwe	Seitikeko	email- zmckbot@info.bw
241	416	Kgosiemang	Gontse J.	email- pego@it.bw
144	234	Khin	Aung	email- proarch@it.bw
33	70	Kille	Alan Arthur	fax- 3957424
267	445	Kimani	Luci Thoki	email- likimani@svarchitects.com
116	205	Kintu	Hammed Semwanje	fax- 5729900
232	402	Klaric	Z	email- atrium@botsnet.bw
19	40	Latilla	Kim Everitt	email- mico@global.bw
76	160	Lee	William	email- wlee@wla.bw
280	458	Lopang	Patrick	post- PO Box 21750, Gaborone
212	305	Lyamuya	Paul Kinanawa	fax- 3902325
84	169	Macgarry	Kevin Ignatius	email- ac@itkzn.co.za
7	9	Mandic	Konstantin	email- kmm@botsnet.bw
272	450	Manharlal	Mehta Rageshkumar	fax- 3959824
1	2	Marshall	Ian Harley	post- Box 1521, S. W. Harbor, ME 04679, USA
13	22	Marshall	Jean Carol McCarthy	email- sphinx@acadia.net
107	195	Martin	George Paul Lamont	email- peridot@info.bw
180	251	Mashelkar	Sharad Sudam	fax- 3913337
161	252	Mathware	Ogaketse Thopho	email- fitzwilliam@info.bw
269	447	Matthew	Thamarathatu Geevarghese	post- P/Bag 00484, Gaborone
274	452	Mazhari	Edward Ted	email- dya@botsnet.bw
229	327	Mhutsiwa	Boyce O.	email- mma@botsnet.bw
226	323	Minja	Frank Anasel	post- P O Box 1768, GABORONE
36	84	Mitchell	Eric Patrick	fax- 3900902
258	436	Mmie	Dithologo	email- mma@botsnet.bw
264	462	Moapare	Vincent O.	email- vincent@botec.bw

X4 Adults 2 + 2 kids. (1 x 3yr old) ✓ 2/1  
about 1

✓ F

44	106 Modise	Mmapula Glorious Karabo	post> PO Box 1166, Gaborone
257	435 Moje	Evans	email> qsb@mega.bw
288	466 Moramo	Letsweletse Mpho	cell> 72271377
294	472 Moremedi	Thuso	cell> 71600688
15	31 Morris	Keith Iles	email> dim@info.bw
86	172 Morton	Timothy Paul	email> randyb@info.bw
51	115 Moss	Stephen Andrew	fax> 3971697
246	423 Motsumi	G. A.	post> Private Bag 00327, GABORONE
259	437 Musuku	Joseph Godwin	fax> 3912890
283	441 Mutepla	Daniel	email> zmckbot@info.bw
136	227 Mutungi	Gregory Lutta	email> ramani@info.bw
289	467 Mwitumwa	David Kabuku	email> mwitumwa@info.bw
43	104 Narola	Kantlil P	email> karuna@mega.bw
165	256 Neill	S	email> dig@it.bw
286	299 Ngwalewena	Olebang Adam Batundini	fax> 3951480
233	406 Njonde	J. M.	post> PO Box 201679, GABORONE
254	431 Numba	E	fax> 3973743
247	424 Nthase	Phenyo	email> pego@it.bw
281	459 Nthobatsang	Batsketsi	post> PO Box 147, Serowe
99	187 Nuttall-Smith	Christopher	email> nsa@inet.co.bw
286	464 Nyame	Pedriel Mokwadi	email> pedriel@symbion-int.co.bw
289	477 Nyekete	Dennis Hanzoka	email> medprojects@mega.bw
273	451 Odeleye	Wale	no contact!
296	474 Okumbe	James Ouko	email> jkumbe@yahoo.com
217	310 Orando	Marcellus	post> P/Bag B R 22, Gaborone
158	249 Oranye	Chike Ikemefuna	email> gaam@botsnet.bw
124	213 Osemenam	Emeka Azubike	email> gaam@botsnet.bw
270	448 Otsweleleng	Kganetso Bontsi	fax> 3971710
227	324 Owusu-Apiantfi	Godfrey	email> godfreyo@bnc.bw
164	255 Palalani	Koziba Gumbu	email> third@mega.bw
298	475 Pananagam	Daya Jivitha	email> vijitha.p@fitzwilliam.co.bw
64	144 Patel	Anil F	email> atpatek@hotmail.com
146	237 Patel	Shahnawaz M	fax> 3971710
175	267 Patel	Vasant	fax> 5332440
245	421 Paul	Jose	email> readwell@it.bw
275	453 Pereira	Balasooriya Arachchige Ruwan	email> rperera64@hotmail.com
216	311 Peric	Vladimir	email> emcoons@info.bw
194	286 Phiri	Fred	email> dig@it.bw
170	262 Price	Owen Sean	fax> 2610491
139	228 Pritchard	Gareth Wyn	email> pritchardg@kile.bw
163	254 Quille	Denis Declan	email> fitzwilliam@info.bw
285	463 Rai	Jagdish Nathalal	email> jagdish@symbion-int.co.bw
291	469 Rajnovic	Predrag	email> pedjar@botsnet.bw
167	258 Ranjan	Aluraj David	fax> 3972821
282	460 Rantshilo	Tshoganetso	email> archcolabo@mega.bw
4	5 Richards	Peter Maurice	post> PO Box 656, Gaborone
238	413 Rynn	Marc D.	email> itagbn@info.bw
268	446 Sajja	Nagarajababu	email> saj28@hotmail.com
184	276 Samman	Joseph	email> sammanj@mopipi.ub.bw
181	273 Sekucha	Oleble	email> third@mega.bw
287	465 Seomile	Bosiame Jay	cell> 72443484
261	439 Sergeant	Raymond D	email> sergeant@info.bw
75	158 Shah	Pradip Babulal	fax> 3973203
239	414 Smith	Gordon T.	email> smithgt@info.bw
290	468 Soderstrom	Ulf Martin	email> addvalue@kfm.co.bw
231	401 Taylor	M	email> veldprod@info.bw
252	429 Todd	David John	email> dtodd@sumtown.co.za
52	116 Van Vuuren	Petrus Jacobus	email> pjvanvuuren@area.co.bw
224	319 Viug	Gerrit Herman	email> viug@mega.bw
222	315 Wall	Joanna B.	email> JoWall7777@aol.com
102	190 Welling	Albert Andreas	email> agora@info.bw
278	456 Williams	Alan Geoffrey	email> williams@botsnet.bw
115	204 Wong	Melvem	email> engbot@botsnet.bw
99	133 Yates	Michael George Henry	email> mghyates@yahoo.com
23	50 Young	David Alexander	email> dya@botsnet.bw

x 2

absent 2

x 1

absent 1

x 1

✓ 1

NO

x 1

✓ 1

## Home

Output software developed by David Young, 2005, using LAMP

Quest Mr Falley X

Reynolds &amp; Young X 7

← ✓  
✓ Saduk Zindat42/1  
15

## Terms and Conditions for Hosting services: Linux VALUE

Customers are advised that SupaNames consider all terms of this agreement to be of fundamental importance to the contract between ourselves and the customer. Therefore, the customer warrants that they have read, understood and agree to each and every term of the below agreement. Should you have any queries over a term, please feel free to contact us before progressing any further with this order.

### Order Acceptance:

- 1) SupaNames have not officially accepted your application & order until we send a full confirmation email detailing your account settings to the email address provided during signup. Before this time SupaNames reserve the right to cancel, reject or abort any order or application made by the customer, for any reason. In any such case, if funds have already been taken, a full refund will be made.
- 2) The Consumer Protection Regulations (Distance Selling) 2000 provide consumers (as opposed to business customers) with a right to cancel orders for goods and services ordered 'at a distance' within seven days of the placing of the order in certain circumstances.
- 3) Customers agree that, should their order be accepted by SupaNames, performance of the terms of the contract will begin as soon as possible. As a result of this performance of the contract, in accordance with Regulation 13(1)a the cancellation right provided by the Consumer Protection Regulations (Distance Selling) 2000 will no longer apply after performance has begun. For the avoidance of doubt, performance is considered to have begun when we send out the confirmation email detailing account settings.
- 4) SupaNames offer a 30 day money back guarantee with all new package purchases. Claims under this guarantee must be made, validated and completed within 30 days of the date and time of the order being placed. Domain name registrations cannot be cancelled by SupaNames and any domains registered will be kept by the customer. Refunds made exclude a domain registration or handling fee of £10 + VAT for UK domains and £20 + VAT for global domains.

### Contract Length, Expiry and Termination:

- 1) By signing up with SupaNames for the Linux Value (previously known as Value Host) or Linux Value PRO (previously known as Value Host PRO) packages you agree to a two year contract. As a result of this if you make a cancellation of this contract at any time during the length of the contract, after the first 30 days, there is no refund available to you.
- 2) At the end of the agreed contract length a renewal payment is due in order for service to continue; otherwise the contract will expire and service will end accordingly.
- 3) The fees paid in advance for your two year hosting contract are guaranteed for the duration of that contract. Fees are however subject to change when the



account requires a renewal payment to be made by the account owner; should this be the case, it will be made clear on the order summary page during the account renewal process.

4) SupaNames will aim to send up to three (3) renewal reminders to the email address kept on file by the customer in the account manager system at [www.sitecontrol.co.uk](http://www.sitecontrol.co.uk), however these are not guaranteed to arrive.

5) The customer acknowledges that the renewal of their hosting package and domain name is solely their responsibility and therefore agrees to record the expiry date of their account for future reference.

6) Following account expiry SupaNames reserve the right to deactivate websites immediately and delete packages (and any customer data held within) after two (2) calendar months if no renewal payment is made. The customer acknowledges that they have no right to the data held within an expired account.

7) If no renewal payment is made, you may lose your domain.

8) Should you wish to terminate your contract with SupaNames prior to its expiry date, this can be done by completing the security procedure outlined at <http://www.supanames.com/support/transferaway.html>.

9) Termination of the contract in this way will result in loss of access to the account; and the move of any domain held by us to the specified new provider. We reserve the right to remove the account and any data contained within it as soon as we have moved the domain to the new specified provider.

10) Requests to terminate a contract and move a domain away from SupaNames' control must be sent by our named account holder. We are not able to process requests from any other party.

#### Domain Registration:

1) SupaNames will attempt to register domains ordered as soon as possible after payment has been processed.

2) The domain name registration period for Linux Value (previously known as Value Host) and Linux Value PRO (previously known as Value Host PRO) accounts runs for two years from the date of registration. After this time period has lapsed registration renewal may be made upon receipt of payment of renewal fees.

3) It is solely the registrant's responsibility to check that the domain name requested has been successfully & correctly registered. The registrant agrees to notify SupaNames without delay in the event of a domain failing to become registered or being registered incorrectly. If we are unable to register the domain chosen, we can only offer to register a different domain name for use with the hosting package, or provide a full refund of the fees paid for that account.

4) You agree and acknowledge that SupaNames will submit your details (including name and address) to the domain registry during all domain registrations. The domain registry may display these on a public register of domain registrations.



SupaNames will do all they can to ensure that the registrant's details are submitted correctly during registration.

5) As our system is automated you confirm that details submitted during this order have been thoroughly checked as being correct and agree that these details will be submitted to the registry 'as is'.

6) The registrant agrees that all details submitted in respect of a domain name registration are true and correct. The registrant makes certain to SupaNames that the registration of the domain name ordered and the way in which it will be used (directly or indirectly) does not infringe the legal rights of any third party. SupaNames does not accept any responsibility for the use of registered domain names especially where there may be conflict over rights to ownership and the account owner indemnifies SupaNames from any legal proceedings and costs that arise as a result of the registration of a domain name. Any disputes over the registration and/or ownership of a domain name are solely the responsibility of the account owner.

7) If the domain name chosen ends in .uk, registrants confirm that they agree to Nominet UK's terms and conditions located at <http://www.nominet.org.uk/nominet-terms.html>.

8) If the domain name chosen ends in .com, .org or .net, registrants confirm that they agree to the registry terms and conditions available at <http://resellers.tucows.com/contracts/tld/exhibita>.

9) If the domain name chosen ends in any other extension the customer agrees that they will be bound by the terms and conditions of the relevant registry.

10) At the end of the domain registration period the payment of a renewal fee is necessary to ensure that the domain name remains online and registered to the account owner. The customer acknowledges and agrees that if no payment is made they may lose their domain.

#### General Terms:

1) Nothing within these terms and conditions of service shall be taken to confer any rights under the Contracts (Rights of Third Parties) Act 1999.

2) Customers agree that whilst they are able to provide account access to third parties and enable SupaNames to deal with third parties should they wish to do so, they are not able to assign ownership of an account and the contractual obligations undertaken.

3) Payments for hosting services and domain registrations/renewals should be made in advance.

4) Customers agree that these terms and conditions are subject to change at any time. In return, SupaNames undertake to post a notice of any changes within the account manager system at [www.sitecontrol.co.uk](http://www.sitecontrol.co.uk). Continued use of the service after 30 (thirty) days has elapsed since the posting of such amendments to the contract will be taken as acceptance of the changes and agreement to abide by them. Should you not wish to abide by any contract amendments we would be happy



to refund any pro rata funds left on a hosting package and assist you in moving your domain to a new provider.

5) Should any provision within our terms and conditions of service be found by a court in England & Wales to be unlawful, that provision can be severed from the remainder of this agreement.

6) The customer agrees that should SupaNames receive a reasonable request for information on a customer of ours from an official body (for example law enforcement bodies, government departments/agencies), this information can be provided without notice.

7) The customer agrees that they have checked the availability of any technical requirement that they have with our staff at <http://www.supanames.com/support> and that no assumptions whatsoever have been made about the package and its capabilities.

8) The customer acknowledges that SupaNames provide all support for Linux Value (previously known as Value Host) and Linux Value PRO (previously known as Value Host PRO) packages via email. Response times for emails sent to us are not guaranteed, however we aim to provide a 'frontline' response within 1 hour for emails sent to our Support Department.

9) Whilst SupaNames makes daily backups of content hosted within the packages we offer, we do not guarantee that we will be able to restore data from our backups. The customer therefore agrees to make their own backups of their files regularly.

10) The customer acknowledges that should SupaNames receive a complaint about content hosted on our servers it may be necessary to remove access to the item of content in question immediately. As a result of this, the customer authorises us to remove access to items of content as described without notice.

11) The account owner indemnifies SupaNames from any legal proceedings and costs that arise as a result of their use of the account.

12) The account owner agrees to keep any software in use within their account secure by applying software patches (where available) and/or taking steps to ensure that the software cannot be abused. The customer agrees that should SupaNames become aware that a piece of software within a customer account is being abused, public access to the software should be removed as soon as possible to prevent further abuse.

13) Our servers are not designed for the bulk long term storage of emails and, as such, SupaNames will not be held responsible for any loss of emails stored on our servers for periods of 72 hours or more.

14) There is a limit on the size of each incoming email of 5mb (megabytes) on Linux Value (previously known as Value Host) and Linux Value PRO (previously known as Value Host PRO) accounts. Higher limits are available on our Premier Host account <http://www.supanames.com/index.php?page=premier>.

15) SupaNames cannot be considered under any duty to train the customer in the skills needed to create and maintain a website.

16) SupaNames reserve the right to make changes to the operation of our servers at any time and without notice should this be necessary to protect our servers and network from harm.

17) The account owner agrees that SupaNames operate a security policy across their network of servers in order to protect all users, and that as a result users may be restricted in what they can achieve through using one of our packages. The account owner also agrees that the security policy is subject to change (due to the changing nature of the steps needed to protect our users).

18) If the service is totally unavailable for more than 0.1% (44 mins) of any given month the user is entitled to claim a £5 voucher credit towards SupaNames services, subject to the terms outlined below. SupaNames are the sole judge of downtime or service outages and will use a third party monitoring service to define outages. No claims based on a user's own figures will be considered. This guarantee only covers unplanned full service unavailability where services are unavailable to all web visitors. This guarantee does not cover issues outside of our control, access to FTP or POP3, browser caching issues, faults with your ISP & downtime that is not officially recognised by SupaNames. All claims must be made within 24 hours of the outage in question.

#### Email Contact:

1) By being a customer of SupaNames you agree that we may keep in touch with you with occasional news and information emails, such as renewal reminders.

2) You agree that you have an existing relationship with us and that any reasonable mailings sent to you via email by the company will not be classified as Unsolicited Commercial Email or in breach of the Privacy and Electronic Communications (EC Directive) Regulations 2003.

3) You agree that you are able to opt out of mailings at any time by emailing [optout@supanames.com](mailto:optout@supanames.com) with your account details. Please note that opting out may result in you not receiving renewal reminders regarding your accounts.

#### Termination, Misuse and Upgrades:

1) The customer agrees that they are solely responsible for all actions carried out within their account ☐ for example all emails sent, for any access to the account (whether this access is authorised or unauthorised) and content uploaded.

2) These terms and conditions apply to all actions relating to your package including content hosted within your account, email contained within your account and emails sent regarding your account (including but not limited to; advertising or emails sent to our support department).

3) Linux Value (previously known as Value Host) and Linux Value PRO (previously known as Value Host PRO) accounts can be suspended or terminated by SupaNames, without any advance notice, if they are being misused by the user. In most cases SupaNames will attempt to contact the account holder although email notifications are not guaranteed to be received. Misuse includes, but is not



limited to, all of the following:

a) The sending of bulk unsolicited email of any nature, commercial or uncommercial and the sending of any volume of Unsolicited Commercial Email (UCE) through our servers promoting any website or service or through third party servers promoting a website hosted by us.

b) The offering, hosting or storage of "downloads" of any kind. A download is any content that isn't a web page, image, flash or browser readable document. These include, but are not limited to .exe, .zip, .rar, .arj, .avi, .doc, .rtf, .mp3, .mov, .avi, .mpeg, .mpg, .wav, .rm, .ram, .rmx, .asf, .wmf, .wmv, .wmp, and .wma.

c) Publish or run any script or item of content that causes server performance to decrease for other users. This might include resource intensive CGI or PHP files, busy forums or a highly requested item of static or dynamic content.

d) The hosting of, reference to or linking to nudity, pornography, anything of a sexual, lewd, or obscene nature is not permitted on our servers.

e) The hosting of, reference to or linking to violations of the copyright or any other right of any third party is not permitted on our servers.

f) The hosting of, reference to or linking to threatening, abusive, harassing, or defamatory statements is not permitted on our servers.

g) The hosting of, reference to or linking to promotion of illegal activities (including but not limited to information on hacking, cracking, making illegal devices) is not permitted on our servers.

h) The hosting of, reference to or linking to information, instructions, or software containing or about any kind of virus is not permitted on our servers.

i) The hosting of, reference to or linking to hate speech or hate propaganda is not permitted on our servers.

j) The hosting of, reference to or linking to misrepresentation(s) of member's identity, or the impersonation of anyone.

k) Collection of personal information for illegal purposes. You confirm that your account will comply at all times with the requirements of the Data Protection Act 1998.

l) The hosting of, reference to or linking to content that is deemed by SupaNames, in its sole discretion, to be harmful to SupaNames, another company, organisation, or individual.

m) The hosting of, reference to or linking to any products or services (or information relating to them), that are harmful, illegal, dangerous, pornographic, or indecent.

n) Multiple site hosting within one hosting package. Each website you wish to run must have its own web hosting package and you must not host more than one website within your webspace.

---



o) [Bandwidth leaching] - the hosting of content within a Linux Value (previously known as Value Host) or Linux Value PRO (previously known as Value Host PRO) account for primary exposure on another website. For example the hosting of images for use in a listing on ebay.co.uk.

p) Accessing or attempting to access any area outside of the hosting package, whether or not the intentions are innocent or malicious.

4) If a violation of our terms is one that can be remedied by the customer upgrading to a different package level SupaNames may contact the customer, via email (to the email address kept on file by the customer in the account manager system at [www.sitecontrol.co.uk](http://www.sitecontrol.co.uk)), to request that an upgrade is made. If the customer chooses not to remedy the breach, either by upgrading their account level or taking steps to ensure that their account no longer violates our terms and conditions of service, we reserve the right to suspend the web hosting account without further notice.

5) SupaNames reserve the right to immediately suspend access to an account or any part thereof breaching our terms and conditions of service.

6) If the content within a customer's account exceeds the space quota allotted to it (this quota depends on the package level chosen and whether any further disk space has been purchased by the customer since the account was purchased), SupaNames reserve the right to delete content until the content fits within its allotted quota.

#### Liability

1) To the extent permitted by law, SupaNames shall not be liable to the customer save as expressly provided for in this Agreement and shall have no other obligations, duties or liabilities whatsoever in contract, tort or otherwise to the customer.

a) SupaNames will not be responsible for any damages your business may suffer.

b) SupaNames makes no warranties of any kind, expressed or implied for services we provide

c) SupaNames disclaims any warranty or merchantability or fitness for a particular purpose.

d) SupaNames is not responsible for any loss of data resulting from delays, nondeliveries, wrong delivery, and any and all service interruptions caused by Supanames and its employees. SupaNames cannot guarantee that the service will be uninterrupted or error-free, or meet the customer's requirements.

2) Nothing in this Agreement shall:-

a) exclude or restrict the Company for liability in respect of death or personal injury resulting from the negligence of the Company, its employees or agents;

b) exclude the conditions and warranties implied by Section 12 of the Sale of Goods Act 1979 and where the Customer deals as a consumer, the conditions implied by sections 13 to 15 inclusive of the said Act and by sections 3 and 4 of the Supply of Goods and Services Act 1982; or

c) where the Customer deals as a consumer, affect the Customer's statutory rights.

3) In the event that SupaNames is found by a court of England & Wales to have breached our obligations under this agreement to the customer, or be liable in any way, said liability is limited to the pro rata fees left on the package in question at the time of the breach.

4) No delay by SupaNames in enforcing any term of this agreement can be considered to be a waiver of any right to enforce the term in the future.

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## File & script restrictions on Linux Value and Linux Value PRO packages

Linux Value and Linux Value PRO packages are designed as very low cost, high quality, web hosting packages for the average website. As a result, to maintain service performance, you're not allowed to do any of the things listed below. If you'd like to do any these, you'll need to pick a different SupaNames package.

1) Offer, host or store "downloads" of any kind, meaning any content that isn't a web page, image, flash or document of some kind. These include, but are not limited to, .exe, .zip, .avi, .mp3, .mov, .avi, .mp3, .mpeg, .mpg, .wav, .rm, .ram, .rmx, .asf, .wmf, .wmv, .wmp, and .wma.

2) Publish or run any script or item of content that causes server performance to decrease for other users. This might include resource intensive CGI or PHP files, busy forums or an extremely highly requested item of content.

[x] Close window



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web site

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- Linux Value >

Grow your website by choosing Linux hosting for value & stability with PHP, MySQL & CGI. Linux hosting is a great base for any site and, remember, you don't need a Linux PC to use it.

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- About MyPANEL >
- Windows hosting >
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All four packages come with a free domain or transfer, free software, free setup, 30 day refund guarantee and 99.9% uptime guarantee.

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Paul Douglas  
.net magazine

## VALUE

Kick start your hobby online or create a virtual home for your family.

- 50mb space
- Free UK domain
- 1 mailbox
- 1 MySQL database
- PHP, Perl, Python
- Free software bundle
- Much more...

Yearly price just:  
**£13.99**  
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## VALUE PRO

Advanced features and generous webspace for under £24 per year.

