

MINUTES OF BIDP COUNCIL MEETING NO. 6 2009/2010

Held at BIDP Shop, Plot 915, Gaborone, on 29th June, 2010 at 6pm.

6.1	Attendance		Phone
6.1.1	Present:	Andreas Groth President	392 3462
		B Hyde Member	392 7764
		D Young Secretary	397 1181
		P Lyamuya Member	3552107
6.1.2	Apologies:	U Soderstrom Member	391 2173
		G Vlug Treasurer	533 7249
		E Dondofema Member	390 1128
		D Nyekete Vice President	392 3159
		S Ngwato Member	318 1581
6.1.3	Absent:	L Hutchings Member	391 1025

ACT

6.2 PREVIOUS COUNCIL MEETING

- 6.2.1 The minutes of the previous council meeting were agreed to be a true record by those then present.
- 6.2.2 P Lyamuya was welcomed to the Council.

6.3 ACTIVITIES AND FUNCTIONS:

6.3.1 MATTERS ARISING FROM PREVIOUS MINUTES

- 7.3.3 The BIDP prize should target all students from local colleges and abroad; Motswana anywhere and Botswana residents.
The subject area is work in development:
B Hyde presented his proposal (copy attached). #3
'Innovative ideas' competition. Need 'implementation plan': B Hyde will give programme dates in the next few weeks.
Implementation plan circulated. Accommodate U Soderstrom comments:
Name:
Logo:
Rules
Stage 1:
P Lyamuya requests copy of the proposal by B Hyde from meeting #3.
B Hyde briefly introduced his proposal for P Lyamuya.
- 8.3.2 Visit to SADC Building:
SADC will advise after August.
Airport Project: Project Manager: Mr Skelton.
Ok for March or April 2011.
RDC properties: Mosa Gianni Manis Masa Twin Towers – Arctez.
Visit proposed for Friday, 6th August, 2010 at 4pm. Send notice to members.
"High Court":
Letter sent to DBES, response awaited.
Otse water recycling at Camphill:
CPD attendance certificates: add '3 hours' on the words.

BH

ET

ET

ET

ET

ET

DY

6.4 TREASURER'S REPORT

6.4.1 MATTERS ARISING FROM PREVIOUS MINUTES

6.4.2 Invoices:

- 7.4.2 Follow up all members who have not paid subscriptions.
Gentle reminders requested from council members to people they know. ET to make some check phone calls.
ET has 12 members stating they will settle arrears. ET requested to monitor this.
New invoices should go out soon. GV/ET
- 7.4.3 Proposal to purchase a fixed property for BIDP to be looked into.
Possibility of pooling resources with other professional institutions.
Block 10 plots have been advertised. S Mathe was checking Government Gazette for new adverts GV
Somebody needs to follow up ie plot adverts. Keep an eye open for newspaper adverts. GV
No news from S Mathe, GV. Good to share. B Hyde notes: can also rent on a sensible basis. P Lyamuya suggests possibly write to other organisations regarding common rental. ET to inquire of estate agents. REIB? Might be interested. ET to advise A Groth who is the president. If REIB is interested, talk to others.. ET/AG
- 4.4.3 G Vlug will sent current report by email.
No report again (3 months). GV
- 4.4.4 Duplicate certificate:
BIDP regulation: Adopted by Council. (Place on website: inform members). ET

6.5 MEMBERSHIP

- 4.5.2 C Ajuba membership certificate signed. To be issued. ET
- 6.5.1 B Kgamane: update membership: response awaited. ET

6.6 CORRESPONDENCE

- 6.6.1 Kille & Dannhauser payment problem with DBES: take to BOCCIM. ET/DY
- 6.6.2 In general terms, mention in newsletter. AG
- 6.6.3 Review of Direct appointment: S Mathe went for BIDP: Inform members of outcome. DY
- 6.6.4 IBQS registration act for comment: by phone to A Groth we now have until the end of this week to comment. Coordinate to all council members including P Lyamuya.

