

MINUTES OF BIDP COUNCIL MEETING NO. 7 2009/2010

Held at BIDP Shop, Plot 915, Gaborone, on 31st August, 2010 at 6pm.

7.1	Attendance		Phone
7.1.1	Present:	Andreas Groth	President 392 3462
		G Vlug	Treasurer 533 7249
		D Young	Secretary 397 1181
		B Hyde	Member 392 7764
		U Soderstrom	Member 391 2173
		E Dondofema	Member 390 1128

7.1.2 Apologies:

7.1.3	Absent:	L Hutchings	Member 391 1025
		D Nyekete	Vice President 392 3159
		S Ngwato	Member 318 1581
		P Lyamuya	Member 3552107

7.2 PREVIOUS COUNCIL MEETING

7.2.1 The minutes of the previous council meeting were agreed to be a true record by those then present.

7.3 ACTIVITIES AND FUNCTIONS:

7.3.1 MATTERS ARISING FROM PREVIOUS MINUTES

- 7.3.3 The BIDP prize should target all students from local colleges and abroad; Motswana anywhere and Botswana residents.
The subject area is work in development:
B Hyde presented his proposal (copy attached). #3
'Innovative ideas' competition. Need 'implementation plan': B Hyde will give programme dates in the next few weeks. BH
Implementation plan circulated. Accommodate U Soderstrom comments:
Name:
Logo:
Rules
Stage 1:
P Lyamuya requests copy of the proposal by B Hyde: copy sent 30je10..

8.3.2 Visit to SADC Building: Check ET

Airport Project: Project Manager: Mr Skelton.

Ok for March or April 2011. ET

RDC properties: visit done.

Certificates for CPD on building and ask whether wanted. ET/DY

"High Court": response still awaited from DBES: D Mwezi.

Otse water recycling at Camphill: CPD attendance certificates issued. ET/DY

- 7.10.2 AGM is scheduled for Thursday, 23rd September, 2010 at 6:00pm: Venue: Botswana National Museum, Little Theatre room at 6pm. Notice of AGM sent out. G Vlug stated he has not seen the notice sent out 'to all members'. Invite all associations to S Grant talk and snacks: could be more than 15 minutes: D Young respond in detail.
- 7.3.2 B Hyde suggests hosting talks similar to ie Arbitrators at Gaborone Sun. AG
- 7.3.2.1 U Soderstrom (coming DBES director) might have a subject. US
- 7.3.2.2 B Hyde has topics to talk about: Thursday, 9th November, 2010: 'Living with our means' {Maitisong / Golf Club possible central venues}. BH
- 7.4 TREASURER'S REPORT**
- 7.4.1 *MATTERS ARISING FROM PREVIOUS MINUTES*
- 7.4.2 Invoices:
- 7.4.2 Follow up all members who have not paid subscriptions. Members renewal note from ET. ET
- 7.4.3 Proposal to purchase a fixed property for BIDP to be looked into. Possibility of pooling resources with other professional institutions. P Lyamuya suggests possibly write to other organisations regarding common rental. ET to inquire of estate agents. REIB? Might be interested. A Groth: discussions with REIB. No response after 10ag10. Follow up P50-60/m2 target. AG
G Vlug to report on liability: have for next council. GV
G Vlug interested in vacant oddments of land.
- 4.4.3 G Vlug report was sent out. ALL
- 4.4.4 Duplicate certificate: BIDP regulation: (Place on website: inform members). ET
- 7.4.3 Presently in bank P53,748.84
- 7.4.3.1 Suggestions to look for other sources of income. GV/AG
- 7.4.3.2 Seminars with paid speakers: for new committee: BOTA? AG
- 7.5 MEMBERSHIP**
- 4.5.2 C Ajuba membership certificate collected by B Hyde.
- 6.5.1 B Kgamane: update membership: response still awaited. ET
- 7.5.1 O Onneng letter applying for Ordinary membership: ok.
- 7.1 CORRESPONDENCE**
- 7.6.1 Send out Income Tax Act note to members: Other letters mentioned. ET
- 7.7 PUBLICATIONS/NEWS LETTER**
- 7.7.1 *MATTERS ARISING FROM PREVIOUS MINUTES*
- 7.7.3 David Young will install BIDP electronic forms on website so that users will be able to use the forms online after paying.#3
Still to be done. DY
- 7.8.2 Paper for printing: 'Copy' text appears on copy: like watermark. Check cost.
The special paper price was received: P5000.00 for 1000 A3 sheets colour white only, and can only print on one side o the paper.
- 1.9.2.1 FIDIC Subcontract:
2 versions of Nominated subcontractor. Big one has been submitted to council. Done.
- 1.9.2.2 D Young editing the small version: next council. AG/DY
- 3.9.1 Suggestions for web site: circulate to council.: DY to comment. ET to suggest people visit the web site. ET