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- 100 forwarders
- 100 auto responders
- 1 MySQL database
- PHP, Perl, Python
- Basic sitebuilder
- URL security
- Graphical statistics
- Frontpage extensions
- Free software bundle
- Much more...

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(£28.19 inc VAT)

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## MID

A great value blend of features suitable for many different uses.

- 1.5GB space
- Free UK domain
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- 500 mailboxes
- 500 forwarders
- 500 auto responders
- 5 virus scanners
- Spam protection
- 5 MySQL databases
- PHP, Perl, Python
- 10 subdomains
- 10 mailing lists
- Basic sitebuilder
- URL security
- Graphical statistics
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- Free software bundle
- Much more...

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**£39.99**  
(£46.99 inc VAT)

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## PREMIER

Less websites per server equals more power per website.

- 2.5GB space
- Free global domain
- 15GB data transfer
- 1000 mailboxes
- 1000 forwarders
- 1000 auto responders
- 10 virus scanners
- Spam protection
- 10 MySQL databases
- PHP, Perl, Python
- 1000 subdomains
- 1000 mailing lists
- Basic sitebuilder
- URL security
- Graphical statistics
- Frontpage extensions
- Scheduled tasks
- DNS management
- Free software bundle
- Much more...

Yearly price from:  
**£89.99**  
(£105.74 inc VAT)

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## Confused? Don't know which type of package to order?

- Try out our package chooser [here](#), to help find the right package for you.
- If you're just starting out, try our beginners guide to hosting [here](#).
- If you'd like some free advice please contact our friendly team [here](#).

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Highly commended 2001 & 2002

PC Format magazine  
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dybw.co.uk.  
youngbw  
bidp.org.bw  
bidplw.org.uk  
bidp.bw.org.uk

bidp.php  
ya.php  
third.php

bwel 29mb  
- ya 28 MB  
1 MB?!  
1000 viruses a month = 1GB max

are there any other charges?

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## Package overview

Click on any item for a detailed description.

### Linux webspace

50mb

MyPANEL control panel

Free domain or transfer - choose a free UK domain or add a global domain for £7.50 per year

Fast FTP access

Browser based file manager

Daily onsite website backup

Monthly offsite website backup

Unrestricted monthly data transfer

Some file & script restrictions (details)

Minimum purchase period

2 yrs

99.9% uptime guarantee

### Email features

Click on any item for a detailed description.

POP3 email accounts

1

'Catch all' email configuration

Free webmail service

SMS email alerts

### Technical, scripting & database features

Click on any item for a detailed description.

CGI scripting - Perl & Python

SSI & WAP support

PHP scripting

Fully configurable PHP settings

MySQL database(s)

1

MySQL backup tool

Website & FTP start / stop control

Full firewall protection for your website

### Control panel features

Click on any item for a detailed description.

Realtime control over your package

Easy to use & clear pages

Full nameserver management

UK domain Whois & contact management

Ability to park unlimited domains

Ability to upgrade any feature

Brandable control panel for resellers

Skinnable control panel

### Included with all hosting packages

Click on any item for a detailed description.

Excellent unlimited support - 24/7/365

Online help section with video tutorials

30 day money back guarantee

No hidden charges or nasty extras

Free optional local rate dial up access

No adverts or pop ups on your website

UK servers & bandwidth

No transfer away or cancellation charges

Free software bundle

Account management area

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Future UK Internet Awards  
Best Consumer Web Host 2003 & 2004  
Highly commended 2001 & 2002



PC Format magazine  
High score award Feb 2006



# **Causes, effects of delays and poor contract administration on construction projects delivery**

James Okumbe

Research conducted on a guide to best practices points out that contract administration involves those activities performed by clients' officials after a contract has been awarded to determine how well the client and the contractor perform to meet the requirements of the contract. In any contract administration, the focus is based on obtaining supplies and services of requisite quality, on time, and within budget.

The principal problem is that contracting officials often allocate more time to awarding contracts than to administering existing contracts. This often leads to problems in contractor performance, cost overruns, and delays in receiving construction goods and services. Several other deficiencies have been noted such as unclear roles and responsibilities of the contracting officer's technical representatives, excessive backlogs in contract close out and incurred costs audits, improperly trained officials performing contract oversight, unclear statement of work that hinder contractor performance, and inadequate guidance on voucher processing and contract close out.

The primary objective of the contract administration project is to establish best practices that agencies can use to improve contract administration to ensure responsiveness to customers and best value to taxpayers.



Inadequate project administration due to a lack of contract knowledge can produce budget overruns and schedule slippages that increase project costs.

Delays on construction projects are known to be universal phenomenon. They are almost always accompanied by cost and time overruns. Construction-project delays often result in adversarial relationships between construction stakeholders. Delays also lead to disputes, litigation, arbitration, cash-flow problems, and a general feeling of apprehension towards each other. It is, therefore, important for stakeholders to identify the perceptions of the different parties regarding causes of delays, the allocation of responsibilities, and the types of delays. This would assist in possible improvements that could be made to reduce the delays in the construction industry.

Delay is generally acknowledged as the most common, costly, complex, and risky problem encountered in construction projects. It is, therefore, the source of frequent disputes and claims leading to lawsuits.

Many studies have been carried out to assess the causes of delays in construction projects. A study on the delays in building projects in Thailand concluded that the problems of the construction industry in developing economies could be rested in three layers:

- Problem of shortages or inadequacies in industry infrastructure;
- Problems caused by clients and consultants; and
- Problems caused by the incompetence of contractors.

A survey was also conducted on the causes of construction delays and their effects on cost overruns in Hong Kong and Nigeria. Both results proved that the most important factors are financing and payment for completed works, poor contract management, changes in site conditions, shortage of materials and improper planning.

A report was compiled on causes of delays in the construction industry in Lebanon from the viewpoint of owners, contractors, and consultants. It was found that owners had more concerns with regard to financial issues;

contractors regarded the contractual relationship as the most important issue; consultants considered project management issues to be most important causes of delays.

Research conducted on avoiding delays during the construction phase revealed that delays in project deliveries resulted in higher costs to clients and contractors as well as causing greater inconvenience to the public. Delays can also prolong safety risks to highway users and workers in construction work zones.

The research further points out that, even though the clients strive to avoid delays in construction to minimize the time and costs associated with the delay, they often find it difficult to control the circumstances causing delays. Some construction delays may be due to events that occur at the project-conception stage. Research is needed to investigate, identify, and evaluate the nature, cause, and origin of delays that recur during the construction periods. Based on results of the research, recommendations are needed on how clients and contractors can avoid delays and costs associated with it.

### **Causes of delays in payment and their effects**

Payment delays normally cause cash-flow problems to stakeholders and, in return, raise the general construction cost.

- The following causes of payment delays were highlighted by stakeholders in research conducted in Botswana construction sector;
- Consultants' inefficiency;
  - Lack of professionalism by the government employees;
  - Bureaucratic procedures experienced in government/client.
  - Late processing by Project Quantity Surveyors caused either by reluctance or poor attitudes;
  - Late preparation of payment certificates;
  - Claiming problems resulting in incomplete valuation documentation;



- Late approval of work by architects and engineers;
- Poor budgeting by the client;
- Lack of understanding of contractual obligations; and
- Lack of funding.

Stakeholders also stated the following consequences:

- Late project delivery;
- Delayed materials supply to site since suppliers have to receive payment before delivery;
- Labour stoppage as employees may go on strike if not paid on time;
- The contractor would experience cash-flow problems, which normally affect the contract programme;
- Contractors may apply for EOT due to payment delays;
- Risk of poor workmanship since the contractor might not have sufficient funds to employ highly-skilled personnel;
- Poor contract delivery; and
- Default in paying suppliers and employees.

They acknowledged that poor sub-contractors' nominations and administration has led to contract delays. Some delays have been caused by increased scope of works or changes in specifications. Other subjective causes are based poor co-ordination between consultants and contractors.



# Construction contracts and associated risk in the construction industry

James Okumbe

From a general survey conducted through observations and interviews, it is clear that there are cost overruns to almost all construction contracts. The law provides common remedies for breaches of contracts while money damages remain common in construction contracts.

In Botswana's construction sector, the government (client) normally hires professional services from consultants such as architects, engineers, and quantity surveyors. These professionals prepare contract documentation, adjudication of tender processes and are commonly involved in post contract activities.

A contract refers to as a promise, which the law will enforce. It is also based on agreement, which arises from an offer and acceptance. One person makes an offer; another person accepts that offer. A contract is, therefore, an agreement that binds the parties to it. A contract could also be defined as an agreement that gives rise to obligations that are enforced or recognized by law. Contracts could be analysed as fixed, incentive, cost types, re-measurements and lump sum contracts. There should be no amendment or modification made to the contract without the express agreement of all the parties.

Transferring risks blindly from the employer to contractors in Botswana has not necessarily ensured that the works have been done on time or at the agreed price. Instead, this has, at best, caused more claims and disputes and, at worst, bankrupted some contractors, thereby requiring

the employer to re-bid the job and, almost inevitably, paying a higher price to get the work done.

Consultants should therefore understand the principle of balanced risk sharing between the employer and contractors. Vague contracts should be avoided in order to reduce financial risks. Research has found that about 62% of government projects worldwide have recorded cost overruns due to inadequate preparation of contract documents.

For many projects, owners shift at least part of the risk of late completion to contractors. The most common form of risk shifting is the inclusion of a liquidated damages provision in the contract agreement.

The analysis of cost liabilities or impacts of risks and the contract language are the basis of risk evaluation and management. Risks cannot be eliminated through contracts but the strategy chosen for dealing with the risk can influence how they are managed and dictate how they are allocated.

Even though stakeholders in Botswana construction sector are aware of different types/forms of building contracts they acknowledge the fact that wrong choice of contracts have contributed to project failures in the industry. It has been found out that contractors and clients are the only two institutions who suffer losses due to wrong choice of contracts. Poor tendering procedures have led to construction cost overruns. Raising the levels of contract awareness minimizes the cost of construction.

Construction contractual risks should be identified, classified, analysed, and mitigated in time to reduce project costs. Contractual risks in projects increases construction costs hence lowering project quality and prolongs period of delivery. Competent project managers must be appointed to lower disputes thereby keeping construction at a minimal cost. Higher contractual awareness and risk-management practices minimize construction costs.

Based on observations and research conducted, Botswana construction industry uses experienced project managers to handle contract risks. These include consultants such as architects, quantity surveyors and engineers. The majority of this group may not necessarily have formal risk management training. It has also been misconstrued that all consultants are professionals.



# Dispute-resolutions, Mediation and Arbitration Procedures in the construction industry

James Okumbe

1

The construction contract is the most critical element in the construction project because it defines the contractor's scope of work and compensation. It also establishes the responsibilities, liabilities, and warranties of both the contractor and the owner. As such, a contractor must carefully consider the contract language when bidding for a job. The construction contract establishes the rules for the entire project but does not always predict the way the project will be managed.

Several researches have been conducted on general overview of measures taken by contractors to prevent disputes during the bid stage. Procedures to find solutions for disputes are expensive in both time and cost.

These include:

- Proper and timely performance of the contractor's contractual pre-bid duties, whether implicit or implied; the factors to be considered are: site visits, material take offs, and the evaluation of key requirements for the work such as insurance and bonding;

- Careful reading of the proposed general terms and conditions of the contract and evaluation of works imposed by these terms and conditions; and
- Appropriate action to classify, modify or eliminate exposure to contract language that imposes intolerable risks on the contractor.

The research further reviews the general terms and conditions as follows:

- Contracts frequently include languages that attempt to shift the risk associated with a project from the owner to prime contractors and prime contractors to sub-contractors. Owners, generally, receive better value and experience fewer problems through fair contracting. Nonetheless, contractors must be aware that unfair contracts exist and remain vigilant in preparing their bids.
- Any proposed contract should be reviewed with respect to the future. The contractor should think through the project when the proposed contract is reviewed. Contracts that are fair and in common use do exist, including federal-government construction contracts and some of the negotiated standard forms sponsored by trade organisations.
- Other contracts can, however, be dangerous to the contractor if used in written form. Ordinarily, any analysis or revision must be done before the contract is executed or it cannot be done at all.

Contractors are, therefore, advised to read the contract word for word and carefully consider what it requires because the contract is not only a chore reserved for lawyers. Estimators, engineers, and managers can read and understand contracts, and they must do so if they want to properly protect their company's interest. If the contract contains requirements that are onerous, unfair, or impossible, the profitability of the project is at risk.

Construction dispute-resolution can be implemented in various ways on construction projects. They are usually concerned with the financial implications of events, occurrences, coordination, or variations for which the one party seeks additional payment or other redress (such as extension of time to complete the works) from the other. They are also



concerned with the basis of their interpretation of the facts and the contract conditions.

Lawyers present disputes as discrete, bounded, and pathological episodes, generated by the breach of rule. They are messes, which need to be cleared up through litigation. Disputes are therefore affairs of naming, blaming, and claiming.

Arbitration is the reference of a dispute or difference between not less than two persons for determination after hearing both sides in a judicial manner by another person or persons, other than a court of competent jurisdiction.

Due to costs, delays, and uncertainties experienced in both litigation and formal arbitration, mediation is mostly preferred as an alternative form of dispute-resolution. A mediator would try to find and build on common ground and to seek consensus, whereas the arbitrator is asked to make a judgement.

A survey conducted by senior management professionals from the Australian Federation of Construction contractors led to the establishment of a joint working policy with the aim of developing improved practices, better quality of work, with the overriding aim of achieving a reduction in claims and disputes. This resulted into a document called "no dispute", which addressed dispute-resolution and proposed the following guidelines:

- Encourage facilitation and expedite genuine negotiation;
- Avoid arbitration and litigation processes;
- Specify compulsory conferences of senior management of both parties before embarking on formal third-party processes;
- Concentrate on cost mitigation of the problem area, rather than procrastination about negotiating and revolving the dispute;
- Be cost conscious, contemplating end financial implications of resolution processes once genuine negotiation has failed; and
- Encourage use of alternative dispute-resolution processes.



Causes in construction disputes should be analysed and eliminated as soon as they occur. Most of these problems can be resolved by negotiation and agreement made between the parties. People in construction sites must be trained in the appropriate techniques in order to solve the problem as soon as they are noticed.

It is also important to remember that:

- The so-called adversarial attitudes are not just a construction problem. They are a feature of human behaviour and are far more prevalent in other sectors of modern society;
- The number of projects, which results in serious disputes, is only a very small percentage of the total;
- The people concerned solve the vast majority of construction problem.

What is needed is improvement in the contract documents in the project administration and in the attitudes of the people concerned.

### Arbitration and mediation procedures

Construction projects require contractual interdependence between many parties, and, frequently, the complexity and nature of those relationships lead to conflict. Construction disputes are usually intricate, and when they are not resolved, they commonly escalate to legal action involving arbitration and litigation.

Mediation has become one of the most cost-effective and widely used dispute-resolution tactics used by those in construction industry today. The following guidelines can foster positive results and cost reduction in mediation processes;

- Select a mediator experienced in both construction litigation and mediation;
- Prepare the outline of the disputes issues so that the mediator and all team members can understand each party's positions;

- Prepare for the mediation as you would for a very important negotiation. Preparation should include reviewing key correspondence and legal issues as well as any expert reports;
- Arm your decision makers who will be present at the mediation with knowledge. When compromises are to be made and it is necessary to actually reach a settlement, it can thus be done with knowledge and understanding;
- Be prepared to make formal presentations outlining the positions and issues to both the mediator and the opposing party. It is prudent for any presentation to address all issues.
- Let the mediator guide the process and listen carefully to what he says. Conflicting parties must be willing to compromise in order to settle disputes.

#### Conducting of dispute-resolution procedures

A research conducted in Botswana construction industry revealed that 50% of contractors experienced dispute-resolution procedures during construction conflicts. Respondents' responses on the outcomes of dispute-resolutions are listed below:

- In some cases it was resolved that nominated sub-contractors should pay contra charges to the main contractors and L A Ds to the client;
- Conflicting parties were made to pay legal fees;
- In some cases, dispute-resolution failed and, therefore, cases had to go to arbitration;
- Some of the respondents stated that the dispute-resolution is still on course;
- In other instances, the main contractors were made to withdraw charges from the client;
- There was a substantial reduction in the valid claims submitted by the contractor against the client.

It was found out that, contractors are more knowledgeable in arbitration processes and are more aware than other stakeholders.

#### **Arbitration results**

- In some events, nominated sub-contractors were forced by court orders to settle contra charges to the contractors and settle all arbitration charges;
- Some respondents indicated that the cases are still on going.
- Contractors were paid and the client was forced to settle arbitration charges as well;
- In some instances, contractors lost the case against the client and, therefore, were not paid for their claims, but were forced to meet arbitration expenses.

Based on the results, it can be deduced that stakeholders have put certain mechanisms in place to reduce the magnitude of conflicts. The involvement of the risk managers from consultants that are conducting dispute-resolution procedures before arbitration is a clear indication that the industry is committed to reduce conflicts at all costs.

Through observations and results it appears that the industry appoints experienced consultants in construction as risk managers to handle contract risks. Certain organizations were found to be more aware of dispute-resolution procedures than others. The variance in awareness could be due to different levels of exposure and the magnitude of conflicts.



(A04)02

81DP pick in pay

Bananas (6)		4-00
Sausages $\pm$	$8.25 \times 3$	= 24-75
ham		17-50
bread	$\times 2$	= 8-00
butter		10-00
marmalade		5-00
		<hr/> 169-25

87BP Pick in Pay

Bananas (6)			4-00
Sausages $\pm$	$8.25 \times 3$	=	24-75
ham			17-50
bread	$\times 2$	=	8-00
butter			10-00
marmalade			5-00
			<hr/>
			69-25

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ORONE  
267) 3973866  
00612501111  
4/1481  
068356150  
Unknown Customer

TAX INVOICE : 1115-036-01056  
CASH AND CARRY

QUANTITY PACKxSIZE TC P-CODE

UNIT PRC PACK PRC TAX AMT TOTAL AMOUNT

6009655220065 EGGHEAD EGGS XLARGE  
\*\*\*1.000 1x001.50 DZ T2 [098]  
12.90 12.90 1.29

14.19 ✓  
RV : 1115-036-01056

6009655220065 EGGHEAD EGGS XLARGE  
\*\*\*1.000 1x001.50 DZ T2 [098]  
12.90 12.90 1.29

xSIZE TC P-CODE  
K PRC TAX AMT TOTAL AMOUNT

6001452114202 MONIS FRUIT JUICE CI  
\*\*\*1.000 1x750.00 ML T2 [098]  
13.95 13.95 1.40

14.19  
EGGHEAD EGGS XLARGE  
x001.50 DZ T2 [098]  
2.90 1.29 14.19 ✓

6001049045001 PURE JOY JUICE UHT O  
\*\*\*1.000 1x001.00 L T2 [098]  
4.77 4.77 0.48

EGGHEAD EGGS XLARGE  
x001.50 DZ T2 [098]  
2.90 1.29 14.19  
MONIS FRUIT JUICE CI  
750.00 ML T2 [098]  
1.95 1.40 15.35 ✓

6001156655421 CIRO COFF WIENER MIS  
\*\*\*1.000 1x250.00 G T2 [001]  
13.59 13.59 1.36

14.95

6001497112010 JC LE ROUX LE DOMAIN  
\*\*\*1.000 1x750.00 ML T2 [001]  
21.77 21.77 2.18

PURE JOY JUICE UHT O  
001.00 L T2 [098]  
.77 0.48 5.25 ✓

6001497112010 JC LE ROUX LE DOMAIN  
\*\*\*1.000 1x750.00 ML T2 [001]  
21.77 21.77 2.18

CIRO COFF WIENER MIS  
250.00 G T2 [001]  
.59 1.36 14.95

TOTAL : 111.83

6001497112010 JC LE ROUX LE DOMAIN  
\*\*\*1.000 1x750.00 ML T2 [001]  
21.77 21.77 2.18

TOTAL : 111.83

Rounding 0.03  
Cash 120.00

CHANGE/REFUND 8.20

<\*\*\* INVOICE WAS TENDERED FOR \*\*\*>





WELCOME  
TRADE CENTRE  
GABORONE

387 TC GABORONE  
TEL. : (267) 3973866  
TAX NO : C00612501111  
REG. NO : 94/1481  
CUSTOMER: 0068356150  
DAVID  
TAX NO :

11-Feb-2006

13:08



TAX INVOICE : 1117-032-04098  
CASH AND CARRY

QUANTITY	PACK	SIZE	TC P-CODE
INIT	PRC	PACK	PRC
TAX	AMT	TOTAL	AMOUNT

3001452174008 NEDERB WINE SPRKLN C *B18P*  
\*\*\*5.000 *1x750.00 ML T2 [098]*  
27.32 27.32 13.65 150.25 ✓

3001497112010 JC LE ROUX LE DOMAIN *B18P*  
\*\*\*2.000 *1x750.00 ML T2 [098]*  
24.45 24.45 4.90 53.80 ✓

3001092500106 MRS BALLS CHUTNEY HO *GYC*  
\*\*\*1.000 *1x470.00 G T2 [098]*  
8.90 8.90 0.89 9.79 ✓

3001398101281 SQUADRON RUM DARK  
\*\*\*1.000 *1x750.00 ML T2 [098]*  
40.95 40.95 4.10 45.05

3001049045001 PURE JOY JUICE UHT O *B18P*  
\*\*\*5.000 *1x1001.00 L T2 [001]*  
4.50 4.50 2.25 24.75 ✓

3009616047564 NUTRIDAY YOG LF NAT  
\*\*\*1.000 *1x1001.00 KG T2 [001]*  
9.41 9.41 0.94 10.35

3001020007228 SAFARI DRIED BC PEAR  
\*\*\*1.000 *1x250.00 G T2 [098]*  
10.77 10.77 1.08 11.85

3001299006135 CLOVER CREAM SOUR  
\*\*\*1.000 *1x250.00 ML T2 [098]*  
5.54 5.54 0.55 6.09

3001528042385 FF CLEANING KIT DELU *GYC*  
\*\*\*1.000 *1x1001.00 'S T2 [098]*  
9.41 9.41 0.94 10.35 ✓

3001275100397 K30 FINE COCONUT *GYC*  
\*\*\*1.000 *1x T2 [098]*  
4.17 4.17 0.42 4.59

3001065017598 SUNLIGHT DISHWASHING GYC  
\*\*\*1.000 1x400.00 ML T2 [098]  
6.68 6.68 0.67 7.35

30054722 BLK CAT PNUT BUTTER CRU [GYC]  
\*\*\*1.000 1x410.00 G T2 [098]  
7.14 7.14 0.71 7.85

3001059108305 ALL GOLD JAM ORNGE M BOP  
\*\*\*1.000 1x450.00 G T2 [098]  
6.32 6.32 0.63 6.95

3001059004555 ALL GOLD JAM APRCOT S BIDP  
\*\*\*1.000 1x450.00 G T2 [098]  
4.99 4.99 0.50 5.49

3001324299631 MONIS CARBATED CLASI BIDP  
\*\*\*1.000 1x750.00 ML T2 [098]  
13.95 13.95 1.40 15.35

3006265100025 NOIWANE EGGS SIZE 2 BIDP  
\*\*\*1.000 1x202.05 DZ T2 [098]  
14.26 14.26 1.43 15.69

3001528058348 ASTOR TOILET PAPER L GYC  
\*\*\*1.000 1x304.00 'S T2 [098]  
6.26 6.26 0.63 6.89

TOTAL : 392.44

rounding 0.04  
cash 400.00

HAND/REFUND 7.60

\*\*\* INVOICE WAS TENDERED FOR \*\*\*

TAX AT 10.00% = 35.69

PROMOTION ITEMS (EXCL.): 31.91

TOTAL DISCOUNT EARNED : 0.00

NUMBER OF ITEMS SOLD : 00026  
VOIDED : 00000  
RETURNED : 00000

End of Invoice, thank you.