6.7 PUBLICATIONS/NEWS LETTER

6.7.1 MATTERS ARISING FROM PREVIOUS MINUTES

- 7.7.3 David Young will install BIDP electronic forms on website so that users will be able to use the forms online after paying.#3
Still to be done. DY
- 7.8.2 Paper for printing:
'Copy' text appears on copy: like watermark. Check cost.
ET checking for the special paper. ET
- 1.9.2.1 FIDIC Subcontract:
2 versions of Nominated subcontractor. Big to council next month. DY
- 1.9.2.2 D Young editing the small version: no time frame yet. DY
- 1.9.2.3 D Williams has been paid. Others will be paid later.
- 1.9.4 Generally work out 6 months meeting schedule:
Schedule to October has been circulated.
- 3.9.1 D Young proposal for website; proposal ok:
D Young is to update web site replacing the on-line directory. DY

- 3.9.2 B Hyde suggested that Clay brick manufacturers be requested to change their brick size from 222x106x76mm to 222x106x66mm. An explanation for the suggestion is attached.#3
Lobatse Clay Works positive.
Where to go: put in newsletter. ET
Get A Groth to check. Invite more comments. AG
Assemble items already received. Put at the end except for a short note at beginning Competition (B Hyde). Use PDF to circulate. DY
- 6.7.2 Newsletter: A Groth has commented.
A Groth: ask C Ajuba for brief report for the newsletter.
- 6.8 PUBLIC RELATIONS**
- 6.8.1 *MATTERS ARISING FROM PREVIOUS MINUTES*
- 2.8.2 Matters arising from special meeting of Publications Review Committee.
- 2.8.3.1 Tendering to small contractors/subcontractors. #3
Letter sent to AEMCB: response received. 6-8 week. Ask for feedback ET
- 4.8.2 G Vlug notes that people are looking for contracts forms:
- 4.8.2.1 Circular to Banks:
Proposed forum: regarding Professional Indemnity insurance as a confidence builder in construction. Insurance/lenders/BIDP/other professionals. ET/DY
- 4.8.2.2 Advertisement in newspaper.
Contents to now change to be general, A Groth says. Public information and reassurance. AG/DY
Circular for lenders: circulate, ask for additional firms. ET/DY
Could look at similar for Councils, Parastatals etc. ET/DY
- 4.8.2.3 FNB might be interested: Head office: Formal letter:
Letter sent to FNB properties Finance Mr Tema.
- 4.7.2 Ministry of Infrastructure, Science and Technology: MIST consultative meeting JA10: feedback and contact with building/construction sector. (HLCC)
1 meeting so far: discussed urgent issue arising. S Mathe will circulate meeting minutes. #3
S Mathe feedback DY
- 5.6.1.1 Council approves S Mathe continued involvement on Building Regulations. No report: 2 months ago. Response needed. DY
- 5.6.1.2 High level Consultant Committee representative for BIDP. A Groth remains formal alternative.
S Mathe said she will give an update. DY
- 5.6.2 BOCCIM AGM: C Ajuba to represent BIDP
Attended and raised BIDP matters: should have feedback.
- 5.8.2 D Young met ET and discussed implementation of minutes items.
- 5.9.1 Government non-payment: See correspondence.
- 5.9.2.5 C Ajuba: will advise Kele at BOT that BIDP will follow up: plan a breakfast for discussion.
Try to organise breakfast. + TEC. AG/BH
- 6.9 ANY OTHER BUSINESS**
- 6.9.1 B Hyde: Practices and Professional Indemnities: suggestion of practice membership. AG/DY/BH
For BIDP: QA/PI/Qualifications: Identify as category for reliance. Source of income also.
- 6.9.2 P Lyamuya: wants a letter confirming request to assist BIDP. ET

6.10 NEXT MEETING

- 6.10.1 The next council meeting will be held on Tuesday, 27th July, 2010 at 6:00pm at Plot 915, Gaborone, BIDP shop. (B Hyde apology). ALL
- 6.10.2 The Annual General Meeting is proposed for Thursday, 23rd September, 2010 at 6:00pm: Book venue. Notice of AGM to be sent out 21 days before. ET

Minutes approved:

	President		Secretary
		Fax	Email
Cc:	Andreas Groth - President	392 3632	agas@info.bw
	D Nyekete - Vice President	392 3159	nyekete@bbi.co.b
	Gerrit Vlug - Treasurer	533 7249	vlug@mega.bw
	D Young - Secretary	397 1181	ya@yabw.net
	B Hyde	392 7764	bernardhyde@btinternet.co
	E Dondofema	390 1127	dondofe@hotmail.co
	S Ngwato	3182377	sngwato@gmail.co
	L Hutchings	318 2016	randyb@gbs.co.bw
	U Soderstrom	397 4465	ulf@mega.b
	P Lyamuya	355 2347	lyamuyap@mopipi.ub.bw
	File		