

(A0kp)04
BIDP

MINUTES OF BIDP COUNCIL MEETING NO. 8 2008/2009

Held at BIDP Shop, Plot 915, Gaborone, on 22nd September, 2009 at 6pm

8.1	Attendance		Phone
8.1.1	Present:	Andreas Groth President	392 3462
		Sithabile Mathe Vice President	392 7764
		L Hutchings Member	391 1025
		D Young Member	397 1181
8.1.2	Apologies:	P Lyamuya Member	355 2107
		Gerrit Vlug Treasurer	533 7249
		Edward Mazhani Secretary	7145 3301
8.1.3	Absent:	E Dondofema Member	390 1128
		Boyce Mhutsiwa Member	390 7068

8.2 PREVIOUS COUNCIL MEETING

8.2.1 The minutes of the previous council meeting were agreed to be a true record by those then present,

8.3 ACTIVITIES AND FUNCTIONS:

8.3.1 MATTERS ARISING FROM PREVIOUS MINUTES

6.3.2 S Mathe to confirm date of presentation of slide show.
Combine with AGM on 22nd October at Museum. AGM will start at 6pm and slide shows will follow after AGM. Guest speaker is S Monareng from Mosienyane & Partners.
Agreed venue is the Museum Lecture room.
Presenters to confirm and advice.
Ellen to book.

SM
ET
ALL

Advertising should be done.
Invitations to be done to the following organisations:

BIDP
AAB & others
UB
IBQS
BIE & ACEB
BIArb
REIB
AEMCB
ABCON
BOCCIM: Building section

SM
PL
LH
ED
GV
GV

Draft an invitation, catering and drinks projector.
Invitation sent

6.3.3 Sponsoring of UB Architectural prize has been dropped due to UB requirements for upfront payment of P20000.00.
Letter to be written to UB.

AG

7.3.3	Sponsoring of Architectural prize should target all students from local colleges and abroad. All members should come up with ideas in terms of Advertising the competition and which colleges and universities to target. #7	ALL
	Work in development professions: Motswana anywhere, Botswana Presidents.	
7.3.4	A Groth to speak to UB before writing a letter to inform of the cancellation of Architectural prize.	AG
8.3.2	Visit to SADC Building: Mid November? Or January 2010?.	
8.4	TREASURER'S REPORT	
8.4.1	<i>MATTERS ARISING FROM PREVIOUS MINUTES</i>	
7.4.2	Letters of reminder have been send to members who have arrears. Invoices for subscriptions have also been send out to all members Led paper next: list to call people.	
7.4.3	Proposal to purchase a fixed property for BIDP to be looked into. GV has spoken to BIArb. treasurer. Possibility of pooling resources with other professional institutions.	ALL GV
8.5	MEMBERSHIP	
8.5.1	Certificate for Mr Ontlametse Onneng collected.	
8.6	CORRESPONDENCE	
8.6.1	Three Quotations were received for improving our website. All the companies who quoted should be invited to present at the next council meeting. The presentation will be for 10 minutes for each company. Design and build: labour only:	
8.7	PUBLICATIONS/NEWS LETTER	
8.7.1	<i>MATTERS ARISING FROM PREVIOUS MINUTES</i>	
7.7.2	Members have shown interest on Rammed Earth Construction.	SM
7.7.3	David Young will update forms on website so that users will be able to download the forms online after paying.	
7.7.4	BUILDING REGULATIONS FOR BOTSWANA The documented drafted by the Attorney General Chambers was presented. Document needs reviewing.	
8.8	PUBLIC RELATIONS	
8.8.1	<i>MATTERS ARISING FROM PREVIOUS MINUTES</i>	
7.8.2	Paper for printing Minor Works and Nominated subcontract forms which we approved in our previous council meeting is not available from the supplier. We were asked to choose another paper. ET should try and photocopy the available paper and see if it cannot be photocopied. D Young to check paper.	
8.9	ANY OTHER BUSINESS	
8.9.1	There is no need to select a new secretary since AGM meeting is to be held soon.	
8.9.2	Annual General Meeting will be held on 15 th October 2009. Suggested venue is the Museum Lecture room. Letters should be send to all members.	ET

8.10 NEXT MEETING

8.10.1 The next council meeting will be decided after the AGM on Thursday, 22nd October, 2009 at 6:00pm at Botswana National Museum, Lecturer room.

Minutes approved:

	President	Fax	Email	Secretary
Cc:	Andreas Groth - President	392 3632	agas@info.bw	
	Sithabile Mathe - Vice President	392 7764	moralo@broadpark.no	
	Gerrit Vlug - Treasurer	533 7249	vlug@mega.bw	
	Boyce Mhutsiwa	397 1141	Boyce@mma.co.bw	
	E Dondofema	390 1127	dondofe@hotmail.co	
	P Lyamuya		lyamuyap@mopipi.ub.bw	
	L Hutchings	318 2016	randyb@gbs.co.bw	
	D Young	397 1181	ya@yabw.net	
	File			