CASHIER NAME: Rebecca Ratai  
1117 #4098 13:10:44 11FEB2006  
500367 R032

Please retain invoice as proof of purchase. No refunds or exchange can be done without copy the original invoice.

We have a 7 day from purchase refund policy all goods returned after this will be as per Manufacture Gaurantee.

P310 500367 R032

BIDP letter > Transparency International

~~BIDP~~

Box 71 Galvane

390 9291

AS

(but delivers by hand to Unipan forger)

RE: Liaison with your organization

BIDP is an ~~organ~~ institute of mainly construction-related professionals, founded in 1978.

We should be interested in meeting and discussing with yourselves possible liaison in the area of honest practices.

~~please contact~~

Please contact the secretary on 7...

to ~~contact~~ arrange a suitable appointment.

Further background is also available on our web site at [www.bidp.be](http://www.bidp.be)

UF

~~BT~~ ET

Executive Sec.





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Paul Douglas  
.net magazine

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Message sent, thank you for contacting us, we'll be in touch shortly.

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Send us a fax on 0870 125 76 78. Please ensure that your fax is in bold printed type, and contains an email address on which we can get back to you.

#### To send us a letter:

Please send all postal correspondence to SupaNames, 8 The Courtyard, Harris Business Park, Hanbury Road, Stoke Prior, B60 4DJ. If your correspondence is important, please ensure that you send it as a special delivery, to ensure receipt.



Best Of The .net Awards  
Nominated & shortlisted 2005



Future UK Internet Awards  
Best Consumer Web Host 2003 & 2004  
Highly commended 2001 & 2002



PC Format magazine  
High score award Feb 2006

\$9/month x 2 ] Yahoo.  
then \$12

Name	Firstname	Current	Profession	Itemsend
Richards	Peter Maurice	y	4q	CASLE 2004
Dixon-Warren	Colin Patison	y	4q	2006
Davey	Brian Peter	y	4q	IIAJournal0602
Brackenborough	William Michael	y	4q	2006
Carrier	Kenneth Michael Morton	y	4q	
Latilla	Kim Everitt	y	4q	
Hutchings	Lawrence James	y	4q	SpecifileC0602
Kille	Alan Arthur	y	4q	2006
Jones	Gordon Barrie	y	4q	CASLE 2004
Morton	Timothy Paul	y	4q	CASLE 2004
Osemenam	Emeka Azubike	y	4q	CASLE 2004
Allison-Broomhead	Graham Ian	y	4q	IIAJ 0602
Harris	Paul Francis	y	4q	2006
Pritchard	Gareth Wyn	y	4q	2006
Oranye	Chike Ikemefuna	y	4q	2006
Quille	Denis Declan	y	4q	2006
Palalani	Koziba Gumbu	y	4q	IIAJ 0602
Price	Owen Sean	y	4q	2006
Sekucha	Olebile	y	4q	2006
Samman	Joseph	y	4q	CASLE 2004
Orando	Marcellus	y	4q	2006
Mmille	Dithologo	y	4q	2006
Perera	Balasooriya Arachchige Ruwan	y	4q	CASLE 2004
Chiwila	Amos Gregory Matendeko	y	4q	CASLE 2004
Mwitumwa	David Kabuku	y	4q	CASLE 2004

End Of Page

Export Data

( Right click on "Export Data" and select "Save Target As..." to save the file to your computer. )

Close Window

Visit the BMS website for updates!  
[www.bsmgtsys.com](http://www.bsmgtsys.com)

## **Correspondence received**

### **BIDP Council meeting of 16<sup>th</sup> March, 2006**

<b>Dated</b>	<b>Description</b>	<b>From</b>
16/3/06	Invoice	Young Architects
15/03/06	Graduate studies	University of York
08/03/06	Application	E Dondofema
07/03/06	Invoice	E Tshoganetso
06/03/06	Letter	BDF
28/02/06	Fax	Tswelelopele Brigade — X
24/02/06	Fax (firm list)	3DC
24/02/06	Nyekele's certificate for signing	G Vlug
02/06	Newsletter FE06 issue No. 29 (10 copies)	CASLE



## BIDP Publications

Updated 6ap06

### Current list of publications:

	Standard document	Electronic document to one site to produce reference prints only under a four-year licence:
Minor works form of contract	P17.50	P50.00
Without quantities form of contract	P75.00	P75.00
With quantities form of contract	P75.00	P75.00
Form of nominated subcontract	P45.00	P50.00
Electronic forms version 0.0.1 under a four year licence	P60.00	
Logo for site notice board	P25.00	
Certificate for payment pads	P70.00/pad	
Architect instruction pads	P70.00/pad	
Architect's appointment	P45.00	
Consultant's appointment	P17.50	
BIDP regulations for the promotion and conduct of architectural competitions	P17.50	P50.00
BIDP <u>Architectural competitions</u> advisory note	Free	
Site notice board layouts draft	Free	

The above are available from the BIDP shop c/o BWR Quantity Surveyors, Unit 3, plot 157, Gaborone International Commerce Park, Kgale View, Gaborone; Phone 318 1581, fax 318 2377.

Correspondence received

BIDP Council meeting of 20<sup>th</sup> April, 2006

Dated	Description	From
19/04/06	Cheque P240.00 champagne breakfast	RYB
19/04/06	Bank statement	FNB
19/04/06	Letter re maturity of fixed deposit A/C	FNB
19/04/06	Invoice	YA
19/04/06	Application	G Phuthegang
18/04/06	Build-up of a contract	G Vlug
10/4/06	Fax re ad-hoc	YA
10/04/06	Letter	SOS <i>not BNP.</i>
04/04/06	Email re nomination of BIE representative	B Alemarumo
20/03/04	Letter	Sebego Sharma <i>still to study.</i>
21/03/06	Fax re approval of E Dondofema	B Hyde
17/03/06	Bank statement	FNB
15/03/06	Graduate studies	University of York
	<i>U1A invites Transparency Int.</i>	<i>received.</i>

fax - gth

/usr/bin/

email:

Have set up a web site on [www.bdp.bw/ya/](http://www.bdp.bw/ya/) for your information. Please consider appropriate pricing for members/firms to have similar pages ~~on~~ which would have to be maintained by BDP.

Regards, BY + EM

S. Williams ✓

G. Vane ✓

L. Hutchings ✓

B. Bale ✓

T. B. ✓

K. V. ✓

B. Hyatt ✓

We now have a utility web site at [www.bdp.bw/ya/](http://www.bdp.bw/ya/) for general information. You might care to take a look at the section on manuals & information. Chined is [bdp.bw/ya/resources.htm](http://bdp.bw/ya/resources.htm).

Regards BY + EM



We have generally been the ones getting assistance in the past. We have had associates produce

- ① schemes based on brief, survey & site data supplied by us. A sample brief is <sup>link</sup> [here] (excluding images for). ~~quite~~ Received back have been sketch or scheme designs.
- ② working drawings and technical input. Mostly working drawings, & mostly related to Brigade and other standard blocks (often not designed by our office) where we have had to pull together an inept set of drawings or harmonise across different materials etc. <sup>link</sup>  
A sample schedule is [here]. A typical working drawing is here.
- ③ We have also called in associates to help with surveys &/or site administration in the past, bearing in mind that Dublin to Calabar is about 1/4 of Calabar to London fares; this worked on a monthly basis, but one could envisage placing a person in or around your office if there is a particular crunch needing extra hands right there.

file created  
K/bidp/bwcb/ya/yatchsped.html

## Technical ~~communications~~ specifications

We run ~~at~~ Linux and Windows operating systems on our computers.

We have for years ~~used~~ used HTML as the basis for our plain <sup>reports</sup> office communications (letters, faxes, minutes, etc). These can be read on any browser, ~~example~~ just like the text you are currently reading.

In word processing, we can also use and export Microsoft DOC <sup>and tables</sup> and XLS formats, as well as rather a lot of other formats including HTML, RTF & TXT.

We attach a <sup>link to formats</sup> summary of the ImageMagick <sup>2D image</sup> formats available (mode W = write, R = read), which we can generally <sup>read and/or</sup> convert. We also use Photoshop & Gimp and these have various lists of input & output formats.

We can print to PDF as well as output files and database information to PDF files or as paper prints, of size (in theory: we haven't tried bigger than A2) up to A0.

We use ~~a~~ programmes originally from Lockheed (aircraft) for drawing. These are called Cadam and Helix.

They allow both 2D and 3D drawing and allow exports and imports in DXF, DWG and certain other formats.

to continue working in our programmes, but  
our preference would be <sup>to</sup> to obtain examples of standard  
drawings from yourselves so that we  
can analyse these and set up systems which  
can best be integrated back into your systems.

We use ISO metric units and generally draw  
in metres and dimension in millimetres, avoiding  
any fractions of millimetres.

We also produce on paper hybrid drawings  
using for instance text and images for schedules  
combined with drawn elements.

We can supply a utility version of CADAM for <sup>saving,</sup>  
analysing & printing/plotting if desired.  
~~the~~



Stamps Sidp  
<sup>21</sup>  
~~21~~ 4-00

1	A A Kille	P O Box 610	Gabs	P3.30
2	C P Dixon Warren	P O Box 1519	Gabs	P3.30
3	G W Pritchard	P.O. Box 610	Gabs	P3.30
4	C I Orange	P.O. Box 2469	Gabs	P3.30
5	D Sekucha	P O Box 201570	Gabs	P3.30
6	M Orando	P/bag BR 22	Gabs	P3.30
7	W M Brackenborough	P.O. Box 656	Gabs	P3.30
8	D mmile	P.O. Box 50088	Gabs	P3.30
9	P F Harris	P O Box 114533	Harare	P15.40

P41.80



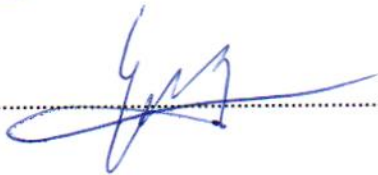
BIDP Items collected by G Vluc

Description	From
Cheque for P6876.00	BDF
Cheque for P240.00	RYB
Bank statement	FNB
Letter re maturity of fixed deposit	FNB
Invoice	YA

Copies of invoices issued but not paid  
P Shah, E Mazhani, PMP, Pego, Tectura

*Young Claim + note for 2006 Breakfast*

Received by: .....



Date: .....

*2/4/6*

31 May 06

**DANIDA PROJECT ON ENERGY EFFICIENCY AND  
ENERGY CONSERVATION IN THE BUILDING SECTOR, BOTSWANA**

**MINUTES OF:** TASK FORCE 1(BUILDING OPERATION AND DESIGN) - Meeting No.6

**HELD AT:** DOE Conference Room

**DATE / TIME:** Wednesday 26 April, 2006 at 2.15 pm

**AGENDA FOR THE MEETING**

1. Opening remarks by Chairperson
2. Adoption of Agenda
3. Correction of Minutes of the previous meeting
4. Progress with energy audit at UB - Physics Block
5. Progress with the development of an O&M manual for UB - Physics Block and MLG
6. Way Forward
7. Any other Business
8. Date for the next meeting
9. Closing
- 10.

marzo : physics well on  
fma started  
drafts in May

**PRESENT:**

Name	Organisation	Telephone	email
Dr. N. B. Sajja	MLG (Chairperson)	3658559/71751144	nsajja@gov.bw
Ms. B. Tibe	BOTEC	3607554	bena@botec.bw
Mr. K.I. Morris	AAB	3926390	dim@info.bw
Mr. R. Luiz	North Atlantic	3912822/71614991	ransley1@northatlantic.bw
Mr. O.K. Okaile	DTRP	3630753/ 71625238	ookailw@gov.bw
Mr. J. Vauvert	DEM (CTA)	3640237	jva@dem.dk
Mr. C. Bauer	BC	3923462	carl.bauer@info.bw
Mr. G. Kumar	DoE	3640218	gkumar@gov.bw

**APOLOGIES:**



## **DEPARTMENT OF ENERGY**

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DBES  
DTRP  
ABCON  
GCC  
Boipelego  
ACDC  
BIDP

### **1. WELCOME REMARKS**

The Chairperson welcomed members of the Task Force and expressed his gratitude for their cooperation and enthusiasm for the task force meeting.

### **2. ADOPTION OF THE AGENDA**

The agenda was adopted without further adjustment.

### **3. CORRECTION OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes were approved as it is.

### **4. PROGRESS WITH ENERGY AUDIT AT UB - PHYSICS BLOCK AND MLG**

In the absence of the energy auditing consultant Mr Masoso, the CTA briefly updated the Task Force members about the progress of energy audit at Physics block of University of Botswana and MLG building. The problem of e.g. numerous and unlabeled Distribution Boards at UB which will somewhat prolong the duration of the energy audit was mentioned. Furthermore significant progress has been made in terms of developing O&M manuals as reported below. The audit and development of O&M manuals for MLG's headquarters building has started up.

**5. PRESENTATION - O&M MANUAL FOR UB – PHYSICS BLOCK BY MR. CARL BAUER**

Mr. Bauer mentioned that various policy documents related to O&M for UB has been reviewed and discussed. As such the existing policy documents do not directly address energy efficiency and generally goals and objectives are somewhat disjointed and scattered throughout the documents. There is no description of for instance the use of indicators or other means for tracking progress against stated objectives - there is no clear measure on implementation of policy objectives.

Generally UB is very interested in computerization and integration of their systems for O&M and appreciate the ongoing work.

MR. Luiz of North Atlantic mentioned that at UB separate buildings are treated as separate projects in itself, e.g. even if in an existing building a chiller plant installed might be having extra capacity, UB will generally consider a separate chiller plant for new building. UB is also paying maximum demand charges and generally heavy electricity charges. In other words an integrated approach when planning and designing new buildings is lacking, and great benefits could be reaped from such integration and utilization of synergies.

The CTA mentioned that in a 1998 building design guideline issued by UB energy efficiency is mentioned and encouraged but not consistently and specifically implemented in terms of what and how - also in some instances there are inconsistencies with other design considerations and requirements. He further mentioned that task force -2 is working on energy efficiency guidelines, and once the guidelines are finalised it may also be of help to UB in their further development of design guidelines for UB buildings.

**6. WAY FORWARD**

Regarding design competition, CTA mentioned that Mrs. Busisiwe (consultant, BOTECH) is working on a more detailed outline of the design competition to be staged by DoE and DBES. Energy audit reports for two buildings (Block9 clinic and Ramotswa JSS) are at final stage and are yet to be discussed with clients.

**7. ANY OTHER BUSINESS**

Chairperson asked, whether time schedule produced earlier is revised. The CTA reiterated that for various reasons (as reported to the Task Force on previous occasions), the energy audits and development of O&M manuals have taken longer than originally anticipated. However, considering over all time span and the realities of the project context the activities are making good progress, and a revised work plan under preparation, could be presented at the next meeting.

**8. DATE OF NEXT MEETING:**

31 May, 2006 at 14:15 Hrs in DOE Conference Room

## **DEPARTMENT OF ENERGY**

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### **9. CLOSURE**

The meeting adjourned at 15:20 hours.



by the Architect under the preceding sub-clause upon completion or abandonment as the case may be of any such works, the provisions of sub-clause (2) (except sub-paragraph (vi) of paragraph (b)) of clause 26 of these Conditions shall apply, and the Contractor shall also be paid by the Employer the value of any work executed pursuant to instructions given under sub-clause (2) of this clause, the value being ascertained in accordance with clause 11 (4) of these Conditions as if such work were a variation required by the Architect.

- 33 (1) In the event of the Works or any part thereof or any unfixed materials or goods intended for, delivered to and placed on or adjacent to the Works sustaining war damage then notwithstanding anything expressed or implied elsewhere in this Contract:
- War damage.

- (a) The occurrence of such war damage shall be disregarded in computing any amounts payable to the Contractor under or by virtue of this Contract.
- (b) The Architect may issue instructions requiring the Contractor to remove and/or dispose of any debris and/or damaged work and/or to execute such protective work as shall be specified.
- (c) The Contractor shall reinstate or make good such war damage and shall proceed with the carrying out and completion of the Works, and the Architect shall grant to the Contractor a fair and reasonable extension of time for completion of the Works.
- (d) The removal and disposal of debris or damaged work, the execution of protective works and the reinstatement and making good of such war damage shall be deemed to be a variation required by the Architect.

(2) If at any time after the occurrence of war damage as aforesaid either party serves notice of determination under clause 32 of these Conditions, the expression 'protective work' as used in the said clause shall in such case be deemed to include any matters in respect of which the Architect can issue instructions under paragraph (b) of sub-clause (1) of this condition and any instructions issued under the said paragraph prior to the date on which notice of determination is given or received by the Employer and which shall not then have been completely complied with shall be deemed to have been given under clause 32 (2) of these Conditions.

(3) The Employer shall be entitled to any compensation which may at any time become payable out of monies provided by the Government of the Republic in respect of war damage sustained by the Works or any part thereof or any unfixed materials or goods intended for the Works which shall at any time have become the property of the Employer.

- 34 (1) All fossils, antiquities and other objects of interest or value which may be found on the site or in excavating the same during the progress of the work shall become the property of the Employer. The Contractor shall carefully make out and preserve all such objects and shall immediately or as soon as conveniently may be after the discovery of such articles deliver the same into the possession of the Architect or of the clerk of works uncleaned and as excavated.
- Antiquities.

(2) If in the opinion of the Architect compliance with the provisions of the preceding sub-clause has involved the Contractor in direct loss and/or expense for which he would not be reimbursed by a payment made under any other provision in this Contract then the Architect shall either himself ascertain or shall instruct the Quantity Surveyor to ascertain the amount of such loss and/or expense. Any amount from time to time so ascertained shall be added to the Contract Sum, and if an Interim Certificate is issued after the date of ascertainment any such amount shall be added to the amount which would otherwise be stated as due in such Certificate.

- 35 (1) Provided always that in case any dispute or difference shall arise between the Employer or the Architect on his behalf and the Contractor, either during the progress or after the completion or abandonment of the Works, as to the construction of this Contract or as to any matter or thing of whatsoever nature arising thereunder or in connection therewith (including any matter or thing left by this Contract to the discretion of the Architect or
- Arbitration.

-shaper 0.5

shaper than without

shaper 0.1

and 5 look the same

Young Architects (Pty) Ltd





# The Outstanding Young Persons of the World for 2006

## TOYP

### JCI Botswana is pleased to announce the opening of nominations for the 2006 TOYP program.

The TOYP program of Junior Chamber International (JCI) serves to recognize up to ten individuals between the ages of 18 and 40 who exemplify the best attributes of the world's young people. Nominations are received in each of the ten categories listed below.

Honorees selected in past years have represented the heights of progress in all human endeavors. Many have gone on to even greater achievements. All have continued to serve humanity in a great variety of ways.

JCI will honor The Outstanding Young Persons of the World of 2006 at an Awards Ceremony the week of November, 12 – 18, 2006, during the 61st JCI World Congress in Seoul, Korea. The ceremony will highlight each winner's career in narrative form and provide a stage from which the honorees can challenge and inspire young people from around the world. For each honoree, there will be a video presentation profiling his/her accomplishments, followed by the trophy presentation, and an acceptance speech.

Young men and women may be nominated in one of ten categories for the TOYP honor. Honorees will be selected by an international panel of distinguished judges. Up to ten top honorees will be selected from all nominations received, regardless of category entered.

#### CATEGORIES:

1. Business, economic, and/or entrepreneurial accomplishment
2. Political, legal, and/or governmental affairs
3. Academic leadership and/or accomplishment
4. Cultural achievement
5. Moral and/or environmental leadership
6. Contribution to children, world peace, and/or human rights
7. Humanitarian and/or voluntary leadership
8. Scientific and/or technological development
9. Personal improvement and/or accomplishment
10. Medical innovation

#### Please keep in mind:

**Every nomination must be submitted JCI Botswana.**

**Every nominee must be willing to be present at Congress if selected as an honoree.**

**JCI will provide each Honoree:**

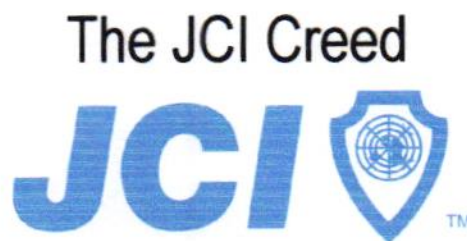
- Two complimentary World Congress registrations
- Single-room hotel accommodations for 3 days/2 nights
- One economy airline ticket to the 2006 World Congress

**NB: Entry Fee: P100.00 (Non Refundable)**

#### RULES GOVERNING NOMINATIONS:

1. Nominees must be between 18 and 40 years of age. Nominees born before January 1, 1966, are not eligible for the Outstanding Young Persons of the World Award. A certified copy of the ID/Birth Certificate should be attached to the nomination form.
2. The nominee must be a native-born or naturalized citizen of Botswana, or must have applied for citizenship by January 1, 2005.
3. The nominees must sign the official nomination form attesting to all facts contained in the form and granting permission for publication of these facts. By signing this form, the nominee also indicates willingness, barring extreme circumstances, to attend the TOYP Awards Ceremony in Seoul, Korea, if selected for a 2006 award.
4. All information must be contained on the pages of this official form and one additional page (front and back). No attachments of any kind are allowed. Scrapbooks, audiotapes, etc. CANNOT be used in the judging process. If a candidate is selected as one of the honorees, however, these items will be requested by JCI Headquarters.
5. A good quality, 4" x 6" (10 cm x 15 cm) black-and-white, head-and-shoulders photograph must be submitted with the official nomination form.
6. The nominee must be entered in one of the ten categories listed on this form. Please note: Each nominee may be nominated in only one category per form.
7. Nomination forms must be postmarked by May 10, 2006. Please mail completed forms to JCI Botswana or submit to one of the designated drop off points. Please note the nomination form should be sent in English.
8. Nominees must be willing to promote the ideals of JCI for the year 2006/2007 after winning the award.





*We believe:*

*That faith in God gives meaning and purpose to human life;  
That the brotherhood of man transcends the sovereignty of nations;  
That economic justice can best be won by free men through free enterprise;  
That government should be of laws rather than of men;  
That earth's great treasure lies in human personality;  
And that service to humanity is the best work of life.*

#### INSTRUCTIONS:

After entering the information below, answer each of the four questions on the following blank page and one additional sheet (front and back) using as much space as you desire for each question. Number each answer to correspond with the question. Single-spaced, typewritten answers are preferred, with a double space between paragraphs. Be as detailed as possible. When answering the questions, keep in mind the category in which you are entering the nominee.

1. Outline the career of the nominee, including background on the nominee's work or field of activity.

2. Provide information which will help the judges understand the challenges, problems, and scope of the nominee's area of activity.
3. Describe the nominee's exceptional achievements or contributions in his/her chosen field.
4. List public statements from authorities, honors, and awards received which affirm the nominee's achievements or contributions.

NOMINEE'S FULL NAME:

CITIZENSHIP:

BIRTHDATE:

PRESENT AGE:

NOTE: HONOREES BORN BEFORE JANUARY 1, 1966, ARE NOT ELIGIBLE FOR THE TOYP AWARD.

