

MINUTES OF BIDP COUNCIL MEETING NO. 7 2008/2009

Held at BIDP Shop, Plot 915, Gaborone, on 18th August, 2009 at 6pm

7.1	Attendance	Phone
7.1.1	Present: Andreas Groth President Sithabile Mathe Vice President Gerrit Vlug Treasurer E Dondofema Member D Young Member	392 3462 392 7764 533 7249 390 1128 397 1181
7.1.2	Apologies: P Lyamuya Member Edward Mazhani Secretary Boyce Mhutsiwa Member	355 2107 7145 3301 390 7068
7.1.3	Absent: L Hutchings Member	391 1025
7.2	PREVIOUS COUNCIL MEETING	
7.2.1	The minutes of the previous council meeting were agreed to be a true record by those then present,	
7.3	ACTIVITIES AND FUNCTIONS:	
7.3.1	<i>MATTERS ARISING FROM PREVIOUS MINUTES</i>	
6.3.2	S Mathe to confirm date of presentation of slide show. Early September will not be possible. Possibility is to combine with AGM on 15 th October. AGM will start and slide shows will follow after AGM Agreed venue is the Museum Lecture room. Presenters to confirm and advice. Ellen to coordinate and arrange the venue. Advertising should be done. Invitations to be done to the following organisations: BIDP AAB & others UB IBQS BIE & ACEB BIArb REIB	SM ET SM ET ALLI ET SM PL LH ED GV GV
6.3.3	Sponsoring of UB Architectural prize has been dropped due to UB requirements for upfront payment of P20000.00. Letter to be written to UB.	AG
7.3.3	Sponsoring of Architectural prize should target all students from local colleges and abroad. All members should come up with ideas in terms of Advertising the competition and which colleges and universities to target.	ALL
7.3.4	A Groth to speak to UB before writing a letter to inform of the cancellation of Architectural prize.	AG
7.4	TREASURER'S REPORT	
7.4.1	<i>MATTERS ARISING FROM PREVIOUS MINUTES</i>	
7.4.2	Letters of reminder have been send to members who have arrears. Invoices for subscriptions have also been send out to all members	

- 7.4.3 Proposal to purchase a fixed property for BIDP to be looked into. ALL
GV has spoken to BI Arb. treasurer.
Possibility of pooling resources with other professional institutions. GV
- 7.5 MEMBERSHIP**
- 7.5.1 One application for Associate member was received from Mr Ontlametse Onneng. The application was accepted. Certificate should be prepared and send. GV/ET
- 7.6 CORRESPONDENCE**
- 7.6.1 Three Quotations were received for improving our website.
All the companies who quoted should be invited to present at the next council meeting.
The presentation will be for 10 minutes for each company. ET
- 7.7 PUBLICATIONS/NEWS LETTER**
- 7.7.1 *MATTERS ARISING FROM PREVIOUS MINUTES*
- 7.7.2 Members have shown interest on Rammed Earth Construction.
- 7.7.3 David Young will update forms on website so that users will be able to download the forms online after paying.
- 7.7.4 **BUILDING REGULATIONS FOR BOTSWANA**
The documented drafted by the Attorney General Chambers was presented. Document needs reviewing.
- 7.8 PUBLIC RELATIONS**
- 7.8.1 *MATTERS ARISING FROM PREVIOUS MINUTES*
- 7.8.2 Paper for printing Minor Works and Nominated subcontract forms which we approved in our previous council meeting is not available from the supplier. We were asked to choose another paper. ET should try and photocopy the available paper and see if it cannot be photocopied.
- 7.9 ANY OTHER BUSINESS**
- 7.9.1 There is no need to select a new secretary since AGM meeting is to be held soon.
- 7.9.2 Annual General Meeting will be held on 15th October 2009. Suggested venue is the Museum Lecture room. Letters should be send to all members. ET
- 7.10 NEXT MEETING**
- 7.10.1 The next council meeting will be held on Tuesday, 15th September 2009 at 6:00pm at BIDP shop, plot 915, Gaborone.

Minutes approved:

	President		Secretary
Cc:	Andreas Groth - President	Fax	Email
	Sithabile Mathe - Vice President	392 3632	agas@info.bw
	Gerrit Vlug - Treasurer	392 7764	moralo@broadpark.no
	Boyce Mhutsiwa	533 7249	vlug@mega.bw
	E Dondofema	397 1141	Boyce@mma.co.bw
	P Lyamuya	390 1127	dondofe@hotmail.co
	L Hutchings		lyamuyap@mopipi.ub.bw
	D Young	318 2016	randyb@gbs.co.bw
	File	397 1181	ya@yabw.net