

MINUTES OF BIDP COUNCIL MEETING NO. 5 2008/2009

Held at: Plot 915, Gaborone, on 23rd June, 2009 at 6pm

5.1	Attendance	Phone
5.1.1	Present: Andreas Groth President Edward Mazhani Secretary Gerrit Vlug Treasurer Sithabile Mathe Vice President P Lyamuya Member E Dondofema Member	392 3462 7145 3301 533 7249 392 7764 355 2107 390 1128
5.1.2	Apologies: D Young Member	397 1181
5.1.3	Absent: Boyce Mhutsiwa Member L Hutchings Member	390 7068 391 1025
5.2	PREVIOUS COUNCIL MEETING	
5.2.1	The minutes of the previous council meeting were agreed to be a true record by those then present,	
5.3	ACTIVITIES AND FUNCTIONS:	
5.3.1	<i>MATTERS ARISING FROM PREVIOUS MINUTES</i>	
6.3.2	4 facilities for diamond cutting: S Mathe: building could be of interest: Project is complete and ready to visit. S Mathe has made a formal request to Mr Mothibi. Letter of request to be copied to BIDP secretary. #3 This will not be possible: S Mathe will do slide show of the building, and will invite MPI to also present for the building they have done. MPI said yes. Need to set date and venue: 1 st week September 2009: Museum: invite UB students and other organizations.	ET/SM
2.6.2	Letter received from UB to be circulated to all council members. All to comment by end of next week. #3 Draft letter to UB done. E T Mazhani to finalize and send.	ETM
9.8.2	It was suggested that BIDP start some form of continuous development. This could be extended to other professional registration bodies. S Mathe to do draft proposal. Registration Act to be heard in November, expected to go through. Opportunity for a forum for all professions. BIDP could be the linking organization. Jointly organise a presentation by Mr Mothibi Project Implementation. #2	SM
5.4	TREASURER'S REPORT	
5.4.1	<i>MATTERS ARISING FROM PREVIOUS MINUTES</i>	
1.4.3	Formalize termination of membership for non paid up members. #1 Three steps to be taken: 1) Letter to owing member informing them about their arrears in membership fees. Ellen to draft a letter or print invoice in red sheet. E T Mazhani to ask Ellen to do the letter . Done 2) Talk to the member directly (friend call friend) 3) Final letter giving 14 days to pay, or else return certificate. Stage 1 done, stage 2 will follow at end of July.	
2.4.2	Investigate possibility of getting higher interest rate: Stanbic bank is 11.5%.	GV

5.5	MEMBERSHIP		
5.5.1	<i>MATTERS ARISING FROM PREVIOUS MINUTES</i>		
1.5.1	Review subscription rates at next meeting: Letter sent to all members: P200 for Ordinary members, P100 for Student members & P180 for Associate members.		
4.6.1	Applications for Associate membership: K Badire and J Ndambakuwa: certificates has been issued.		
4.6.2	S Ngwato Ordinary membership: certificate has been issued.		
5.5.2	D J Todd withdrawal of BIDP membership was accepted. Draft acceptance letter.	ET/ETM	
5.6	CORRESPONDENCE		
5.6.1	A Rammed Earth Construction Specialist will be coming to Botswana in October/November: would like to build a sample wall/have an activity.	SM	
5.7	PUBLICATIONS/NEWS LETTER		
5.7.1	<i>MATTERS ARISING FROM PREVIOUS MINUTES</i>		
1.6.5	Newsletter: revised the part about letter to Mr Msusa, the letter should be copied to BOCCIM (attention Mr J Mokgosi). #1 Ellen to draft newsletter every month. Do 1 page newsletter: have it ready for slide show in September 2009. Professional information on our website. Link to company profiles. Name + Profession + contracts + link (appropriate link) Find out from D Young if he can. S Mathe got 2 quotations: Mind Q P9,500 then Kelvin Duke, P5,290: S Mathe to fax.	ET	
4.9.2	BIDP forms (Certificates, Defects, etc); we should have these working via the website. D Young to give a quote for doing these.	SM DY	
	LIAISON WITH OTHER ORGANISATIONS RE DIRECTORY		
9.8.5 a	Sharing of the BIDP directory: E T Mazhani still to do a letter to College Publishers.	ETM	
	BUILDING REGULATIONS FOR BOTSWANA		
5.7.2	S Mathe; Narrate the history of the matter. A Groth wrote a letter asking that BIDP be included. Now given up to 14 th July, 2009 to comment. For BIDP members; a week before. Queries: D.C.C complete by MPI * Contradictions * Implementation * Philosophy overall * Ignoring other/existing professional bodies. * Recipe for corruption; leaving some items to discretion of assessing officers. * Ask DCEC to review		
5.8	PUBLIC RELATIONS		
5.8.1	<i>MATTERS ARISING FROM PREVIOUS MINUTES</i>		
7.9.1	Publicity brochures to lenders, official bodies. ET to collate with D Young. #1 Communicate with lenders regarding contracts. #8 G Vlug newsletter to accompany the brochure. E Mazhani to use as base. E T Mazhani to ask for brochure from G Vlug. #3 G Vlug to search for appropriate article: then request a quotation for doing brochure.	ETM/GV	
4.9.1	BOBS standards adoption procedures: Does BIDP still get invitations? E T Mazhani to check with V Moapare and A Khin if they are still attending meetings at BOBS. Ellen to check with BOBS.	ET	
4.6.3	CAA letter: S Mathe to scan and forward to members and AAB.	SM	
5.9	ANY OTHER BUSINESS		
5.9.1	Paper for printing Minor Works and Nominated subcontract forms: find another supplier / printer.		
5.9.2	Belshane Properties: making photocopies of BIDP contracts: do a letter of warning.	ETM	
5.9.3	E T Mazhani mentioned selecting a new secretary.		

5.10 **NEXT MEETING**

5.10.1 The next council meeting will be held on Tuesday, 28th July, 2009 at 6:00pm at BIDP shop, plot 915, Gaborone.

The meeting was adjourned at 19:45h00

Minutes approved:

	President		Secretary
		Fax	Email
Cc:	Andreas Groth - President	392 3632	agas@info.bw
	Sithabile Mathe - Vice President	392 7764	moralo@broadpark.no
	Edward Mazhani - Secretary	397 1181	mazhaniet@mopipi.ub.bw
	Gerrit Vlug - Treasurer	533 7249	vlug@mega.bw
	Boyce Mhutsiwa	397 1141	Boyce@mma.co.bw
	E Dondofema	390 1127	dondofe@hotmail.co
	P Lyamuya		lyamuyap@mopipi.ub.bw
	L Hutchings	318 2016	randyb@gbs.co.bw
	D Young	397 1181	dya@botsnet.bw
	File		