HOME ADDRESS:

TELEPHONE:

CITY:

FAX:

COUNTRY:

EMAIL ADDRESS (Mandatory):

OCCUPATION OR PROFESSION:

BUSINESS NAME (IF APPLICABLE):

BUSINESS ADDRESS (IF APPLICABLE):

BUSINESS TELEPHONE (IF APPLICABLE):

CITY:

FAX:

COUNTRY:

EMAIL ADDRESS:

MARITAL STATUS AND SPOUSE'S NAME:

CHILDREN'S NAMES AND AGES:

EDUCATION (DEGREES, ACADEMIC HONORS, ETC.):

CIVIC, FRATERNAL, RELIGIOUS ORGANIZATIONS AND AFFILIATIONS:

PUBLISHED WORKS:

CATEGORY ENTERED:

DEADLINE: POSTMARKED NO LATER THAN MAY 10, 2006

Please use this page and one additional sheet of paper (front and back—only one)  
to answer the questions on page 2.

PLEASE TYPE IN BLACK-NOMINEE MUST SIGN BACK PAGE

**FOR NOMINATOR**

Summarize the nominee's most outstanding efforts that exemplify the principle expressed in the following line of the JCI Creed: "That service to humanity is the best work of life." Please type.

**FOR NOMINATOR:**

Summarize within this space why you believe that the nominee should be selected as one of The Outstanding Young Persons of the World for 2006. Please type.

---

**NAME OF NOMINATOR:****SIGNATURE:****TELEPHONE (BUSINESS):****EMAIL ADDRESS:****OCCUPATION OR BUSINESS:****IF JUNIOR CHAMBER MEMBER, NOM:****CHAPTER:****THE FOLLOWING SECTION MUST BE COMPLETED BY THE NATIONAL ORGANIZATION:****NAME OF NATIONAL ORGANIZATION:****NAME OF NATIONAL ORGANIZATION PRESIDENT:****SIGNATURE:****DATE:****RESULTS:**

Please note that, unless you check the box below, the Nominee *will* be contacted directly regarding the results of the TOYP program.

- ☐ Please do not contact the Nominee directly regarding the results; instead please send the National President the results and the National Organization will inform the nominee accordingly

**FOR NOMINEE:**

I attest to all facts contained in this form and give permission for the facts to be used for publication. In agreeing to accept a TOYP Award, I understand that, barring extreme circumstances, I am required to be present from November 12, 2006, to noon on November 18, 2006, for the TOYP Ceremony and activities at the 61<sup>st</sup> JCI World Congress in Seoul, Korea. In the event that circumstances prevent my attendance, I must present the conditions to the President of JCI for a decision on the continued eligibility of my nomination.

**SIGNATURE OF NOMINEE:****DATE:**

Your expenses (to and from the Congress site and lodging) will be paid in full if you are selected as an honoree. The honorees will be notified of their selection no later than September 30, 2006.

Please submit this nomination form to:

HICEPS  
BOCCIM House  
Plot 5196,  
Old Lobatse Road  
P O Box 21493  
Gaborone  
Botswana

Tel: (267) 3925498 Fax: (267) 3500779 Email: [hiceps@botsnet.bw](mailto:hiceps@botsnet.bw)  
Cell: (267) 72 173 186, (267) 71740562





## PROPOSAL FOR SUPPORT FOR THE TOYP PROGRAMME

Andorra  
 Argentina  
 Armenia  
 Australia  
 Austria  
 Bangladesh  
 Belarus  
 Belgium  
 Benin  
 Bermuda  
 Bolivia  
 Botswana  
 Brazil  
 British JC  
 Bulgaria  
 Burkina Faso  
 Cameroon  
 Canada  
 Catalonia (Spain)  
 Central African Rep.  
 Colombia  
 Cote D'Ivoire  
 Croatia  
 Cyprus  
 Chile  
 Denmark  
 Dominican Rep.  
 Dutch Caribbean  
 Ecuador  
 El Salvador  
 Estonia  
 Fiji  
 Finland  
 France  
 Gabon  
 Germany  
 Greece  
 Guatemala  
 Haiti  
 Honduras  
 Hong Kong, China  
 Hungary  
 Iceland  
 India  
 Indonesia  
 Ireland  
 Italy  
 Japan  
 Jordan  
 Kenya  
 Korea  
 Latvia  
 Lithuania  
 Luxembourg  
 Macao, China  
 Madagascar  
 Malawi  
 Malaysia  
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 Maurice  
 Mexico  
 Monaco  
 Mongolia  
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 Nepal  
 Netherlands  
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 Nigeria  
 Norway  
 Pacific  
 Pakistan  
 Panama  
 Paraguay  
 Peru  
 Philippines  
 Poland  
 Puerto Rico  
 Russia  
 Scotland  
 Senegal  
 Singapore  
 Slovenia  
 South Africa  
 Spain  
 Sri Lanka  
 Suriname  
 Sweden  
 Switzerland  
 Taiwan  
 Thailand  
 Togo  
 Tunisia  
 Turkey  
 Uganda  
 Ukraine  
 Uruguay  
 United States  
 Venezuela  
 West Indies  
 Zimbabwe



.....  
.....  
.....

Dear Sir/Madam

### **Recognizing talent**

JCI the worldwide federation of young leaders and entrepreneurs is inviting you to join them in the search for The Outstanding Young Person of the year.

The Outstanding Young Persons of the World (TOYP) Program serves to formally recognize young people who excel in their chosen fields and exemplify the best attributes of the world's young people. By recognizing these young people, JCI encourages them and others to seek excellence and serve others. Thus, JCI contributes to prepare better leaders, who will create better societies.

Honourees selected in past years have represented the heights of progress in numerous human endeavours. Many have gone on to even greater achievements. All have continued to serve humanity in a great variety of ways.

We therefore ask you to nominate young people in your field who have excelled in what they do and there by serving others and developing their communities.

Please find attached:

1. The nomination form
2. The rules and regulations
3. Information about JCI

Thank you,

**Pamela Mazhani.**  
**Gaborone Chapter President**

## **CONTENTS**

1.	Executive Summary	Page	4
2.	Introduction and Background	Page	5
3.	The JCI TOYP Programme	Page	6
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5.	Our Contribution	Page	8
6.	Implementation	Page	8
7.	Conclusion	Page	9
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i)	JCI Programmes	Page	10



## 1. EXECUTIVE SUMMARY

Under the **Junior Chamber International (JCI) Individual area of opportunity**, Junior Chamber International (JCI) member countries are given an opportunity to recognise and promote their countries' achievers in various fields. These are meant to serve as development platforms for ordinary individuals who have achieved extraordinary feats.

JCI Botswana felt there was a need to celebrate our achievers using the JCI flagship program Ten Outstanding Young Persons (TOYP) program, which recognises up to 10 individuals who exemplify the best attributes of the world's young people. Nominations are received in each of the ten categories listed below.

1. **Business, economic, and/or entrepreneurial accomplishment**
2. **Political, legal, and/or governmental affairs**
3. **Academic leadership and/or accomplishment**
4. **Cultural achievement**
5. **Moral and/or environmental leadership**
6. **Contribution to children, world peace, and/or human rights**
7. **Humanitarian and/or voluntary leadership**
8. **Scientific and/or technological development**
9. **Personal improvement and/or accomplishment**
10. **Medical innovation**

The rules for the TOYP Programme are as follows:

- **Men and women between the ages of 18 and 40 may participate in this program. Nominees born before January 1, 1966, are not eligible for the TOYP award.**
- **The nominee must be a native-born or naturalized citizen of the nation from which the nomination originates, or must have applied for citizenship by January 1, 2005**
- **Nominees need not be members of the organization, provided they meet the previous two requirements and register through a JCI National Organization.**
- **The nominee must personally sign the nomination form. His or her signature attests to the accuracy of the information included in the form, gives permission for said information to be published, and signifies his or her intent to attend the TOYP ceremony.**

- **All allowed information must be included in the pages of the nomination form supplied by the program organizers. Additional information is not allowed to insure that all participants are afforded an equal opportunity and judges are able to evaluate entries fairly.**
- **The form must be accompanied by a good quality black-and-white photograph of the nominee. JCI suggests a 10cm x 15cm photo, showing head and shoulders.**

To kick-start this project, JCI Gaborone, the implementing chapter/LOM recognised a need to organise a launch to sensitise the public on the existence of the TOYP program and the value of recognition. At the launch, the whole idea behind the program shall be delivered to the public and the availability of the forms will be announced.

The launch is scheduled for the **3<sup>rd</sup> of May 2006, here in Gaborone at the Grand Palm Hotel and Casino**, and the nominees' forms are to be submitted by the 10<sup>th</sup> of May 2006 to be transmitted to JCI Headquarters by the 20<sup>th</sup> of May 2006.

JCI Botswana will have a local TOYP Awards Ceremony, which will be held mid year on a date to be announced. This is so Botswana as a nation can celebrate their own top achievers. The winners at this local ceremony will then enter a competition at the international/world level where they will compete internationally to be recognised as the JCI Outstanding Person of the World.

The request is for your organization to assist in identifying potential nominees in one of the category areas in which your organization falls.

## **2. INTRODUCTION AND BACKGROUND**

Sound leadership has always been a determining factor influencing directly or indirectly the advancement of [our] communities and the causes in which they believe in and value.

**Junior Chamber International (JCI)**, a non-profit, non-governmental organisation, is one of the bodies that embraced that importance, since its inception in St Louis Missouri, USA, in 1915. This ***worldwide federation of young leaders and entrepreneurs*** has since grown to include over 110 member countries and produced leaders like UN Secretary General Kofi Anan, US ex President Bill Clinton, former US President George Bush. The membership is open to



individuals and entrepreneurs who wish to develop themselves and are between the ages of 18 and 40.

### **The JCI Mission**

**"To contribute towards the advancement of the global community by providing young people with the opportunities to develop their leadership skills, social responsibility, entrepreneurship and fellowship necessary to create positive change"**

has endeared JCI to organisations such as AIESEC, UNESCO, WHO, UN, UNICEF, to which we are now affiliated.

The JCI declaration of principles is:

#### **We believe:**

**That faith in God gives meaning and purpose to human life**

**That the brotherhood of man transcends the sovereignty of nations**

**That economic justice can best be won by free man through free enterprise**

**That government should be of laws rather than of men**

**That earth's great treasure lies in human personality; and**

**That service to humanity is the best work of life**

This embodies and defines the values that the organization and its members respect in their personal behaviour and organizational activities. The values are:

**Faith and immaterialism** - There should be a clear perception of the importance of compassion and altruism to ennoble our existence. God in this context refers to any supreme omnipotence, regardless of name. Everybody must believe in some ideal or philosophy. We believe that there is more to life than the acquisition of material goods.

**Brotherhood** - We are all brothers, regardless of borders, religion, nationality, race or sex.

**Economic justice:** - Only if individuals are free within a system of free enterprise can we achieve economic justice.

**Human personality** - Each individual is special and unique. We must give opportunities to every individual to develop his or her distinctive qualities and potential.

**Service** - Each individual has a responsibility toward humanity and must strive to help others develop themselves for the betterment of the community.



Locally, JCI Botswana, an affiliate of JCI, is affiliated to BOCONGO, BNYC, and BOCCIM. An agreement with AIESEC in Botswana was signed on the 29<sup>th</sup> of January 2005. The Patron is **Mr Alan Boshwaen**, the CEO of **Botswana International Financial Services Centre**. The organisation is registered with the Registrar of Societies under Section 6(1) of the Societies Act. There are currently approximately 150 members countrywide. The membership is drawn from various professions, including company directors, entrepreneurs, business people, volunteers, managers and other non-governmental organisations.

Our geographical coverage includes chapters in Jwaneng, Gaborone, Lobatse, Selebi Phikwe, Francistown, Orapa and Palapye, with plans to extend to other towns and villages. There is a secretariat office in Gaborone West, plot no 13304, National Youth Centre, which is manned by the Executive Director, the only staff member (see organisational structure).

### **3. The JCI TOYP PROGRAMME**

As a way of recognising the young people of each nation, the **Ten Outstanding Young Persons** of the world flagship program was introduced.

The Outstanding Young Persons of the World (TOYP) Program serves to formally recognize young people who excel in their chosen fields and exemplify the best attributes of the world's young people. By recognizing these young people, JCI encourages them and others to seek excellence and serve others. Thus, JCI contributes to prepare better leaders, who will create better societies.

Honourees selected in past years have represented the heights of progress in numerous human endeavours. Many have gone on to even greater achievements. All have continued to serve humanity in a great variety of ways.

JCI will honour The Outstanding Young Persons of the World of 2006 at an Awards Ceremony the week of **November 12 – 18, 2006**, during the **61<sup>st</sup> JCI World Congress in Seoul, Korea**. The Ceremony will highlight each winner's career in narrative form and provide a stage from which the honourees can challenge and inspire young people from around the world. For each

honouree, there will be a video presentation profiling his/her accomplishments, followed by the trophy presentation, and an acceptance speech.

Young men and women may be nominated in one of ten categories. An international panel of distinguished judges will select the honourees. Up to ten honourees will be selected from all nominations received, regardless of category entered.

#### **4. OUR NEED**

As an organisation that *"creates positive change"*, JCI Botswana endeavours to expose as many outstanding young people of Botswana as possible, not only to the nation and surrounding areas, but to the outside world. We believe that the national recognition of outstanding young people in Botswana will encourage more people to not only encourage young people in Botswana to excel to great heights; it will also motivate the individual themselves.

JCI Botswana recognises that there is a significant number of people that are worthy of recognition in various life and achievement categories and that these are to be celebrated, especially locally.

**JCI Botswana requests the following assistance from your organization:**

**To identify potential nominees**

**To distribute the forms to respective nominees and collect same for transmission to JCI Botswana**

#### **5. Conclusion**

The launching of the TOYP program nationally is deemed by JCI Botswana as a vital marketing strategy for not only JCI Botswana, but also the companies/ institutions from which the applicants come, as well as promoting the companies themselves.

As alluded to before, this serves as motivation to the young people of Botswana and we hope this will urge all young people to strive for outstanding performance in all areas of their lives and careers.

#### Call for Nominees for the TOYP Programme

We believe that the program has great marketing and personal development potential for the organization, the organizing committee, the nominators and the nominees and appeal to the noted institutions/ companies in Botswana for continued support.



## Appendix I

### **JCI PROGRAMMES**

JCI offers the members 4 areas of opportunities through which development can be realised. These are:

**Individual-**Seminars [notably Prime] organised and conducted by members, help members to speak effectively, learn leadership skills through leading the organisation at various levels, i.e. locally, nationally, regionally and internationally, improve communication skills and enhance personal development.

**Community-** Members get a chance work with and for the community. This will involve a needs survey, analysis, planning and implementation of the project and evaluation and recommendations. The member gets an opportunity to meet important community members, and most of all, makes a meaningful contribution to one's environment and fellow human beings.

**International** -Members derive an awareness of what is happening in other parts of the world. This leads to a better understanding of fellow human beings, which contributes towards "world peace" which is the founder's vision. Local, national regional and international gatherings are held every year to enhance fellowship across the boundaries.

**Business-**Members exchange business ideas and do business across the chapters and with member countries. Business summits and trainings are held annually, to bring entrepreneurs together to harness investment opportunities and to further enhance their respective business prospects. Business competitions are held each year, like the Best business plan of the year, whose winners are awarded US\$ 5 000 as start up capital. The members can also do business projects in their communities. (Visit the JCI website: [www.jci.cc](http://www.jci.cc) for further details)

These areas of opportunity are meant to complement each other, in view of the fact that a contribution in any one of the areas of opportunity impacts on all the other three, as well as other JCI programmes.





BIDP

## The Outstanding Young Persons of the World for 2006

### TOYP

**JCI Botswana is pleased to announce the opening of  
nominations for the 2006 TOYP program.**

The TOYP program of Junior Chamber International (JCI) serves to recognize up to ten individuals between the ages of 18 and 40 who exemplify the best attributes of the world's young people. Nominations are received in each of the ten categories listed below.

Honorees selected in past years have represented the heights of progress in all human endeavors. Many have gone on to even greater achievements. All have continued to serve humanity in a great variety of ways.

JCI will honor The Outstanding Young Persons of the World of 2006 at an Awards Ceremony the week of November, 12 – 18, 2006, during the 61st JCI World Congress in Seoul, Korea. The ceremony will highlight each winner's career in narrative form and provide a stage from which the honorees can challenge and inspire young people from around the world. For each honoree, there will be a video presentation profiling his/her accomplishments, followed by the trophy presentation, and an acceptance speech.

Young men and women may be nominated in one of ten categories for the TOYP honor. Honorees will be selected by an international panel of distinguished judges. Up to ten top honorees will be selected from all nominations received, regardless of category entered.

#### CATEGORIES:

1. Business, economic, and/or entrepreneurial accomplishment
2. Political, legal, and/or governmental affairs
3. Academic leadership and/or accomplishment
4. Cultural achievement
5. Moral and/or environmental leadership
6. Contribution to children, world peace, and/or human rights
7. Humanitarian and/or voluntary leadership
8. Scientific and/or technological development
9. Personal improvement and/or accomplishment
10. Medical innovation

#### Please keep in mind:

Every nomination must be submitted JCI Botswana.

Every nominee must be willing to be present at Congress if selected as an honoree.

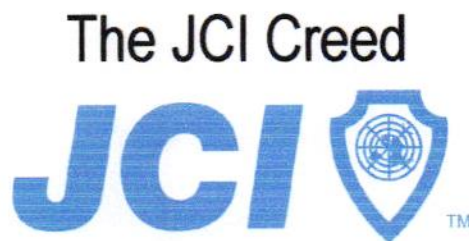
JCI will provide each Honoree:

- Two complimentary World Congress registrations
- Single-room hotel accommodations for 3 days/2 nights
- One economy airline ticket to the 2006 World Congress

**NB: Entry Fee: P100.00 (Non Refundable)**

#### RULES GOVERNING NOMINATIONS:

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8. Nominees must be willing to promote the ideals of JCI for the year 2006/2007 after winning the award.



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#### INSTRUCTIONS:

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1. Outline the career of the nominee, including background on the nominee's work or field of activity.

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3. Describe the nominee's exceptional achievements or contributions in his/her chosen field.
4. List public statements from authorities, honors, and awards received which affirm the nominee's achievements or contributions.

NOMINEE'S FULL NAME:

CITIZENSHIP:

BIRTHDATE:

PRESENT AGE:

NOTE: HONOREES BORN BEFORE JANUARY 1, 1966, ARE NOT ELIGIBLE FOR THE TOYP AWARD.

HOME ADDRESS:

TELEPHONE:

CITY:

FAX:

COUNTRY:

EMAIL ADDRESS (Mandatory):

OCCUPATION OR PROFESSION:

BUSINESS NAME (IF APPLICABLE):

BUSINESS ADDRESS (IF APPLICABLE):

BUSINESS TELEPHONE (IF APPLICABLE):

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COUNTRY:

EMAIL ADDRESS:

MARITAL STATUS AND SPOUSE'S NAME:

CHILDREN'S NAMES AND AGES:

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DEADLINE: POSTMARKED NO LATER THAN MAY 10, 2006



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Summarize the nominee's most outstanding efforts that exemplify the principle expressed in the following line of the JCI Creed: "That service to humanity is the best work of life." Please type.

**FOR NOMINATOR:**

Summarize within this space why you believe that the nominee should be selected as one of The Outstanding Young Persons of the World for 2006. Please type.

NAME OF NOMINATOR:

SIGNATURE:

TELEPHONE (BUSINESS):

EMAIL ADDRESS:

OCCUPATION OR BUSINESS:

IF JUNIOR CHAMBER MEMBER, NOM:

CHAPTER:

**THE FOLLOWING SECTION MUST BE COMPLETED BY THE NATIONAL ORGANIZATION:**

NAME OF NATIONAL ORGANIZATION:

NAME OF NATIONAL ORGANIZATION PRESIDENT:

SIGNATURE:

DATE:

**RESULTS:**

Please note that, unless you check the box below, the Nominee *will* be contacted directly regarding the results of the TOYP program.

- ☐ Please do not contact the Nominee directly regarding the results; instead please send the National President the results and the National Organization will inform the nominee accordingly

**FOR NOMINEE:**

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SIGNATURE OF NOMINEE:

DATE:

Your expenses (to and from the Congress site and lodging) will be paid in full if you are selected as an honoree. The honorees will be notified of their selection no later than September 30, 2006.