3.9.2	B Hyde suggested that Clay brick manufacturers be requested to change their brick size from 222x106x76mm to 222x106x66mm. An explanation for the suggestion is attached.#3 Lobatse Clay Works positive. A Groth has other notes: AG category to add data. (ET to moderator)	AG/ET AG
6.6.2	In general terms, mention in newsletter. Action for newsletter.	AG
6.7.2	Congratulate ET for publishing.	
6.6.3	Review of Direct appointment: S Mathe went for BIDP: Inform members of outcome. No response. Email to members for S Mathe replacement 3 committees.	AG
7.8	PUBLIC RELATIONS	
7.8.1	<i>MATTERS ARISING FROM PREVIOUS MINUTES</i>	
2.8.2	Matters arising from special meeting of Publications Review Committee:	
2.8.3.1	Tendering to small contractors/subcontractors. #3 Letter sent to AEMCB: response received. 6-8 week. Ask for feedback Chase subcontractors.	ET
4.8.2	G Vlug notes that people are looking for contracts forms:	
4.8.2.1	Circular to Banks: Proposed forum: regarding Professional Indemnity insurance as a confidence builder in construction. Insurance/lenders/BIDP/other professionals. Not done: unregulated construction.	ET/DY
4.8.2.2	Advertisement in newspaper. Contents to now change to be general, A Groth says. Public information and reassurance. Circular for lenders: circulate, ask for additional firms. Could look at similar for Councils, Parastatals etc. Adverts: in directed publications.	AG/DY ET/DY ET/DY
4.8.2.3	FNB might be interested: Head office: Formal letter: Letter sent to FNB properties Finance Mr Tema. Do follow up notes.	DY/ET
4.7.2	Ministry of Infrastructure, Science and Technology: MIST consultative meeting JA10: feedback and contact with building/construction sector. (HLCC) 1 meeting so far: discussed urgent issue arising. S Mathe will circulate meeting minutes. #3 No S Mathe responses.	AG/DY
5.9.2.5	C Ajuba: will advise Kele at BOTA that BIDP will follow up: plan a breakfast for discussion. Try to organise breakfast. + TEC. C Ajuba said BOCCIM and BOTA were interested.	AG/BH
6.9.1-	B Hyde: Practices and Professional Indemnities: suggestion of practice membership. For BIDP: QA/PI/Qualifications: Identify as category for reliance. Source of income also.	AG/DY/BH
6.6.1	Government non- payment: Kille & Dannhauser payment problem with DBES: take to BOCCIM. BOCCIM contacted: meeting tomorrow: will suggest procedure to follow before sectoral meeting (2 cases raised by A Groth).	
7.9	ANY OTHER BUSINESS	
7.9.1	No- meeting	

- 7.9.1.1 Department of Energy website has RSS feeds: Not yet.
- 7.9.1.2 D Young on web site not yet. Check whether comments without log in can be submitted.
- 7.9.2 Completion to find good development in Botswana. {Vote on website best out not displayed until demonstrator checks and publishes}.
- 7.9.3 Sandy Grant: Honourable member – revise constitution. ET/DY formulate.
- 7.9.4 A Groth: Members to invite prospects to AGM: Handout for enticing.
- 7.9.5 C Ajuba also want to know why billed for another year: she has just joined: if accepted after 31st March, carry the income to the next year. G Vlug formulate regulation.
- 7.9.6 Consider annual increment for subscriptions: from 1st July 2011 to P220.00. Review contract prices: G Vlug to circulate for approval.

GV

7.10 NEXT MEETING

- 7.10.1 The next council meeting will be decided after the AGM on Thursday, 23rd September, 2010 at 6:00pm at Botswana National Museum, Lecturer room.

Minutes approved:

	President			Secretary
Cc:	Andreas Groth - President	Fax	Email	
	J Musuku - Vice President	392 3632	agas@info.bw	
	Gerrit Vlug - Treasurer	71768907	gmusuku@hotmail.com	
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