Please submit this nomination form to:

HICEPS  
BOCCIM House  
Plot 5196,  
Old Lobatse Road  
P O Box 21493  
Gaborone  
Botswana

Tel: (267) 3925498 Fax: (267) 3500779 Email: [hiceps@botsnet.bw](mailto:hiceps@botsnet.bw)  
Cell: (267) 72 173 186, (267) 71740562

# Stamps BDP News Letter

8-5-06

Zimb	x	1	- 7-70 - 7-70 ✓
Zambia	x	1	- 7-70 = 7-70 ✓
SA	x	3	- 7-70 = 23-10 ✓
Local	x	110	- 2-10 = 231-00 ✓
Sweden	x	1	- 13-10 = 13-10 ✓
UK	x	2	- 13-10 = 26-20 ✓
USA	x	2	- 18-40 = 30-80 ✓

6/12/339-60





Name	Firstname	Address1	Address2	Address3	Current
Akanyang	Robert	PO Box 501160	GABORONE		Y
Allen	Anthony M. D.	Private Bag BO 158	GABORONE		Y
Allison-Broomhead	Graham Ian	P O Box 698	Gaborone		Y
Anderson	Andrew William	PO Box 30263	Lusaka	Zambia	Y
Askovic	Aleksandar	Box 672	GABORONE		Y
Azouley	Itamar	P O Box 40577	Gaborone		Y
Bale	Kebore Bobo	P.Bag BR 251	Gaborone		Y
Bathufeng-Mookodi	Marina	P.O. Box 2892	GABORONE		Y
Becken	Roger J	Bag BR 282 Broadhurst,	Gaborone		Y
Bergs	Hanns-Gerd	PO Box 1581	Parklands 2121	Johannesburg SA	Y
Bernard	Joseph Jane	PO Box 733	Francistown		Y
Brackenborough	William Michael	PO Box 656	Gaborone		Y
Bredell	Theodor Gustav	PO Box 2749	Gaborone		Y
Burton	David	P Bag BO 292	GABORONE		Y
Buzang	Rainer Shakes	PO Box 48608	Gaborone		Y
Carrier	Kenneth Michael Marton	c o PO Box 808	Gaborone		Y
Chephethe	Ralph Raphael	PO Box 201725	Gaborone		Y
Chiwila	Amos Gregory Matendeko	PO Box 402247	Gaborone		Y
Cotter	Peter James	P Bag 00159	Gaborone		Y
Cuthbert	Ian	PO Box 345	Gaborone		Y
Davey	Brian Peter	PO Box 510	Gaborone		Y
Desai	Pankaj Dhirajlal	PO Box 41600	Gaborone		Y
Dixon-Warren	Colin Pattison	P O Box 1519	Gaborone		Y
Dondofema	Ethaim	PO Box 20599	Gaborone		Y
Erskine	Ralph	PO Box 156, 17011 VAG 4	DROTTNINGHOLM	Sweden	Y
Fionagan	Andrew Gerald	PO Box 41654	Gaborone		Y
Footie	F. William	6 Avenue Close, Avenue Road	Lyme Regis, Dorset	England	Y
Gaspottake	Emmanuel	PO Box 402457	Gaborone		Y
Giri	Vellaisamy	PO Box 201375	Gaborone		Y
Greenland	John Nicholas Fernald	P O Box 20599	Gaborone		Y
Groth	Agas	P O Box 2224	Gaborone		Y
Gunstion	S	P Bag 0068	GABORONE		Y
Hammond	Jeffrey Blair	P Bag 0007	Gaborone		Y
Harris	Paul Francis	PO Box UA 533	Union Avenue, Post Office	Harare, Zimbabw	Y
Healy	Peter Edward	P O Box 402102	GABORONE		Y
Henderson	Ronald Bryden	PO Box 38854, Sloane Park	JOHANNESBURG, 2152	SA	Y
Hinchliffe	John P.	P.O. Box 2378	GABORONE		Y
Hingorani	Gopal Das	PO Box V710	Ramotswa		Y
Hla	Tin Tin	c o P Bag 0026	Gaborone		Y
Htut	Win		FRANCISTOWN		Y
Hutchings	Lawrence James	P Bag 0064	Gaborone		Y
Hyde	Bernard	P O Box 2020	GABORONE		Y
Iyer	Kishore Subramanyam	Box 402209	Gaborone		Y
Jadeja	Deepakkumar Ajitsinhji	PO Box 519	Gaborone		Y
Jones	Gordon Barrie	PO Box 201186	Gaborone		Y
Kalra	Om Parkash				Y
Kandaswamy	Rajagopalan	P.O. Box 402614	GABORONE		Y
Kasolo	William	Private Bag 0025	GABORONE		Y
Kazzy	Peter	P Bag 098	Selebi-Phikwe		Y
Katse	Boniface Mocka	Box 201130	Gaborone		Y
Kelly	Alexander Loes	PO Box 1395	Gaborone		Y
Kentshitsuwe	Seitiketso	PO Box 20599	Gaborone		Y
Kgosiemang	Gontse J.	Private Bag BR155	GABORONE		Y
Khin	Aung	PO Box 2494	Gaborone	Gaborone	Y
Kille	Alan Arthur	PO Box 610	Gaborone		Y
Kimani	Luci Thoki	PO Box 10070	Gaborone		Y
Kintu	Hammed Semwanje	P Bag 00 11	Mochudi		Y
Klaric	Z	P Bag BR 134	GABORONE		Y
Latilla	Kim Everitt	c o PO Box 808	Gaborone		Y
Lee	William	PO Box 1190	Gaborone		Y
Lopang	Patrick	PO Box 21750	Gaborone		Y
Lyamuya	Paul Kinanawa		Gaborone		Y

Macgarry	Kevin Ignatius	41 Cedar Road	Durban	South Africa	Y
Mandic	Konstantin				Y
Manharlal	Mehta Rageshkumar	PO Box 401834	Gaborone		Y
Marshall	Ian Harley	Box 1521	S. W. Harbor, ME 04679	USA	Y
Marshall	Jean Carol McCarthy	Box 1521	S. W. Harbor, ME 04679	USA	Y
Martin	George Paul Lamont	PO Box 1025	Francistown		Y
Mashekar	Sharad Sudam	PO Box 41314	Gaborone		Y
Mathware	Ogaketse Thopho	PO Box 402182	Gaborone		Y
Matthew	Thamarathattu Geevarghese	P/Bag 00484	Gaborone		Y
Mazhani	Edward Ted	c/o PO Box 1049	Gaborone		Y
Mhutsiwa	Boyce O.	PO Box 50088	GABORONE		Y
Minja	Frank Anasel	P O Box 1768	GABORONE		Y
Mitchell	Eric Patrick	PO Box 1731	Gaborone		Y
Mmole	Dithologo	PO Box 50088	GABORONE		Y
Moapare	Vincent O.	P/Bag 0082	Gaborone		Y
Modise	Mmapula Glorious Karabo	PO Box 1166	Gaborone		Y
Mogomela	Martin Molao	PO Box 816	Francistown		Y
Moje	Evans	Box 2851	Gaborone		Y
Monamo	Letsweletse Mpho	PO Box 202691	Gaborone		Y
Moremedi	Thuso	PO Box 602080	Gaborone		Y
Morris	Keith Iles	c/o PO Box 16	Gaborone		Y
Morton	Timothy Paul	P/Bag 0064	Gaborone		Y
Moss	Stephen Andrew	P/Bag BR113	Broadhurst	Gaborone	Y
Motsumi	G. A.	Private Bag 00327	GABORONE		Y
Musuku	Joseph Godwin	Private Bag BR 121	Gaborone		Y
Mutepfa	Daniel	PO Box 20599	Gaborone		Y
Mutungi	Gregory Lufia	PO Box 1768	Gaborone		Y
Mwitumwa	David Kabuku	P/Bag BO 142	Gaborone		Y
Narola	Kantilal P	PO Box 40855	Gaborone		Y
Neill	S	PO Box 928	Gaborone		Y
Ngwakwana	Olabang Adam Balundini	PO Box 655	Gaborone		Y
Njonde	J. M.	PO Box 201679	GABORONE		Y
Nkumba	E	PO Box 808	GABORONE		Y
Nthase	Phenyo	Private Bag BR155	GABORONE		Y
Nthobatsang	Batshetsi	PO Box 147	Serowe		Y
Nuttall-Smith	Christopher	PO Box 471	Francistown		Y
Nysme	Pedriel Mokwadi	Box 451	Gaborone		Y
Nykele	Dennis Hanzoka	PO Box 81140	Gaborone		Y
Odeleye	Wale				Y
Okumbe	James Ouko	P/Bag 351	Suite 437	Gaborone	Y
Orando	Marcellus	P/Bag B R 22	Gaborone		Y
Oranye	Chike Ikemefuna	PO Box 2469	Gaborone		Y
Osemenam	Emeka Azubike	PO Box 2469	Gaborone		Y
Otsweleng	Kganetso Bontsi	PO Box 601266	Gaborone		Y
Owusu-Appianti	Godfrey	P O Box 2373	GABORONE		Y
Palaleni	Koziba Gumbu	PO Box 201570	Gaborone		Y
Paranagam	Daya Jivitha	PO Box 402182	Gaborone		Y
Patel	Anil F	GSP (Pty) Ltd	PO Box 513	Selebi-Phikwe	Y
Patel	Shahnawaz M	PO Box 20599	Gaborone		Y
Patel	Vasant		Lobatse		Y
Paul	Jose	Box 70470	GABORONE		Y
Perera	Balasooriya Arachchige Ruwan	P/Bag 00281	Gaborone		Y
Peric	Vladimir	P/Gab 313	Gaborone		Y
Phiri	Fred	PO Box 928	Gaborone		Y
Price	Owen Sean	PO Box 61	Selebi Phikwe		Y
Pritchard	Gareth Wyn	PO Box 610	Gaborone		Y
Quille	Denis Declan	PO Box 402182	Gaborone		Y
Rai	Jagdish Nathalsi	Box 451	Gaborone		Y
Rajnovic	Predrag	PQ Box 451	Gaborone		Y
Ranjan	Alursj David	PO Box 10026	Gaborone		Y
Rantshilo	Tshoganetso	PO Box 202567	Gaborone		Y
Richards	Peter Maurice	PO Box 656	Gaborone		Y
Rynn	Marc D.	Private Bag 00327	GABORONE		Y

Sajja	Nagarajebabu	P/Bag 00330	Gaborone		Y
Samman	Joseph	P/Bag 0061	Gaborone		Y
Sekucha	Olebile	PO Box 201570	Gaborone		Y
Seomile	Bosiame Jay	Box 47	Tutume		Y
Sergeant	Raymond D	Box 403708	Gaborone		Y
Shah	Pradip Babulal	PO Box 2144	Gaborone		Y
Smith	Gordon T.	Private Bag 00488	GABORONE		Y
Soderstrom	Ulf Martin	PO Box 40554	Gaborone		Y
Taylor	M	Box 2020	GABORONE		Y
Todd	David John	47, Balmoral Avenue	Hurlington, SANDTON 2196	R S A	Y
Van Vuuren	Petrus Jacobus	PO Box 1468	Gaborone		Y
Vlug	Gerrit Herman	P O Box 17	Otse		Y
Wall	Joanna B.	15, Monmouth Street	TOPSHAM Exeter-Devon	England, UK	Y
Welling	Albert Andreas	PO Box 448	Maun		Y
Williams	Alan Geoffrey	P/Bag K4	Kasane		Y
Wong	Melvorn	PO Box 9	Gaborone		Y
Yates	Michael George Henry	Box 657	Gaborone		Y
Young	David Alexander	PO Box 1049	Gaborone		Y

End Of Page

Export Data

( Right click on "Export Data" and select "Save Target As..." to save the file to your computer. )

Close Window

Visit the BMS website for updates!  
[www.busmgtsys.com](http://www.busmgtsys.com)



col rec'd p240



## BOTSWANA INSTITUTE OF DEVELOPMENT PROFESSIONS

P.O. Box 827 - Gaborone  
Tel. 3181581 - fax 3182377  
e-mail: [bidp@mega.bw](mailto:bidp@mega.bw)  
website: <http://www.bidp.bw>  
cell phone executive secretary 7181 6811

8 May 2006

16/6/06

Dear Sir/Madam,

### MEMBERSHIP FEES IN ARREARS

We wish to inform you that the Executive Council of the BIDP has recently resolved that all members who have not paid their membership fees must be removed from the membership register. We then will request you to return the membership certificate and you will lose the entitlement to put the letters MBIDP behind your name.

The BIDP is maybe the only professional organisation which is fighting for the status of its members. Negotiations with the Botswana Government are taking place to stop "fee bidding", from work being awarded to foreign consultants residing outside Botswana, in short to ensure protection of the local consultants.

It is therefore amazing that you have forgotten to pay the membership fees for the last year(s). We are certain that the non-payment of the fees is a mere oversight and that this matter did not happen on purpose.


The outstanding amount is 2005 - 2006 P 120.00

The payment of new fees is just around the corner as our financial year is running from 1 July to 30 June. We appeal to you to include an extra P 120.00 to the above for the year 2006 to 2007, to allow the Executive Council to continue with the good work.

Yours faithfully,

  
GERRIT VLUG  
HONORARY TREASURER

Affiliated to

  
African Union of Architects  
Commonwealth Association of Architects  
Commonwealth Association of Surveyors and Land Economists





## BOTSWANA INSTITUTE OF DEVELOPMENT PROFESSIONS

RECEIVED

2006 -07- 24

BIDP

P.O. Box 827 - Gaborone  
Tel. 3181581 - fax 3182377  
e-mail: [bidp@mega.bw](mailto:bidp@mega.bw)  
website: <http://www.bidp.bw>  
cell phone executive secretary 7181 6811

8 May 2006

Mr. R.B. Henderson  
P O Box 98854, Sloane Park  
JOHANNESBURG, 2152  
South Africa

Dear Sir/Madam,

### MEMBERSHIP FEES IN ARREARS

We wish to inform you that the Executive Council of the BIDP has recently resolved that all members who have not paid their membership fees must be removed from the membership register. We then will request you to return the membership certificate and you will lose the entitlement to put the letters MBIDP behind your name.

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Yours faithfully,

GERRIT VLUG  
HONORARY TREASURER

*Cg P240 rec'd*

## INTRODUCTION

The purpose of this document is to outline the respective responsibilities of the client and the architect in a building project.

The primary role of the architect is to provide advice and assistance to the client at all stages of the building project, to coordinate all elements of the design and construction process and to administer the building contract fairly between the client and contractor.

The client's role will involve providing information regarding his requirements, the site and the budget, and he must fully understand and approve the architect's proposals at various stages as the work proceeds.

Essential to the successful completion of a project is a clear statement of client and architect obligations; Made at the inception of a project, this facilitates the maintenance of mutual trust and goodwill. The BIDP recommends that a memorandum of agreement be used in which the services, responsibilities and fee basis are fully defined. If agreement is not fully comprehensive, it may create uncertainties for either or both parties as the project progresses.

The work an architect normally undertakes in the course of building project is described as the Normal Service, is common to all projects, and no parts should be omitted if the project is to be completed successfully. Where for any reason only partial services are to be provided, there should be a clear understanding as to their extent.

Many projects will require other services which the architect may or may not be able to provide. The extent to which additional consultant advice will be required depends on the nature and experience of the architect's practice and the complexity of the project. The provision of such other services should be discussed at the beginning of any job.

The recommended fee scales given in this document are based on a percentage of the total construction cost. The BIDP considers these fee scales to be fair and reasonable. The costs of providing architectural services for work items outside the basic service are affected by many factors besides the cost of the building works, and are recommended to be charged on the basis set out in part 4.

Any question on or arising out of the information contained within this document may be referred to:

The Secretary  
Botswana Institute of Development Professions,  
P.O. Box 827  
Gaborone





## Botswana Institute of Development Professions

Box 827, Gaborone, Botswana  
Email: bidp@mega.bw

Tel. 7181 6811 – Shop fax 318 2377

- ◆ DATE:  
**10th May, 2006**
- ◆ TO:  
**All**
- ◆ COMPANY:  
**BIDP Council members**
- ◆ FAX NUMBER:  
**392 7764**
- ◆ FROM:  
**David Young**
- ◆ FILE REFERENCE:  
**(A0kp)02**

◆ RE: **BIDP MINUTES**

We apologise for the wrong date typed in the minutes item 6.11.1 regarding the next council meeting. We attach the page with the corrected date.

Please contact us if you need any more information.

Yours faithfully,

Ellen Tshoganetso  
Executive Secretary, BIDP

Cc: E T Mazhani – President  
D Young - Secretary  
B Hyde – Vice President 392 7764 ✓  
G Vlug - Treasurer 533 7249 ✓  
S Kentshitswe 397 1710 ✓  
T Rantshilo 395 8033 ✓  
L Hutchings 318 2016 ✓  
A Chiwila 318 2073 ✓  
P Shah 397 3203 ✓  
B Bale 393 5353 ✓  
File

<b>FAXED TO:</b>
<i>All</i>
<b>ON DATE:</b> <i>10/5/06</i>
<b>BY:</b> <i>[Signature]</i>

DY reported a quote of P500 for a second site with programming facility: BIDP.ORG.BW.

D Young would like to put the second site in hand. OK.

5.10.10 P Shah: concern at DBES targeting particular firms on bids. #5.

Evidence would be needed.

6.10.2 Direct publications to building in handling officers at institutions.

6.10.3 B Bale: commented on Architect Appointment: bands and minimal fees.

6.10.4 UB: handling of architect training. What could BIDP do to help? LH suggests communicate and interface.

ETM

6.10.5 Painting: donation to W Farley.

ETM

#### 6.11 NEXT MEETING

6.11.1 The next Council meeting will be held on Thursday, 18<sup>th</sup> May, 2006 at 6:00pm at Gaborone Cricket Club.

ALL

6.11.2 B Hyde, L Hutchings & A Chiwila apologise for the next council meeting 18my06.

ALL

Minutes approved:

ORIGINAL SIGN  
BY 18/05/06

	President	Fax	Email	Secretary
Cc:	E T Mazhani – President			
	D Young - Secretary			
	B Hyde – Vice President	392 7764	bhyde@mega.bw	
	G Vlug - Treasurer	533 7249	vlug@mega.bw	
	S Kentshitsuwe	397 1710	zmckbot@info.bw	
	T Rantshilo	395 8033	archcollabo@mega.bw	
	L Hutchings	318 2016	randyb@info.bw	
	A Chiwila	318 2073	acconsult@mega.bw	
	P Shah	397 3203		
	B Bale	393 5353		
	File			

## **OBJECTIVES**

### **MAIKAELELO**

The Institute is established in Botswana:

- a) To promote the advancement of and to facilitate the acquisition of that knowledge which constitutes the professions related to development in Botswana.
- b) To promote the general interests of the professions and to maintain and to regulate them in the public interest.
- c) To promote the participation of central and local authority into providing educational institutions in Botswana at Professional and Technical level and to stimulate and encourage the interest and participation of the Botswana people into entering the professions.
- d) To promote the establishment of a professional centre in Gaborone to facilitate the use of common resources in conjunction with the provision of common support services for the professions.
- e) To establish and maintain good relations with other professional bodies in Botswana, to establish links with similar Societies in other countries and to join and support any international bodies concerned with the work of the professions.

The complete text of the Constitution is given in Appendix 1, and the complete text of the Regulations is given in Appendix 2.





# BOTSWANA INSTITUTE OF DEVELOPMENT PROFESSIONS

P.O. Box 827 – Gaborone – Tel 7181 6811 – Shop fax 318 1581 (BWR)

[bidp@megs.bw](mailto:bidp@megs.bw) – web site [www.bidp.bw](http://www.bidp.bw)

## APPLICATION FORM FOR CORPORATE MEMBERS

Name of proposed corporate member: .....

Address of proposed corporate member: .....

Contact details: Phone: .....

Fax: .....

Email: .....

URI: .....

Designated contact person in proposed corporate member (ie 'Secretary'): .....

Date established: .....

Name of initial representative eligible to vote at BIDP general and ordinary meetings: .....

Contact details: Phone: .....

Fax: .....

Email: .....

Membership of other bodies: .....

Nature/general description of activities: .....

Number of professional people in the proposed  
corporate member:

Signed on behalf of the applicant organisation:

Signatory name:

Signatory position:

Date:

Proposed by:

Name:

Seconded by:

Name:

Date received

Date of council minute confirming corporate body  
designation.

Date presented to the Council

Decision

Approved

Approved with Conditions

Rejected

Conditions .....

Date applicant informed .....

Membership number .....

Further remarks .....

Affiliated to: African Union of Architects  
Commonwealth Association of Architects  
Commonwealth Association of Surveyors and Land Economists

Notes from the BIDP constitution on corporate membership:

- . The member shall be a corporate body as approved by Council from time to time.
- . The member shall be elected by the Council on 'being' proposed and seconded by two members eligible to vote.
- . Entitled to one representative eligible to vote at general and ordinary meetings of the institute.

Other notes:

It is envisaged that the name of the member's representative would need to be reconfirmed annually, and that a procedure would be put in place to validate an alternative representative if the member's representative were unable to attend a meeting.





# BOTSWANA INSTITUTE OF DEVELOPMENT PROFESSIONS

*P.O. Box 827 – Gaborone*  
Tel. 7181 6811 - shop fax 318 2377  
e-mail: [bidp@mega.bw](mailto:bidp@mega.bw)  
website: <http://www.bidp.bw>

18<sup>th</sup> May, 2006

Ref: (A0kp)02

Botswana Housing Corporation  
PO Box 412  
Gaborone

Dear Sir,

**Re: Your letter to BIDP received some time ago.**

We regret the long delay in response. We attach an application form for corporate membership. The constitution and regulations are available on our web site [www.bidp.bw](http://www.bidp.bw), should you need more background.

Please contact the Secretary if you need any further information.

Yours faithfully,

Ellen Tshoganetso  
Executive Secretary

Cc: President, BIDP  
File

enc



(Aolcp)or



# PEEPA

Public Enterprises Evaluation and Privatisation Agency

Public Enterprises Evaluation and Privatisation Agency  
2nd Floor Twin Towers, East Wing  
Fairgrounds Office Park  
Private Bag 00510  
Gaborone

Tel: (0267) 3188807  
Fax: (0267) 3188662

## PUBLIC NOTICE

### STAKEHOLDER CONSULTATIVE WORKSHOP TO DISCUSS THE DRAFT REPORT ON THE STRATEGIC IMPLEMENTATION FRAMEWORK AND GUIDELINES FOR THE PUBLIC PRIVATE PARTNERSHIPS (PPP)

The Public Enterprises Evaluation and Privatisation Agency (PEEPA) has engaged PriceWaterhouseCoopers and a consortium of other consultants to undertake a study to develop a policy and possible amendments to existing legislation, as well as institutional structure and guidelines required to facilitate the implementation of PPP projects in Botswana.

The project started in September 2005 and the consultants have since submitted a draft final report on the project. The report is available from the Government website [www.gov.bw](http://www.gov.bw) or maybe obtained electronically at PEEPA offices (see address above). PEEPA requests for your written submission and comments on the draft report.

PEEPA also wishes to invite stakeholders to a consultative workshop to discuss the report. The workshop will be held at the Gaborone Sun Conference Centre on 23rd May 2006, starting at 07h30.

We would appreciate it if you could confirm your attendance by contacting either Mrs. Grace Kabunga or Mrs. Magdeline Gabaraane at 3188807 before Friday, 19th May, 2006.

**Norman Patlakwe**  
For Chief Executive Officer



### VACANCY: CHIEF OPERATING OFFICER

MRIB, a listed company in the Botswana Stock Exchange, wishes to appoint a dynamic individual to the position of Chief Operating Officer.

ON DATE: 19/5/06  
BY: [Signature]

D. Shah Skentkutsie

## QUOTATION FOR FACTORY SHELL WORK FOR IFS GARMENT ESTATE

Young Architects

On the basis described in our letter, we offer to provide professional services for these works in the sum of P122,000.00 (4% of P3,000,000 plus P2000.00 for travel charges) on proposal A, and P182,000.00 (8% of P2,000,000.00 plus P2000.00 for travel charges) on proposal B.

The above figures are nett, and VAT would be chargeable on them at the current rate.



David Young



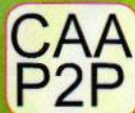
Edward Mazhani



Commonwealth Association of Architects creates  
new business opportunities for Commonwealth practices

## The projects2partner platform

"There is growing concern that major offshore funded projects in the developing world are not engaging with local culture, expertise or industry"



At the November 2006 CAA Conference in Dhaka, CAA will launch Projects2Partner (P2P) - an opportunity for practices to address this issue!

This is an unparalleled opportunity to expand local businesses into the international arena. It is not just for the big firms. Many smaller firms have a great deal of specialist skill to offer – and by forming an alliance under the CAA structure they can turn it to good account. Alliances can be formed for immediate or future opportunities.

The Projects2Partner (P2P) platform will also seek endorsement through the host governments, the Commonwealth Secretariat, and CHOGM.

### CAA P2P Launch 26th and 27th November 2006:

- Host nation architects identify potential projects.
- Presentation by all participating practices.
- Speakers from World Bank, UNESCO, Asian Development Bank, Government agencies on opportunities, policies and procedures.
- A 'network friendly' environment where alliances and potential partnerships can be established.

### What you get for your CAA and P2P subscription:

- Full delegate subscription to the 18th CAA Conference (Gala dinner is optional extra)
- Participation in seven P2P business forums over two days in the Sheraton Hotel, Dhaka
- Opportunity to make presentation of your capabilities
- Lunch, morning and afternoon teas, hospitality for all two days
- Year 1 listing on CAA P2P register and website
- Access to restricted website listing CAA P2P project and alliance opportunities

Accredited to the Commonwealth



Supported by a grant from the



## programme\*

### P2P Business Forum Programme

#### Sunday 26th November

11.00 – 12.30:

Introduction, Format of P2P, Practice Presentations

12.30 – 14.00:

Lunch & World Bank on Funding of Global projects

14.00 – 15.30:

Asian Development bank on policies/ procedures on consultant appointments

#### Monday 27th November

07.00 – 09.00:

Breakfast – & Speaker from Government in Dhaka

11.00 – 12.30:

Practice Presentations

12.30 – 14.00:

Lunch & Nigerian Speaker on Government attitude to international consortia

14.00 – 14.30:

UNESCO – Habitat on 'process of global partnering'

14.30 – 16.00:

Conclusions & inclusive discussions with agreed input to CHOGM

Refreshments and drinks

\*\* Programme may change according to circumstances

## contact

Commonwealth Association of Architects  
Dhaka Conference:

For CAA & P2P detailed programme and registration go to

[www.comarchitect.org](http://www.comarchitect.org)

There are limited spaces available in P2P so early registration is advisable!

Conference & P2P registration before 31 July US\$550 (300+250)

After 31 July registration is US\$600

For more information on P2P please email:

[p2p@comarchitect.org](mailto:p2p@comarchitect.org)



BUDP.

**Notice of 7<sup>th</sup> Meeting**  
**of Task Force 1- Building Operation and Design**  
**(DANIDA Project on Energy Efficiency & Conservation in Building Sector)**  
on  
*the 31st of May 2006 at 2:15 PM*  
in  
Energy Affairs Division – Department of Energy,  
Shri Ram House, Plot 169, Queens Road, Main mall

**Draft Agenda:**

1. Opening remarks by Chairperson
2. Adoption of Agenda
3. Correction of Minutes of the previous meeting
4. Progress with energy audit at UB - Physics Block and MLG
5. Progress with the development of O&M manuals for UB and MLG
6. Progress on design competition outline
7. Way Forward - Presentation of a revised Work Plan
8. Any other Business
9. Date for the next meeting
10. Closing

I - NO/DG ← out of control

28 June 215 same place Mr Khun

Telephone 3900148

Cell 71761353

Away back 16/6/06

- The feeling was that this is a DBES function and the secretarial cost should be theirs.
  - The private sector can still arrange this but it should be paid for by DBES.
- To be decided at the next planning meeting.

6. The number of delegates from private sector groups required for the next meeting:  
This was discussed after the meeting with DBES and the following list made of probable groups and numbers proposed:

ABCON	7
TBBA	25
AAB (Architects)	4
ACDC (Citizen)	4
IBQS (QS's)	4
ACEB (Engineering individuals)	4
BIDP (Dev. Professionals)	2
BIE (Engineers)	2
AEMCB (Electrical / Mechanical Contractors)	5
BOCCIM (Construction Sector)	4
PROP. DEV. ASSOC. (G. Mannis)	4
REIB (Real Estate)	4
B.I. ARBITRATORS (Tony Allen, Gerrit Vlug, G. Mannis)	3
Building Materials Manufacturers (Darren Muirhead)	4
Building Materials Suppliers (Ted Alexander)	4
TOTAL	80

This is MY suggested list.

7. DBES will send invitations on a group / personal basis to prevent gate-crashers. I can only speak for ABCON whose list will be:

CLIVE EVANS  
GORDON TATTON  
STEFAN ENDT  
CARL DYER  
JON MAJOR  
MICHAEL YATES  
MARIUS NEL

I suggested that other groups email or fax the names of their delegates direct to Bill Farley.

8. Discussion on the date for receipt of material / papers / or abstracts of same:  
This was requested by first week June, for abstracts.

9. Next meeting was called for Wednesday 25, May 2006 at 14h00.



Ellen; Please correct and send.

(A0kp)02

u DATE:

~~8<sup>th</sup> June, 2006~~ 28<sup>th</sup> June 2006

u TO:

~~Mr Farley~~ ~~Private sector~~  
construction stake holders

u COMPANY:

~~DBES~~ Private sector

u FAX NUMBER:

~~316 7508~~

u FROM:

**E Mazhani**

u FILE REFERENCE:

**(A0kp)02**

## Botswana Institute of Development Professions

Box 827, Gaborone, Botswana  
Email: bidp@mega.bw

Tel. 7181 6811 - Shop fax 318 2377

### u RE: STAKEHOLDERS CONSULTATIVE FORUM

You are advised that the last preparatory meeting <sup>for</sup> before the conference is today (28<sup>th</sup> June 2006), 14:00hrs at DBES.

Yours faithfully,

Edward Mazhani  
President, BIDP

Cc: Secretary, BIDP

IBQS attn:	M Mogomela	316 4580
IBQS attn:	L Hutchings	318 2016
ABCON attn:	S Endi	395 1877
ABCON attn:	J Major	392 4050
ACDC attn:	N Mtenge	318 1207
ACDC attn:	M Tafila	316 2370
ICC attn:	G Mannis	397 3441
AAB attn:	B Mogolodi	395 7353
DBES attn	Mr Farely	316 7508
TBBA att:	Mr Marobela	

Also contact the following and advise them to attend the meeting, and give names of people attending the Conference;

ACEB - Mr. Kwerepe (@ Haas) 312 1088  
BIE - Dr. Sebusang (@ d.B) 315 3688 Alenarumo  
Mr Nkala Avup

14<sup>th</sup> June 2006

## Important Announcement

### Line and Level

### Mid Year Lunch

You are hereby summonsed to attend luncheon at O'Hagans at 12h30 on Friday 16<sup>th</sup> June 2006.

D. Williams 3908500

☐

R. Tilney 3957062

☐

T. Shanahan 3922941

☐

D. Young 3971181

☒

B. Davey 3957424

☐

Please tick the box adjacent to your name to confirm attendance and fax back to 390 9426

Bricklayer

Hammond

*Blair*

ED TO:

*Br Hammond*

ON DATE: 14.6.06

Y:

Don't loose a chance to eeearn with us. Dramatic stoock market movements analyzed by top experts

.....  
If you educate a man you educate an individual but if you educate a woman you educate a family Fools rush in where angels fear to tread. A stumble may prevent a fall. Prevention is better than cure. Everything comes to him who waits Only knife ah know whah in pumpkin belly. A good tree brings forth good fruit. Cast in thy lot among us; let us all have one purse.

Work expands so as to fill the time available Like flogging a dead horse Your day starts with what you say to yourself Fools seldom differ. Angry Men Make Themselves a Bed of Nettles True love never grows old To keep thee from the evil woman, from the flattery of the tongue of a strange woman.

as soft as velvet Wise children have short years Where there's smoke, there's.. pollution. Only time will tell To know the road ahead, ask those coming back Nah put all two foot in river if yuh want see how he deep. God made the country and man made the town! Too many chiefs and not enough indians Old friends and wine are best He Is Rich Enough That Wants Nothing A proverb is a true word. Many people know how to say nothing; few know when Bad news travels fast The squeaky wheel gets the grease. Spare the rod and spoil the child Dah mouth dat man tek fuh court woman, ah de same mouth he ah tek an put she ah door. Be kind to people on the way up, you may need them when you are on your way down

Keep your friends close but your enemies closer Life begins at forty Patience is a virtue Enough is as good as a feast Dah mouth dat man tek fuh court woman, ah de same mouth he ah tek an put she ah door. When distrust enters in at the foregate, love goes out at the postern The Best Wine Comes Out of an Old Vessel Flies never visit an egg that has no crack

A man is known by the company he keeps. In Gates we trust. All good things must come to an end. And say, How have I hated instruction, and my heart despised reproof. He shall die without instruction; and in the greatness of his folly he shall go astray. Lust not after her beauty in thine heart; neither let her take thee with her eyelids. If Wishes Were Horses, Beggars Would Ride Admiration is the daughter of ignorance Like father, like son The best advice is found on the pillow





## BINNINGTON COPELAND & ASSOCIATES

Contact Sue Rule tel (011) 888 6141 fax (011) 888 1068 e-mail: [sue@bca.co.za](mailto:sue@bca.co.za)

**in association with the Business Centre Gaborone**

*By Popular Demand, the Annual*

### **"CONTRACT LAW – 2006"**



**Validated for 1 CPD Point – SAACE-001-08/02**

**Gaborone**  
Johannesburg

**13 June 2006**  
12 July 2006

**G I C C**  
Rosebank Hotel

#### **Introduction**

Binnington Copeland & Associates is pleased to announce its ninth annual Contract Law seminar. As usual, the seminar will provide essential information on contractual matters for the construction industry. As always, the seminar will provide an update and refresher for those who have attended past courses, and will provide up-to-date, topical information for those who have not. In addition to considering general principles relating to the commencement and completion of construction projects we will be focusing on construction claims. As our construction industry becomes more competitive it is increasingly important for all players to have a real understanding of the contractual and legal basis of claims. All parties need to understand when claims ought to be allowed, how best to evaluate them and how best to structure them.

#### **Seminar Content:**

Some of the issues to be covered in this one day workshop include the following:

- Types of claims
  - Those contemplated in the contract
  - Those that fall outside of the contract
- Disruption and acceleration claims
- Time-barring and notice provisions
  - What should the contractor do when he finds himself unable to serve the required notices?
- Preparing the claim submission including: How to structure the submission; what to include in the submission etc.
- Claims for additional money including:
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  - Using the bills as a mechanism for quantifying the claim
  - Open market tendered prices as a mechanism for quantifying claims
- Claims for additional time
- Claims for damages for breach of contract
- How the various standard contracts deal with claims: With reference to FIDIC, NEC, JBCC
- Dispute resolution.





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### In association with The Business Centre Gaborone

Tel: 3971257 – The Business Centre – [gicc@thebusinesscentre.co.bw](mailto:gicc@thebusinesscentre.co.bw)

## “DELAY, DISRUPTION & EXTENSION OF TIME”



Validated for 2 CPD Points - SAACE 009-08/02

### A two-day seminar

**After a sell-out series in 2005, back by popular demand  
A must for anyone associated with contract administration**

Gaborone  
Johannesburg  
Durban

14 & 15 June 2006  
23 & 24 August 2006  
13 & 14 September 2006

G I C C Grand Palm Hotel  
Rosebank Hotel  
Riverside Hotel

### Introduction:

Regardless of who or what the causes are, **delay** and **disruption** can wound and sometimes kill a project. The goal of risk management is to identify all **project risks** (both positive and negative) and to assist in developing proactive strategies of response.

The task of proper compilation and assessment of an **extension of time claim** resulting from a **disruption claim** can, and often does, prove to be a difficult one. Whilst, one's first avenue is likely to be based on a **comparative method** of judging output or productivity, this method still requires diligent and meticulous effort in contract administration, whilst still being simple and cost-effective. In the absence of properly recorded information, a second avenue, that of **construction programming**, may be pursued in order to identify the individual activities subject to the delay or disruption. The preferable option is the utilization of **correctly recorded costs**, which has long since been the accepted manner of determining the quantum of a project delay. The identification of delay and disruption; assessment of the impacts thereof in terms of the risk profiles; and *effective* change management, along with various ancillary aspects will be dealt with during the course of this seminar.

### Anticipated Outcomes:

It is anticipated that the attendee of this seminar will be provided with a **good practical understanding** of the concepts behind project execution in the event of a project delay or disruption. It is moreover, intended that the **practical discussion** points behind these concepts will ensue from a number of **case studies** with which the presenters will deal. These case studies have been compiled in light of a substantial portion of the firm's recent workload comprising claims dealing with the noteworthy aspects of delay and disruption. It is further anticipated that this seminar will make for both **interesting and practical audience participation and discussion**.

- 6.6 Counter claims.
- 6.7 Avoidance, resolution and settlement of disputes.

## **As is the case with all BCA seminars, this workshop will be:**

- Current and topical.
- Practical with the integrated use of relevant case studies.
- Presented by presenters of the highest standing and expertise in their respective industries.

## **Who should attend:**

- Project managers.
- Contractors and subcontractors.
- Engineers, architects, consultants.
- Contract administrators.
- Lawyers and legal advisers.
- Arbitrators, mediators.
- Developers, employers, clients.
- Government officials involved in construction contracts.

## **Feedback from Delegates who have already attended this course:**

- "The course was excellent in terms of giving us insight into delays and their associated claims and extension of time. Thank you, I have learnt a lot"
- "The seminar was worth every moment and practical examples have been eye opening"
- I found the course very relevant to our business. Very informative and enlightening"

**COST: P 3,800 per delegate for the seminar**

## **DISCOUNTS:**

The following discounts are available:

- ☐ Group Discounts of 10% available for a Company registering 3 or more delegates
- ☐ Please note that discounts are subject to payment being received prior to the seminar.

## **REGISTRATION PROCESS:**

- ☐ Complete the Registration form
- ☐ Send to: The Business Centre  
Fax (09267) 397 1246  
E-mail: [gicc@thebusinesscentre.co.bw](mailto:gicc@thebusinesscentre.co.bw)  
or call (09267) 397 1257.



**THE BUSINESS CENTRE**  
 IN CONJUNCTION WITH  
**BINNINGTON COPELAND & ASSOCIATES**  
 ENGINEERING & CONSTRUCTION CONTRACT CONSULTANTS  
**SEMINARS BOTSWANA 2006 REGISTRATION FORM**

**Reply to The Business Centre (Pty) Ltd**

**Tel: 09267 397 1257**

**Fax: 09267 397 1246**

**Web site: www.bca.co.za**

**Email: gicc@thebusinesscentre.co.bw**

<b>CONTRACT LAW 2006</b> Our annual one day Seminar	<input type="checkbox"/>	<b>Tuesday</b> 13 June 2006	<b>G I C C</b> Grand Palm Hotel	<b>Price in PULA</b> (including VAT)  P 1,900
<b>DELAY DISRUPTION &amp; EXTENSION OF TIME</b> 2 day seminar	<input type="checkbox"/>	<b>Wednesday, Thursday</b> 14 & 15 June 2006	<b>G I C C</b> Grand Palm Hotel	<b>P 3,800</b>
<b>SPECIAL DEAL</b> ATTEND ALL 3 DAYS	<input type="checkbox"/>	<b>13, 14 &amp; 15 June 2006</b>	<b>G I C C</b> Grand Palm Hotel	<b>P 5,000</b>

**DELEGATE DETAILS:**

<b>Title</b>	<b>Delegate First Name</b>	<b>Delegate Surname</b>

**Name of Company:** \_\_\_\_\_

**Postal address:** \_\_\_\_\_ **Postcode:** \_\_\_\_\_

**Tel: ( )** \_\_\_\_\_ **Fax: ( )** \_\_\_\_\_

**VAT No.:** \_\_\_\_\_

Confirmations, tax invoices, location maps and programmes will be faxed upon receipt of registration form.

**Deposit direct:**

**Bank:** First National Bank of Botswana – Main Branch  
**Account Name:** The Business Centre (Pty) Ltd  
**Account No.:** 62048127056

Please fax copy of deposit slip to 3971246 or EFT confirmation

**Fee discounts \*** A company registering 3 or more delegates will be entitled to a 10% discount

- **PLEASE NOTE** – Discounts are subject to payment being received prior to the seminar



**THE BUSINESS CENTRE**  
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- Dispute resolution.

**27 APR 2006**





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E-mail: [gicc@thebusinesscentre.co.bw](mailto:gicc@thebusinesscentre.co.bw)  
or call (09267) 397 1257.

**BIDP website****From:** "Abletrade" <vlug@mega.bw>**To:** "David Young" <dya@botsnet.bw>**Date:** 09/07/2006 12.26 pm

David,

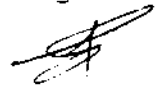
I wish to advise that you visit the website of the BIDP..... They do have a page named "standards". Maybe you did not know.....!

The address of the Botswana Institute of Arbitrators is

Private Bag 351, suite #185, Gaborone

Telefax 5337249 and e-mail: [vlug@mega.bw](mailto:vlug@mega.bw) (as I am the secretary). When you have the time can you change the above on our website?

updated  
10/07/06



Thanks,

Gerrit



MEMBERSHIP REGISTER

No: c Title: Mr. Member name: Matlhaga Initials: C.R.  
A.The Hon/B.Mrs/C.Mr./D.Ms First names: Cuthbert

Address : P O Box 2884  
Town : Gaborone tel bus : 3181634 Fax: 3181635  
Country : home:  
E-mail : pula@mega.bw cell phone:  
Name of business: Pula Consultants  
Membership no. : 0426 Type: O : Ordinary Date joined: 25 May 1998  
Resigned : Y/N Amount payable: 120.00 Total payable:

95-96: N/a	Amount: N/a	02-03:	Amount:
96-97: N/a	Amount: N/a	03-04:	Amount:
97-98: N/a	Amount: N/a	04-05:	Amount:
98-99: 29 May 1998	Amount: 100.00	05-06:	Amount:
99-00:	Amount:	06-07:	Amount:
00-01:	Amount:		
01-02:	Amount:		

Qualifications: B.Sc. (Hons) - civil engineering, M.Sc. Construction Management  
Profession: 4 Profession: Engineer

- |                        |                                    |
|------------------------|------------------------------------|
| 1. Minister            | 6. Anthropologist                  |
| 2. Architect           | 7. Contracts and claims Consultant |
| 3. Landscape Architect | 8. Agronomist                      |
| 4. Engineer            | 9. Chartered surveyor              |
| 5. Quantity Surveyor   | 10. Architectural technician       |
|                        | 11. Q.S./Arbitrator                |
|                        | 12. Construction Economist/QS      |
|                        | 13. Architect/Townplanner          |
|                        | 14. Property valuer                |
|                        | 15. Senior Engineering Assistant   |
|                        | 16. Financial Consultant           |
|                        | 17. Geologist                      |
|                        | 18. Townplanner                    |
|                        | 19. Electrical Engineer            |
|                        | 20. Associate Director             |
|                        | 21. Quantity Surveyor, Valuer, Es  |
|                        | 22. Mechanical Engineer            |
|                        | 23. Civil Engineer                 |

tate Agent

24. Attorney

# Correspondence received

BIDP Council meeting of 27th July, 2006

Date	Description	From
19/06/06	Cheque P240.00 subscriptions fee: M Wong → <i>GV</i>	Engineers Botswana
22/06/06	Cheque P360.00 subscriptions fee A G Flanagan → <i>GV</i>	F & S Holdings
27/06/06	Cheque P240.00 subscriptions fee → <i>Nuttall Smith</i>	Nuttall Smith Architects
30/06/06	Bank statement ✓	FNB
15/06/06	Letter: new forms of building contract ✓	AAB
19/6/06	Returned mail W Kasolo: address not in use ✓	Post Office
23/6/06	AMA agreement form <i>BY to study &amp; comment</i>	AMA
	NEC document ✓ <i>XAB</i> → <i>SS</i>	Nuttall Smith Architect
22/06/06	E-mail re Botswana Society ..	B Hyde
22/06/06	E-mail re CAA member institutes .	CAA
23/06/06	E-mail re Construction Industry .	M Mogomela
24/06/06	E-mail re Johannesburg newsletter .	G Vlug
26/06/06	E-mail re AGA Resources .	A Ntlhaile <i>BOBS</i>
27/06/06	E-mail re membership subscriptions	H Bergs → <i>no response yet.</i>
30/06/06	E-mail re change of employment	A Ntlhaile
01/07/06	E-mail re GIFA newsletter	G Vlug
06/07/06	E-mail re minutes Energy Affairs	G Kumar
09/07/06	E-mail re BIDP website	G Vlug
11/07/06	E-mail re meeting Energy Affairs	G Kumar
19/07/06	E-mail re minutes Energy Affairs	G Kumar

Current Architects

Name	Firstname	Current	Profession
Anderson	Andrew William	y	2a
Bale	Keboife Bobo	y	2a
Beeken	Roger J	y	2a
Bergs	Hanns-Gerd	y	2a
Cuthbert	Ian	y	2a
Erskine	Ralph	y	2a
Gaopotlake	Emmanuel	y	2a
Hla	Tin Tin	y	2a
Kalra	Om Parkash	y	2a
Khin	Aung	y	2a
Kimani	Luci Thoki	y	2a
Kintu	Hammed Semwanje	y	2a
Lyamuya	Paul Kinanawa	y	2a
Macgarry	Kevin Ignatius	y	2a
Mandic	Konstantin	y	2a
Marshall	Ian Harley	y	2a
Martin	George Paul Lamont	y	2a
Mashekar	Sharad Sudam	y	2a
Mazhani	Edward Ted	y	2a
Mospare	Vincent O.	y	2a
Modise	Mmapula Glorious Karabo	y	2a
Morris	Keith Iles	y	2a
Mutungi	Gregory Lutta	y	2a
Narola	Kantilal P	y	2a
Neill	S	y	2a
Nthobatseng	Batshetsi	y	2a
Nuttall-Smith	Christopher	y	2a
Nyame	Pedriel Mokwadi	y	2a
Nyekele	Dennis Hanzoka	y	2a
Phiri	Fred	y	2a
Rai	Jagdish Nathalal	y	2a
Rajnovic	Predrag	y	2a
Rantshilo	Tshoganetso	y	2a
Seomile	Bosiame Jay	y	2a
Shah	Pradip Babulal	y	2a
Welfing	Albert Andreas	y	2a
Young	David Alexander	y	2a
TOTALS			
0			

End Of Page

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Close Window

Visit the BMS website for updates!  
[www.busingtsys.com](http://www.busingtsys.com)





# BOTSWANA INSTITUTE OF DEVELOPMENT PROFESSIONS

P.O. Box 827 – Gaborone  
Tel. 7181 6811 - shop fax 318 2377  
e-mail: [bidp@mega.bw](mailto:bidp@mega.bw)  
website: <http://www.bidp.bw>

7th August, 2006

Ref: (A0kp)02

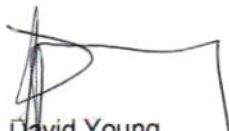
To: B Bale  
E Gaopotlake  
A Khin  
G Mutungi  
S Neill  
C Nuttall-Smith  
P Nyame  
D Nyekele  
F Phiri  
P Rajnovic  
T Rantshilo  
B Seomile  
P Shah

**RE: UNIVERSITY OF BOTSWANA TENDER FOR CAPITAL DEVELOPMENT PROJECT  
TENDER NUMBER UBT 2005/2006-9**

If your firm paid VAT to University of Botswana for information in August 2005, could you please advise whether University of Botswana have supplied you with a tax invoice for the abovementioned tender fee or whether you have received a refund.

Please contact us if you need any further information.

Yours faithfully,



David Young  
Secretary, BIDP

Cc: File

Affiliated to

African Union of Architects  
Commonwealth Association of Architects  
Commonwealth Association of Surveyors and Land Economists

7th August, 2006

Ref: (A0kp)02

~~X~~gora Architects  
PO Box 448  
Maun

Dear Sirs,

RE: UNIVERSITY OF BOTSWANA TENDER FOR CAPITAL DEVELOPMENT PROJECT

TENDER NUMBER UBT 2005/2006-9

*If you firm paid VAT to UB for information in August 2005,*

Could you please advise whether University of Botswana have supplied you with a tax invoice for the abovementioned tender fee or whether you have received a refund.

Please contact us if you need any further information.

Yours faithfully,

David Young  
Secretary, BIDP

Cc: File

MEKELE ✓  
RASNOU ✓  
NYAME ✓  
PHIRI ✓  
BALE ✓  
RANTSHILO ✓  
SEDMILE ✓  
SHATI ✓  
to  
BEEKEN ? — not resident  
GAOPATLAKA ✓  
KHIN ✓  
MUTUNZI ✓  
NTHOBATSKING — student  
MALL ✓  
NUTAL - S ✓



# Listing of practices operated by BIDP members

Updated Friday 21st April, 2006

16 practices at this update

Member number	Practice	Postal address	Physical address	URI
<b>Architects</b>				
190	Agora Architecture	PO Box 448, Maun	Plot D16, Maun Mall	
256	Dalglish Lindsay Group	PO Box 928, Gaborone	Plot 224, Independence Avenue	
104	K P Narola, Architect	PO Box 40855, Gaborone	Plot 17974, Gaborone West	
187	Nuttall Smith Architects	PO Box 471, Francistown	Plot 6199, Rutherford Street	
31	Watkins Grey Morris International	PO Box 16, Gaborone	Madirelo House, Plot 6377, Station Road	
50	Young Architects (Pty) Ltd	Box 1049, Gaborone	Plot 6406, Tlhwane Road, Broadhurst Industrial	<a href="http://www.bidp.bw/ya/">www.bidp.bw/ya/</a>
<b>Engineers</b>				
116	A R Edwards and Associates	PO Box 1468, Gaborone	Plot 10231, Mokolwane Road, Broadhurst Industrial	
125	Knight-Piesold Botswana	PO Box 626333, Game City, Gaborone	Plot 53/71, Unit 25, Commerce Park, Gaborone	
192	Peter Cotter Associates	P/Bag 00159, Gaborone	Plot 799, Independence Avenue	
84	Stewart Scott International	PO Box 1517, Gaborone	Plot 22076, Modiri House, Gaborone West	
<b>Quantity surveyors</b>				
221	AGB Botswana	PO Box 698, Gaborone	Plot 2690, Phiri Crescent, Gaborone	
254	The Fitzwilliam Partnership	P/Bag BR127, Gaborone	Plot 831, Pabalelo Close	
14	Kille & Dannhauser	Chartered Quantity Surveyors, PO Box 610, Gaborone	Uni18 Kgale Mews, International finance Par, Gaborone	
5	Peter Richards & Partners	PO Box 656, Gaborone	Koh-I-Noor Court, Plot 131, Independence Avenue	
42	Reynolds & Young	P/Bag 0064, Gaborone	Plot 2638, Phuti Crescent	
255	Third Dimension Consulting	Box 201570, Gaborone	First floor, plot 17879, Phase One Centre, Gaborone West	<a href="http://www.third.co.bw">www.third.co.bw</a>

Output software made for BIDP by David Young using LAMP, 2005-2006



## Current Members

Mnum	Name	Firstname	Current
427	Akanyang	Robert	y
410	Allen	Anthony M. D.	y
221	Allison-Broomhead	Graham Ian	y
10	Anderson	Andrew William	y
410	Askovic	Aleksandar	y
434	Azoulay	Itamar	y
354	Bale	Kebolte Bobo	y
430	Bathuleng-Mookodi	Marina	y
272	Bezkon	Roger J	y
57	Beige	Hanns-Gerd	y
153	Bernald	Joseph Jane	y
15	Brackenborough	William Michael	y
473	Bredeli	Theodor Gustav	y
433	Burton	David	y
170	Busang	Rainer Shakes	y
39	Carrier	Kenneth Michael Morton	y
155	Chephethe	Ralph Raphael	y
455	Chiwila	Amos Gregory Matendeko	y
192	Cotter	Peter James	y
107	Cuthbert	Ian	y
14	Davey	Brian Peter	y
283	Desai	Pankaj Dhirajlal	y
6	Dixon-Warren	Cohn Patison	y
478	Dondofema	Efraim	y
314	Erskine	Ralph	y
225	Flanagan	Andrew Gerald	y
409	Footie	F. William	y
471	Gaopatlake	Emmanuel	y
443	Giri	Vellaisamy	y
304	Greenland	John Nicholas Peveral	y
303	Groth	Agas	y
325	Gunston	S	y
125	Hammond	Jeffrey Blair	y
226	Harris	Paul Francis	y
415	Healy	Peter Edward	y
7	Henderson	Ronald Bryden	y
420	Hinchliffe	John P.	y
261	Hingerani	Gopal Des	y
207	Hle	Tin Tin	y
412	Hlut	Win	y
42	Hutchings	Lawrence James	y
400	Hyde	Bernard	y
433	Iyer	Kishore Subramanyam	y
193	Jadeja	Deepakkumar Ajitsinhji	y
111	Jones	Gordon Barne	y
154	Kaira	Oin Parkash	y
425	Kandeswamy	Rajagopalan	y
316	Kaszay	Peter	y
442	Katse	Boniface Mooko	y
210	Keilly	Alexander Lees	y
461	Kentshitsuwe	Seitiketso	y
416	Kgosiemang	Gentse J.	y
234	Khin	Aung	y
70	Kille	Alan Arthur	y
445	Kimani	Luci Thoki	y
205	Kintu	Hammed Semwanje	y
402	Klaric	Z	y
40	Latilla	Kim Everett	y
160	Lee	William	y
456	Lopang	Patrick	y
305	Lyamuya	Paul Kinanawa	y
169	Macgarry	Kevin Ignatius	y

9	Mandic	Konstantin	y
450	Manharlal	Mehta Rageshkumar	y
2	Marshall	Ian Harley	y
22	Marshall	Jean Carol McCarthy	y
195	Martin	George Paul Lamont	y
251	Maghekar	Shorad Sudam	y
252	Mathware	Ogaketse Thopho	y
447	Matthew	Thamarathattu Geevarghese	y
452	Mazhani	Edward Ted	y
327	Mhutsiwa	Boyce O.	y
323	Minja	Frank Anasei	y
84	Mitchell	Eric Patrick	y
436	Mmole	Orithologo	y
482	Moapere	Vincent O.	y
106	Modise	Mmapula Glorious Karabo	y
274	Mogomela	Martin Molao	y
435	Moje	Evans	y
466	Monamo	Letšweletse Mpho	y
472	Moremedi	Thuso	y
31	Morris	Keith Iles	y
172	Morton	Timothy Paul	y
115	Moss	Stephen Andrew	y
426	Motsumi	G. A.	y
437	Musuku	Joseph Godwin	y
441	Mutepfa	Daniel	y
227	Mufungi	Gregory Lutta	y
467	Mwitumwa	David Kabuku	y
104	Nardis	Kantulei P.	y
258	Neill	S.	y
299	Ngwskwena	Olebeng Adam Bafundini	y
406	Njonde	J. M.	y
431	Nkumba	E.	y
424	Nthase	Phenyo	y
459	Nthobatsang	Batshetsi	y
187	Nuttall-Smith	Christopher	y
464	Nyame	Pedriel Mokwadi	y
477	Nyokele	Dennis Hanzoka	y
451	Odeleye	Wale	y
474	Okumbe	James Ouko	y
310	Orando	Marcellus	y
249	Oranye	Chike Ikemotuna	y
213	Osemenam	Emeka Azubike	y
448	Otsweleng	Kganetso Bontsi	y
124	Owusu-Apprenti	Godfrey	y
256	Palatani	Kozibo Gumbu	y
476	Paranagam	Daya Jivitha	y
144	Patel	Anil F.	y
237	Patel	Shahnawaz M.	y
267	Patel	Vasant	y
421	Paul	Jose	y
453	Perera	Balasooriya Arachchige Ruwan	y
311	Peric	Vladimir	y
206	Phiri	Fred	y
282	Price	Owen Sean	y
228	Pritchard	Gareth Wyn	y
254	Quille	Denis Declan	y
463	Rai	Jagdish Nathalal	y
469	Rajnovic	Predrag	y
258	Ranjan	Adura David	y
460	Rantshilo	Tshoganetso	y
5	Richards	Peter Maurice	y
413	Rynn	Marc O.	y
446	Sajja	Nagarajababu	y

276	Samman	Joseph	y
273	Sekucha	Oleblie	y
465	Seomile	Estienne Jay	y
439	Sergeant	Raymond D	y
479	Sefekia	Simon Waleka	y
158	Shah	Pradip Babulal	y
414	Smith	Gordon T.	y
468	Soderstrom	Ulf Martin	y
401	Taylor	M	y
429	Todd	David John	y
115	Van Vuuren	Petrus Jacobus	y
319	Vlug	Gernt Herman	y
215	Wall	Joanna B.	y
190	Welfing	Albert Andreas	y
456	Williams	Alan Geoffrey	y
204	Wong	Melvern	y
133	Yates	Michael George Henry	y
50	Young	David Alexander	y
TOTALS			
0			

End Of Page

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Visit the RAS website for updates!  
[www.ouraging.com](http://www.ouraging.com)



No.	Code	JBCC SERIES 2000 DOCUMENTS		No of Pages	Pack Of	NON- MEMBERS Price per Packs INCL. V.A.T.	NON- MEMBERS Price per Unit INCL... VAT	MEMBERS Price per Packs INCLUDES VAT	MEMBERS Price per Unit INCLUDES VAT	NOTES
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1	2101	Principal Building Agreement	48	20	2 200,00	120,00	1 600,00	90,00	STOCKS AVAILABLE
2	2102	N/S Subcontract Agreement	48	20	2 200,00	120,00	1 600,00	90,00	STOCKS AVAILABLE
3	2103	Preliminaries	24	20	900,00	50,00	750,00	40,00	STOCKS AVAILABLE
4	2104	Engineering General Conditions	24	20	900,00	50,00	750,00	40,00	STOCKS AVAILABLE
5	2105	Contract Price Adjustment Provisions	24	20	900,00	50,00	750,00	40,00	STOCKS AVAILABLE
6	2108	Minor Works Agreement	24	20	1 400,00	80,00	1 100,00	60,00	STOCKS AVAILABLE
7	2115	Form of Tender for PBA & N/S	4	50	800,00	20,00	500,00	12,00	STOCKS AVAILABLE
8	2121	Waiver of Contractor's Lien	2	50	400,00	10,00	175,00	4,00	STOCKS AVAILABLE
9	2122	Construction Guarantee	4	50	800,00	20,00	500,00	12,00	STOCKS AVAILABLE
10	2123	N/S Construction Guarantee	4	50	800,00	20,00	500,00	12,00	STOCKS AVAILABLE
11	2124	Payment Guarantee	2	50	500,00	15,00	300,00	8,00	STOCKS AVAILABLE
12	2125	N/S Payment Guarantee	2	50	500,00	15,00	300,00	8,00	STOCKS AVAILABLE
13	2126	Transfer of Ownership Materials	4	50	-	-	-	-	<u>Not yet available</u>
14	2128	(MWA) Variable Construction Guarant.	4	50	800,00	20,00	500,00	12,00	STOCKS AVAILABLE
15	2129	(MWA) Employer Payment Guarantee	2	50	500,00	15,00	300,00	8,00	STOCKS AVAILABLE
16	2142	Payment Certificate	2	50	400,00	10,00	175,00	4,00	STOCKS AVAILABLE
17	2143	Payment Certificate Notification	2	50	400,00	10,00	175,00	4,00	STOCKS AVAILABLE
18	2144	Recovery Statement	2	50	400,00	10,00	175,00	4,00	STOCKS AVAILABLE

19	2145	N/S Recovery Statement	2	50	400,00	10,00	175,00	4,00	STOCKS AVAILABLE
20	2146	Payment Advice Statement	2	50	400,00	10,00	175,00	4,00	STOCKS AVAILABLE
<b>No.</b>	<b>Code</b>	<b>JBCC SERIES 2000 DOCUMENTS</b>	<b>No of Pages</b>	<b>Pack of</b>	<b>Non-Members Price/pack Incl. VAT</b>	<b>Non-Members Price/unit Incl. VAT</b>	<b>MEMBERS Price per Pack Incl. VAT</b>	<b>MEMBERS Price per Unit Incl. VAT</b>	<b>Notes</b>
21	2148	(MWA) Payment Certificate	2	50	400,00	10,00	175,00	4,00	STOCKS AVAILABLE
22	2161	PBA Contractual Milestones/Periods	2	50					<u>Not yet available</u>
23	2162	N/S Contractual Milestones/Periods	2	50					<u>Not yet available</u>
24	2163	PBA Payment Certification Guide	4	50					<u>Not yet available</u>
25	2164	N/S Payment Certification Guide	4	50					<u>Not yet available</u>
26	2165	PBA Principal Agent/Contractor Guide	4	50					<u>Not yet available</u>
27	2166	N/S Contractor/Subcontractor Guide	4	50					<u>Not yet available</u>
28	2167	CPAP Summary	42	50					<u>Not yet available</u>
29	2181	Certificate of Interim Completion	2	50	400,00	10,00	175,00	4,00	STOCKS AVAILABLE
30	2182	Cert. of Completion (Prac.Works Final)	2	50	400,00	10,00	175,00	4,00	STOCKS AVAILABLE
31	2188	(MWA) Certificate of Completion	2	50	400,00	10,00	175,00	4,00	STOCKS AVAILABLE
32	2191	Contract Document Manual	214	1					<i>Not yet available</i>
<b>FULL SET OF DOCS</b>					R695		R470		

**ALL PRICES QUOTED**



**INCLUDE V.A.T.:**

INCLUDE V.A.T.

**JANUARY 2000**

**JANUARY 2000**

All these documents may be obtained from:

**THE GAUTENG INSTITUTE FOR ARCHITECTURE**

**Cnr 3<sup>rd</sup> Avenue & 40 Oxford Road, Parktown, 2193**

**P O Box 2094, Houghton, 2041**

**TEL: 486-0684 / FAX: 486-3858 / E-MAIL: [admin.gifa@saiia.org.za](mailto:admin.gifa@saiia.org.za)**

**NOTE STUDENTS WILL RECEIVE A 10% DISCOUNT ON MEMBER PRICE ON PRODUCTION OF STUDENT CARD**



# BOTSWANA INSTITUTE OF DEVELOPMENT PROFESSIONS

*P.O. Box 827 – Gaborone*  
Tel. 7181 6811 - shop fax 318 2377  
e-mail: [bidp@mega.bw](mailto:bidp@mega.bw)  
website: <http://www.bidp.bw>

16th August, 2006

Ref: (A0kp)02

R B Henderson  
PO Box 98854,  
Sloane Park  
Johannesburg, 2152  
South Africa

Dear Ronald,

**RE: MEMBERSHIP SUBSCRIPTION FEES**

Please find the attached unpaid cheque for your subscription fee which was returned by our bank.

Please contact us if you need any further information.

Yours faithfully,

G Vlug  
Treasurer, BIDP

Cc: President, BIDP  
Secretary, BIDP  
File  
enc





**Barclays Bank of Botswana Limited**

1st July

200k

29-02-67

**B/HOUSE BRANCH**

2301

**Duel  
Pay**

Due to Botswana Institute of Distance Education Kana Morogwa  
or Bearer

Two Hundred & Forty Thousand

P240 - 00

James O'Leary

02

2010011176



14 August 2006

The Manager  
Botswana Institute of Development Profession  
P O Box 827  
Gaborone

Dear Sir/Madam

**RE: UNPAID CHEQUE**

Please find attached the following unpaid cheque.

<b><u>CHEQUE NO.</u></b>	<b><u>AMOUNT</u></b>
2301	P240.00

Yours Faithfully

**Dick Mmoleles**  
**Departmental Head-Back Office**

Lobatse Branch  
Khama Avenue Lobatse  
P O Box 381 Lobatse Republic of Botswana  
Tel (+267) 5330827 Telefax (+267) 5332102  
[www.fnbbotswana.co.bw](http://www.fnbbotswana.co.bw)

Directors: H.C.L. Hermans (Chairman), D.H. Zandamela (Chief Executive Officer, (S.A.)), J.R. Khetho (S.A.), M.T. Lategan (S.A.), J.K. Macaskill (S.A.), J.T. Mynhardt, M.T. Sekgororoane, S. Thapelo, P.D. Shah (Kenya), D.E. Wright (Deputy CEO, alternate to D.H. Zandamela) (S.A.)

## Correspondence received

BIDP Council meeting of 17<sup>th</sup> August, 2006

Date	Description	From
14/08/06	Bank statement	FNB → AGV
14/08/06	Certificate of Registration(2 certified copies)	Botswana Registrar of Societies ✓
14/08/06	Annual return forms	Registrar of Societies
16/08/06	Invoice	E Tshoganetso
28/08/06	E-mail re Banquet	SAEE
31/07/06	E-mail re Newsletter	SAEE
06/08/08	E-mail re New Wordpress	New Wordpress
07/08/08	E-mail re Product newsletter	SAEE
09/08/08	E-mail re Newsletter	BSHF
12/08/08	E-mail re Contract copyright	G Viug
12/08/08	E-mail re Contract documents prices (JBCC)	G Viug
14/08/08	E-mail re New user Registration	Wordpress
15/08/08	E-mail re Website	SuperNames



## **Publishing Contract**

This agreement is made between College Publishers (Pty) Ltd on the one hand herein after called the publisher and Botswana Institute of Development Professions (BIDP) after called the institute

### **Publishers role**

To solicit for advertising, compile and produce a minimum of 500 copies and a maximum of 1000 copies of a directory for the institute

### **The Institute's role**

To provide all necessary data, its addresses or members', to provide an introductory message to members and other stakeholders in the construction industry informing them of our appointment as publishers for the directory and seeking their support in form of advertising to pay for the cost of production

The publisher undertakes to

1. Solicit for advertising and use such revenues that are obtained for the purposes of covering all costs of production of the directory
2. To compile the data received from the institute into a layout for the purposes of producing the directory
3. To produce the said directory within a period of one year.

The Institute undertakes to

1. Provide editorial content at commencement including addresses, Chairman's message etc
2. Agree upon an outline of what the content of the publication is should be
3. To notify its members of its intention to produce the directory in an advertisement or press release to the press
4. To provide the publisher with a letter of introduction

### **Termination of the contract**

The contract may be terminated by either party under the following conditions

1. If either party fails to meet its obligation under the terms of this contract
2. Should the institute feel it necessary to terminate the contract for any other reason, it will be obliged to pay to the publisher for the amount of work done. This will be determined as 40 per cent of any advertising orders obtained at the time of termination to cover costs of soliciting for the advertising as well as any other incidental costs.
3. The publisher has the right to terminate the contract with no costs, if after a period of soliciting for advertisements, the undertaking proves to be economically unviable.

Drawn and agreed on this.....day of.....2006 at.....

Signed.....Name.....Capacity.....

**For College Publishers (Pty) Ltd.**

Signed.....Name.....Capacity.....

**For Botswana Institute of Development Professions**

Private Bag 0058, Gaborone, Plot 1267 Luthuli Road. Tel: 267 3906853/360 2000 Fax: 267 390 6822

Website: [www.ppadb.co.bw](http://www.ppadb.co.bw)



## **PRESS RELEASE**

### **RESCHEDULING OF THE PPADB NATIONAL STAKEHOLDER CONFERENCE**

From the outset I wish to take this opportunity to express our humble apology regarding the inevitable change in conference dates as the Public Procurement and Asset Disposal Board (PPADB) wishes to announce the rescheduling of the National Stakeholder Conference from 21-22nd August to 9-10th October 2006. The conference will be held in Gaborone at a venue yet to be confirmed about which you will be advised as a matter of urgency.

The rescheduling has been necessitated by some inadvertent administrative imperatives on our part. Any inconvenience caused is deeply regretted. Our valued stakeholders are hereby imploringly exhorted to commit to attend this important event and you are accordingly urged to diarise and block the new dates.

All communication and enquiries relating to this rescheduled national conference should be forwarded to Mrs Ditapole Chibua-Tsheboeng, our Public Relations and Education Manager at email address; [dctsheboeng@ppadb.co.bw](mailto:dctsheboeng@ppadb.co.bw) or call 360 2017 and fax to 390 6822.

Any new developments on the conference will be communicated to you in due course.

*Mr. Armando Lionjanga*  
Executive Chairman of PPADB



BMP COUNCIL

BY EIM GV SK LH

Apology AC

Pres Mins: Proposed LH ended GV ok

Actions

931 532 suggest flying club BY date.

Treasurer:

Matthaga: letter from lawyer: may have written

BBS a/c: cash book 76 946.57 presently

Outstanding fees: back to 2000 x 3 360

2001 x 4 480

2 x 2 240

3 x 7 840

4<sup>6</sup> 12 1440

5-6 32

P 14565.

GV proposes to send email: Invoices to follow.

Send final notice on 2000-2001.

BBS Monthly: technical matters.

Returned c/p from R Henderson.

Memberships

Guban approved: send copy GV?

No action item against Morkheledi

952 Not done: ET.

Correspondence

4.7.5 advised amount of Bonmar claims

P650 + P2000 + half costs.

4.7.8 Not



(3)

Letter from abstracts asking for nomination of arbitrator: ETM is dealing with this.

Bank statement to CV

Credit debt collector to seek fees or commission.  
+ £200 for phone calls.

Req of Soc annual return OK  
ET will LHM OK

ET to word press.

BSHF → newsletter

OK to look at draft of copied contract.

Discount to members: CV will suggest proposal

DATT request for nomination

OK chase newsletter.

Public relations

CONFERENCE had meeting #3.

Web log is place

Programmer & revised tests to be placed shortly.

VMware BOBS 4 meetings:

Trying to participate:

- Letter TI Germany
- UIA letter re how much.
- FPABP letter.

- Website & charges & ads.
  - BIDP.org: upgrades.
  - Andrius OD1 etc. 21st
- AGM: Thursday 28th Se



# Training Program on Energy Efficiency and Energy Management in Building Sector

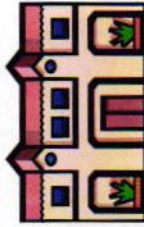
## Your Benefits

The training will give the participants a general understanding on integrated energy efficient building design, energy management and operational procedures involved. Further, the participants will be introduced to the setting up the organization of energy management, so they are expected to be familiar with or competent to handle general energy efficiency related issues within their premises.

The course should enhance and refresh their knowledge to cover the basics on energy management and integrated building energy design.

The key elements of energy management are:

- Energy Mapping
- Energy Policy Formulation
- Action plans, and
- Performance evaluation



These activities are performed periodically and these tasks will benefit from support from specialists, which can address certain areas that require special attention and knowledge. On the basis of records, the participants will after the training be able to draw up energy rating for the building. The energy rating shows the building's energy consumption of electricity and heat in relation to other facilities in the same type of category.

The rating is typically based on key figures regarding specific energy consumption (kWh/m<sup>2</sup>, kWh/person or other relevant figures). The participants will also be introduced to the concept of an energy plan with proposals for the most profitable energy cost cutting initiatives

Design and implementation of energy efficient buildings, requires a series of measures to be taken in the building architecture, the design of the mechanical and electrical system, and in the management of the building during use. Energy efficiency can be achieved at least costs and with maximum effect, through using the concept of integrated development of the building design.

## About the Course

This program on Energy Efficiency and Energy Management in Building Sector pilot course is part of a DANIDA (Danish International Development Assistance, Danish Government ) supported project on Energy Efficiency and Conservation in Building sector in Botswana. The development objective of this three year project is Energy Efficiency and Energy Conservation in the Building sector is Improved in Botswana. In order to achieve this objective, the project will improve knowledge, skills and energy efficiency features for buildings. Ministry of Minerals, Energy and Water Resources is the executing agency whereas Department of Energy is the implementing agency



## Who Should Attend

This is a refresher course designed for architects, engineers, building practitioners and facility managers focusing on how integrated energy components can be incorporated. It is also an "eye-opener" with a view to the more formal course developed through the project team with useful feedback from which these courses can be refined.

## Fees

Fees for this course shall normally range between P 1000–1500. Since there is financial assistance from DANIDA, course fees is only P 250.00 which includes lunch and tea etc during the training course note, hand-outs and a certificate for attendance. Accommodation, transport and dinner etc. is not included in the fee. The program has limited number of seats only 40 hence participant should confirm their participation at earliest.

### Mode of Payment of Fee:

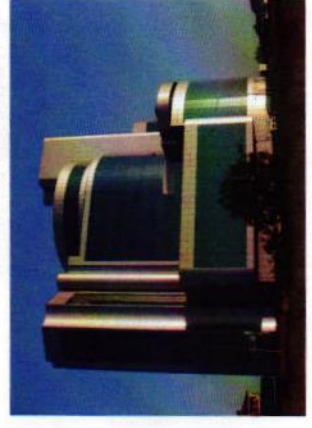
Cash P 250 or by banker's cheque/ demand draft. The demand draft or banker's cheque should be drawn in favor of 'Motheo (Pty) Ltd'.

### Cancellation, Transfer and Refund:

If you can not attend the course for which you have registered, you have following options:

- You can send a substitute delegate from the same organization
- Course fees can be refunded, if request for the same is received at least 7 working days prior to start of the course, but will incur P50 as cancellation charges

**Check the web site of this project for details about the project : [WWW.eecob.com](http://WWW.eecob.com)**



**TRAINING PROGRAM ON ENERGY EFFICIENCY AND ENERGY  
MANAGEMENT IN BUILDING SECTOR**

**COURSE APPLICATION FORM**

Name of the Participant:      Title (Mr, Ms, Mrs. Dr. etc.).....

Surname..... First Name.....

ID/Passport Number: .....

Name of the Organisation: .....

Postal Address of the Organisation: .....

Designation: .....

Profession:    (Architect, Engineer, Quantity Surveyor, Facility Manager, Teaching, etc)

.....

Work Telephone Number: .....

Fax Number: .....

Email Address: .....

Mode of Payment:    Cash/Banker's Cheque

Details of the Banker's Cheque (if payment through banker's cheque): .....

.....

Remarks if any: .....

**Note:**

1.    Banker's Cheque should be drawn in favour of 'Motheo (pty) Ltd'
2.    Name of the participants should reach Department of Energy latest by 20<sup>th</sup> September. Application form can be sent by email at the email address [gkumar@gov.bw](mailto:gkumar@gov.bw) or by fax at fax number 3640201.
3.    Participation fees should be deposited by hand /sent in advance prior to the start of training program i.e. latest by 22<sup>nd</sup> September 2006.



## Tentative Scheduled for the Training Programme on 'energy efficiency in building sector'

	First day – September 26 <sup>th</sup>	Second day – September 27 <sup>th</sup>	Third day – September 28 <sup>th</sup>
	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>
<b>08.00-</b> <b>08.30</b> <b>09.00</b>	<u>I. Registration</u>  <u>II. Welcome</u> <u>III Key Note Address etc.</u>  <i>Ag. Director of DoE</i> <i>F. Mathangwane</i>	<u>VII. Energy Auditing</u> a. Methodology and approach  b. Cases and findings from Botswana <i>O.T. Masoso</i>	<u>XI. Introduction to computer software tools</u> a. Energy Simulation in Buildings / DesignBuilder <i>C. Bauer</i>  b. DEM Energy Management software tool <i>N. Jepsen</i>
<b>09.00-</b> <b>10.30</b>	<u>III. Overall introduction</u> a. Danida Project <i>J. Vauvert</i> b. Energy Management Overview : <i>P. Zhou</i> c. Government policy and Initiatives in Botswana <i>G. Kumar</i>		
<b>10.30-</b> <b>11.00</b>	<b>TEA BREAK</b>	<b>TEA BREAK</b>	<b>TEA BREAK</b>
<b>11.00-</b> <b>12.30</b>	<u>IV. Introduction to Energy Management and performance monitoring</u> <i>L.J. Grobler</i>	<u>VIII. Introduction to measuring equipment – Group work</u> <i>O.T. Masoso</i>	<u>XII. Group work - 4 groups</u>  a. Design Builder, or b. Energy Management <i>C. Bauer / N. Jepsen</i>
<b>12.30-</b> <b>13.30</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>
<b>13.30-</b> <b>15.00</b>	<u>V. Aspects of electrical and lighting design for buildings</u> a. Electrical services in Buildings ; <i>C. Kiravu</i> b. Lighting Design <i>E. Bakaya-Kyahurwa</i>	<u>IX. Rationale and Objectives of Integrated Building Energy Design</u> <i>E. Busisiwe Sianga</i>	<u>XIII. Conclusion &amp; Evaluation</u>
<b>15.00-</b> <b>15.30</b>	<b>TEA BREAK</b>	<b>TEA BREAK</b>	
<b>15.30-</b> <b>17.00</b>	<u>VI. Financial and economic aspects</u> a. Financial and economic evaluation of energy efficiency measures <i>L.J. Grobler</i> b. Energy efficient procurement: <i>M.T. Oladiran</i>	<u>X. Aspects of Integrated Building Energy Design</u> <i>A. Groth</i>	

**BIDP member listing**

Updated Friday 25th August, 2006

144 members at this update

Number	Member	Address	Qualifications
<b>Honorary members</b>			
314	Ralph Erskine	PO Box 156, 17011 VAG 4, DROTTNINGHOLM, Sweden	Architect & Town Planner
451	Wale Odeleye		Architect
315	Joanna B. Wall	15, Monmouth Street, TOPSHAM Exeter-Devon, England, UK	BSc BLDALJ
<b>Associate members</b>			
434	Itamar Azoulay	P O Box 40577, Gaborone	Property Valuer, A.R.I.C.S., A.R.E.I.B.
454	Keboife Bobo Bale	P/Bag BR 351, Gaborone	DipArch (Kingston), BA(Hons)Arch (Kent)
443	Vellalsamy Gini	PO Box 201375, Gaborone	BE (Civil)
466	Letsweletse Mpho Monamo	PO Box 202691, Gaborone	OTD in Building & Civil Engineering
437	Joseph Godwin Musuku	Private Bag BR 121, Gaborone	N.D.Agr.(ENG), B.Tech.(Eng), AMEIZ, AMBIE
441	Daniel Mutepe	PO Box 20599, Gaborone	BSc(Hons)(QS)
273	Oleble Sekucha	PO Box 201570, Gaborone	B.Sc(Bolton Institute)
465	Boslame Jay Seomile	Box 47, Tutume	Diploma in building & Civil Eng. B.Arch
479	Simon Wateka Setekla	PO Box 2041, Mahalapye	
<b>Student members</b>			
274	Martin Molao Mogomela	PO Box 816, Francistown	Student
459	Batshetsi Nthobatsang	PO Box 147, Serowe	
<b>Ordinary members</b>			
427	Robert Akanyang	PO Box 601160, GABORONE	B.Sc
418	Anthony M. D. Allen	Private Bag BO 158, GABORONE	B.Sc., MICE, CEng, FCI Arb, FA Arb (SA)
221	Graham Ian Allison-Broomhead	P O Box 698, Gaborone	BSc(QS), RQS, MAQS
13	Andrew William Anderson	PO Box 30263, Lusaka, Zambia	B.Arch, MZIA, RIBA, MIAZ
410	Aleksandar Askovic	Box 672, GABORONE	B.Arch, dip.Arch
430	Marina Bathuleng-Mookodi	P.O. Box 2892, GABORONE	B.Sc (Hons) Q.S.
272	Roger J Beeken	Bag BR 282 Broadhurst, Gaborone	B.Arch, RIBA, MAAK, BSc, AAB
57	Hanns-Gerd Bergs	PO Box 1581, Parklands 2121, Johannesburg SA	Pr Arch, MIA
153	Joseph Jane Bernard	PO Box 733, Francistown	B.Sc(Eng)(Hons)C.Eng, MICE.
15	William Michael Brackenborough	PO Box 656, Gaborone	FRICS, MZIQS, MSIZ, MSIM
473	Theodor Gustav Bredell	PO Box 2749, Gaborone	ILASA
433	David Burton	P/Bag BO 292, GABORONE	B.Sc. FRICS
470	Rainer Shakes Busang	PO Box 46608, Gaborone	Bachelor of Laws
39	Kenneth Michael Morton Carrier	c/o PO Box 808, Gaborone	FRICS, MASAQs, RQS
155	Ralph Raphael Chephetha	PO Box 201725, Gaborone	Dip (URP), MA(EPDC), MRTPI
455	Amos Gregory Matendeko Chiwila	PO Box 402247, Gaborone	BScBuilding(Zambia)
192	Peter James Cotter	P/Bag 00159, Gaborone	BSc, MICE, FStruct.E, Pr.Eng
107	Ian Cuthbert	PO Box 345, Gaborone	B.Arch(Hons), RIBA, ARIAS, MAAB
14	Brian Peter Davey	PO Box 610, Gaborone	FRICS, Dip Bldg Econ, A.C.I.Arb
283	Pankaj Dhirajlal Desai	PO Box 41600, Gaborone	B.E. Electrical
478	Efraim Dondofema	PO Box 20599, Gaborone	B Tech Eng (Hons) Civ, DGIS/LIS (postgrad)
225	Andrew Gerald Flanagan	PO Box 41654, Gaborone	BSc., C.Eng., FICE, FEIZ, M.E.I.D.P., M.ZWELE
409	F. William Foote	6 Avenue Close, Avenue Road, Lyme Regis, Dorset, England	M.B.I.A.T.
471	Emmanuel Gaopotlake	PO Box 402457, Gaborone	BEDS Bachelor of environmental design & M.Arch
480	Lawrence Wambugu Gitau	PO Box 1050, Mogoditshane	Hons. BA Building Economics & Management
304	John Nicholas Peveral Greenland	P O Box 20599, Gaborone	Bsc(hons), C.Eng, M.I.Struct.E., MBIE
303	Agas Groth	P O Box 2224, Gaborone	Bsc-Eng(Hons)
325	S Gunston	P/Bag 0088, GABORONE	BSc-Civ.Eng(Hons)
125	Jeffrey Blair Hammond	P/Bag 0087, Gaborone	B.Sc(Eng), MSAICE
226	Paul Francis Harris	PO Box UA 533, Union Avenue, Post Office, Harare, Zimbabwe	Cert. (Q.S), FRICS, MZIQS.
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420	John P. Hinchliffe	P.O. Box 2378, GABORONE	BA Econ (Hons)-Business Finance, ACA(ICAEW)
261	Gopal Das Hingorani	PO Box V710, Ramotswa	D.C.E., M.A.S.C.E.(USA), C.E.(TANZ) M.J.H&T(UK), M.J.S
207	Tim Tim Hla	c/o P/Bag 0025, Gaborone	B.Arch
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438	Kishore Subramanyam Iyer	Box 403289, Gaborone	B.E.(Civ.)
193	Deepak Kumar Ajitsinhji Jadeja	PO Box 619, Gaborone	B.Civ. Eng(BE Civil
111	Gordon Barrie Jones	PO Box 301186, Gaborone	Dip QS, ARICS, ACI Arb, AA Arb, MAQS, P.M.I.S.A
154	Om Parikash Kalra		Dip Arch, FIA, FIPD,
425	Rajagopalan Kandaswamy	P.O. Box 403614, GABORONE	B.Sc.-Eng
316	Peter Kaszay	P/Bag 098, Selebi-Phikwe	Dipl-Ing(FH) Arch
442	Boniface Mooka Katse	Box 201130, Gaborone	
210	Alexander Lees Kelly	PO Box 1395, Gaborone	BSc. (Eng) (Civil), MBA, SACPE
461	Selikatsa Kentshitsuwe	PO Box 20599, Gaborone	B.Eng(Mech)
416	Gontse J. Kgoslamang	Private Bag BR155, GABORONE	B.Sc(Hons).Q.S.
234	Aung Khin	PO Box 2494, Gaborone	B.Arch
70	Alan Arthur Kille	PO Box 610, Gaborone	FRICS
445	Luci Tholdi Kikani	PO Box 10070, Gaborone	B.Arch(Kenya)
205	Hammed Semwanja Kintu	P/Bag 5, Molepolole	MSc(Arch)
402	Z Kharic	P/Bag BR 134, GABORONE	University of Architecture, Belgrade
40	Kim Everitt Latilla	c/o PO Box 808, Gaborone	FRICS, MASAQS, RQS
160	William Lee	PO Box 1190, Gaborone	C.Eng, F.I.Struct.E.
458	Patrick Lopang	PO Box 21750, Gaborone	
305	Paul Khanawa Lyamuya	P/Bag 0061, Gaborone	Architecture & Town Planning
169	Kevin Ignatius Macgarry	41 Cedar Road, Durban, South Africa	B.Arch(Natal), RIBA
9	Konstantin Mandic		BA Arch, MYA
450	Mehta Rageshkumar Manharlal	PO Box 401834, Gaborone	B.Eng (Civil)
2	Ian Harley Marshall	Box 1521, S. W. Harbor, ME 04679, USA	B.Arch(UCT) M.Arch(Penn)AIA, RIBA, ARIAS.
22	Jean Carol McCarthy Marshall	Box 1521, S. W. Harbor, ME 04679, USA	BA(Maths), MCP, MAIP
195	George Paul Lamont Martin	PO Box 1025, Francistown	B Arch, MIAZ
251	Sharad Sudam Mashelkar	PO Box 41314, Gaborone	G.Dip (Arch), A.I.A
252	Ogaketse Thopho Mathware	PO Box 402182, Gaborone	BSc(Hons) QS
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452	Edward Ted Mazhani	c/o PO Box 1049, Gaborone	March
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323	Frank Anasai Minja	P O Box 1768, GABORONE	Dip Arch
84	Eric Patrick Mitchell	PO Box 1731, Gaborone	BSc (Hons), MICE
436	Dikholohe Mofila	PO Box 50088, GABORONE	B.Sc.(Hons) Q.S.
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106	Mmapule Glorious Karabo Modise	PO Box 1166, Gaborone	M.Sc(Arch)
435	Evans Moja	Box 2851, Gaborone	B.Sc.QS, MAQS
472	Thuso Moremadi	PO Box 602080, Gaborone	B.Eng (civil) DIP (Build & Civil)
31	Keith Iles Morris	c/o PO Box 16, Gaborone	B.Arch(UCT), RIBA, ARCUK
172	Timothy Paul Merton	P/Bag 0064, Gaborone	Bsc(Hons)QS, ARICS
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227	Gregory Lutta Mutungi	PO Box 1768, Gaborone	BA(Arch. St.), March, EAIA, MAAK, MAAT
467	David Kabuku Mwitumwa	P/Bag BO 142, Gaborone	B.Sc(Honours) in Building Economics & Measurements
104	Kantilal P Narola	PO Box 40855, Gaborone	B.Arch, AIA
256	S Nelli	PO Box 928, Gaborone	Dip.Arch, RIBA
299	Olebong Adam Bafundini Ngwakwana	PO Box 655, Gaborone	B.Sc(Hons) Land Administration
406	J. M. Njonde	PO Box 201679, GABORONE	
431	E Nkumba	PO Box 808, GABORONE	Dipl.Civ.Eng, B.Sc-QS
424	Phenyo Nthase	Private Bag BR155, GABORONE	B.Sc(Hons).QS
187	Christopher Nuttall-Smith	PO Box 471, Francistown	Dip Arch
464	Pedriel Mokwadi Nyama	Box 451, Gaborone	B.Arch(Dundee), MAAB
477	Dennis Hanzoka Nyekela	PO Box 81140, Gaborone	B.Arch
474	James Ouko Okumbe	P/Bag 351, Suite 437, Gaborone	MSC degree in Construction Management
310	Marcellus Orlando	P/Bag B R 22, Gaborone	BA (Econs)
249	Chika Ikamefuna Oranya	PO Box 2469, Gaborone	BSc(Hons), AMIQS, ARICS
213	Emeka Azubike Osemenam	PO Box 2469, Gaborone	ARICS, FNQSQ, PFNQSQ
448	Kganetso Bontsi Otsweleng	PO Box 601266, Gaborone	B Eng (Hons)
324	Godfrey Oursu-Applenti	P O Box 2373, GABORONE	BSc Building Technology
255	Koziba Gumbu Palalani	PO Box 201570, Gaborone	BSc(QS)



475	<b>Deya Jivitha Paranagam</b>	PO Box 402182, Gaborone	Diploma in surveying (QS)
144	<b>Anil F Patel</b>	GSP (Pty) Ltd, PO Box 513, Selebi-Phikwe	B.E(Civil), FIE, FIV, MASCE
237	<b>Shahnawaz M Patel</b>	PO Box 20599, Gaborone	BEng (Mech), CEng
267	<b>Vasant Patel</b>	, Lobatse	BE(Civil)
421	<b>Jose Paul</b>	Box 70470, GABORONE	Bachelor Engineering (BE), civil eng.,P.G. di
453	<b>Belasooriya Arachchige Ruwan Parera</b>	P/Bag 00281, Gaborone	B.Sc(Hons)QS
311	<b>Vladimir Peric</b>	P/Gab 313, Gaborone	Bsc Eng.
286	<b>Fred Phiri</b>	PO Box 928, Gaborone	B.Arch
262	<b>Owen Sean Price</b>	PO Box 61, Selebi Phikwe	BSc (QS)
228	<b>Gareth Wyn Pritchard</b>	PO Box 610, Gaborone	BSc(Q.S), MZIQS, A.AARB, ARICS
254	<b>Denis Decian Quille</b>	PO Box 402182, Gaborone	Dip CE, ARICS, MSIM, MZIQS
463	<b>Jagdish Nathalal Rai</b>	Box 451, Gaborone	B.Arch(Nairobi)
469	<b>Predrag Rajnovic</b>	PO Box 451, Gaborone	B.Sc Eng B.Arch
258	<b>Akura David Ranjan</b>	PO Box 10026, Gaborone	BE(Civil)
460	<b>Tshoganetso Rantshilo</b>	PO Box 202587, Gaborone	BSc(ARC) B.Arch(Hons)
5	<b>Peter Maurice Richards</b>	PO Box 656, Gaborone	ARICS
413	<b>Marc D. Rynn</b>	Private Bag 00327, GABORONE	Dip QS, RQS, MAQS, ARICS
446	<b>Nagarajbabu Saija</b>	P/Bag 00338, Gaborone	BE,ME,PhD(Eng)
276	<b>Joseph Samman</b>	P/Bag 0061, Gaborone	Bsc (Hons)
439	<b>Raymond D Sergeant</b>	Box 403708, Gaborone	Reg. QS (RSA), MAQS, F.C.I.Arb (UK), A.ASI (UK)
158	<b>Predip Babulal Shah</b>	PO Box 2144, Gaborone	B.Arch
414	<b>Gordon T. Smith</b>	Private Bag 00488, GABORONE	B.E.S., M.L.Arch
468	<b>Ulf Martin Soderstrom</b>	PO Box 40554, Gaborone	Building Engineering
401	<b>M Taylor</b>	Box 2020, GABORONE	B.Sc, B.Soc.Sci(Hons)
429	<b>David John Todd</b>	47, Balmoral Avenue, Hurlington, SANDTON 2196, R S A	B.Sc.QS, ARICS, RQS (SA)
116	<b>Petrus Jacobus Van Vuuren</b>	PO Box 1468, Gaborone	NTD
319	<b>Gerrit Herman Vlug</b>	P O Box 17, Otse	MSc.Eng(Delft), Arch(SA), MIA(SA), MGIFA, F.A.Arb(
190	<b>Albert Andreas Welfing</b>	PO Box 448, Maun	M Arch & Bldg Eng (Delft)
456	<b>Alan Geoffrey Williams</b>	P/Bag K4, Kasane	
204	<b>Malvern Wong</b>	PO Box 9, Gaborone	BSc(Eng), MSc(Eng), PrEng(SA), MSAICE, MASCE
133	<b>Michael George Henry Yates</b>	Box 657, Gaborone	PrEng(SACPE), F(SA)IMM, M(SA)ICE, M(SA)ISC
50	<b>David Alexander Young</b>	PO Box 1049, Gaborone	B.Arch (Natal), ARC(SA)

**Retired members**

6	<b>Colin Patison Dixon-Warren</b>	P O Box 1519, Gaborone	FRICS
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276	Bale ✓	Keboile Bobo	y	2a
100	Becker ✓	Roger J	y	2a
25	Bergs ✓	Hanns-Gerd	y	2a
45	Cuthbert	Ian	y	2a
221	Erskine ✓	Ralph	y	2a
293	Gaopollake ✓	Emmanuel	y	2a
118	Hla ✓	Tin Tin	y	2a
71	Kalra ✓	Om Parkash	y	2a
144	Khin ✓	Aung	y	2a
267	Kimani	Luci Thok	y	2a
116	Kintu ✓	Hammed Semwanje	y	2a
212	Lyamuya	Paul Kinanawa	y	2a
84	Macgarry ✓	Kevin Ignatius	y	2a
7	Mandic	Konstantin	y	2a
1	Marshall	Ian Harley	y	2a
107	Martin ✓	George Paul Lamont	y	2a
160	Masheiker ✓	Shared Sudam	y	2a
274	Mazhani	Edward Ted	y	2a
284	Mospare ✓	Vincent O.	y	2a
44	Modise	Mmapula Glorious Karabo	y	2a
15	Morris ✓	Keith Iles	y	2a
138	Mutungi ✓	Gregory Lutta	y	2a
43	Narola ✓	Kantilal P	y	2a
165	Neill ✓	S	y	2a
261	Nthobotsang	Batshetzi	y	2a
99	Nuttall-Smith ✓	Christopher	y	2a
266	Nyame ✓	Pednel Mokwadi	y	2a
289	Nyekela	Dennis Hanzoka	y	2a
184	Phiri ✓	Fred	y	2a
285	Rai ✓	Jagdish Natholal	y	2a
281	Rajnevic ✓	Predrag	y	2a
282	Rantshilo ✓	Tshoganeliso	y	2a
287	Seemile	Bosiame Jay	y	2a
75	Shah ✓	Pradip Bobulal	y	2a
102	Wellfing ✓	Albert Andreas	y	2a
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Ketlogetswe & Sons Building Construction (Pty) Ltd  
Tel: 241 9169  
Fax: 241 6752  
Cell: 7170 7342

Yours faithfully,

Ellen Tshoganetso  
Executive Secretary, BIDP

Cc: President, BIDP  
Balance Plant (Pty) Ltd  
Ketlogetswe & Sons Building Construction (Pty) Ltd  
File



Name	Firstname	Current	Profession
Anderson	Andrew William	y	2a
Bale	Keboife Bobo <i>yes</i>	y	2a
Beeken	Roger J	y	2a
Bergs	Hanns-Gerd	y	2a
Cuthbert	Ian	y	2a
Erskine	Ralph	y	2a
Gaopotlake	Emmanuel	y	2a
Hla	Tin Tin	y	2a
Kalra	Om Parkash	y	2a
Khin	Aung	y	2a
Kimani	Luci Thoki	y	2a
Kintu	Hammed Semwanje	y	2a
Lyamuya	Paul Kinanawa	y	2a
Macgarry	Kevin Ignatius	y	2a
Mandic	Konstantin	y	2a
Marshall	Ian Harley	y	2a
Martin	George Paul Lamont	y	2a
Masheker	Shasad Sudam	y	2a
Mazhani	Edward Ted	y	2a
Mospare	Vincent O. <i>yes</i>	y	2a
Modise	Mmapula Glorious Karabo	y	2a
Morris	Keith Iles	y	2a
Mutungi	Gregory Lutta	y	2a
Narola	Kantilal P	y	2a
Neill	S	y	2a
Nthobatsang	Batshetsi	y	2a
Nuttall-Smith	Christopher	y	2a
Nyame	Pedriel Mokwadi <i>yes</i>	y	2a
Nyekele	Dennis Hanzoka	y	2a
Phiri	Fred <i>yes</i>	y	2a
Rai	Jagdish Nathalal	y	2a
Rajnovic	Predrag	y	2a
Rantshilo	Tshoganetso <i>yes</i>	y	2a
Seomile	Bosiame Jay	y	2a
Shah	Pradip Babulal	y	2a
Welfing	Albert Andreas	y	2a
Young	David Alexander	y	2a

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