

* Apologies.

- PL. at ARC meeting

* Activities & functions

- Linx presentation by - DY. (mid May)
- Site visit to Co's Public Service Auditorium to be arranged for later (September) in the year - DY
- * ~~3rd~~ visit to airport a possibility -
- * Campus Recreation at us - mid March.

Publications

- Contracts M. Moe to report -
- guthrie from KHM has volunteered to join the publication committee
- * No ^{to} (show only contract with Quantities

A.O.B.

Correspondence ^{from} ~~with~~ AAB

* Registration of Architects

- must study Act
- turns AAB in for approval as govt embraces AAB
- in comparison the SA - any institution representing 75% of architects
- the govt will listen - But any body can lobby on their behalf.
- ~~should be~~
- * DY - Political rather than technical *

AG - made comments upon receiving correspondence from ARC - a real problem with consultation at the end of 3/4 year period.

- * A consultation process for such an important event should be given time!
- * BIOP should be put protest to ARC that not enough time given
- * Why is ARC not ~~being~~ informing BIOP -
- * so this consultation only for Architects. must involve other stakeholders

- * Competition act - question of implementation
- * Registration is to protect the client
- * Registration of title (protection of title)
- * Reservation of work for architects
- * - There are regulations that should not be in ARC scope.
- * Letter from President to DBES must be written quite strongly about (EM)
Calvin.
- = Consumers association ~~etc~~
- = Competition authority

* DM will make notes for president's letter. Not anti ARC but consider on the table

- AG - will contribute to the letter as well.
- Other stake holders should have been invited
- Draft letter by ^{secretary} ADP
 - ask members to have a look at the regulations & come back with comments.
 - liaise with members of BOP & also members of AAB & ARC.

finish this week

Secretary's Copy



BOTSWANA INSTITUTE OF DEVELOPMENT PROFESSIONS

P.O. Box 827
Gaborone

Fax: 3971181
Mobile (Executive secretary): 7181 6811
e-mail: bidp@mega.bw
website: <http://www.bidp.bw>

(A0kp)04
BIDP

MINUTES OF BIDP COUNCIL MEETING NO. 2 2011/2012

Held at BIDP Shop, Plot 915, Gaborone, on 22nd November, 2011 at 6pm.

2.1 Attendance

			Phone
2.1.1	President:	Evans Moje	310 5073 (absent)
		Paul Lyamuya	355 2107 (absent)
		Kabelo Morake	397 2002 (absent)
		David Young	397 1181 (present)
	Late:	Ndingililo Hobona	71493357 (present)
2.1.2	Apologies:	Ontlametse Onneng	71739548 (apologies)
		Chiwala Maipambe	395 1883 (present)
		Mutua Mutuku	395 2882 (absent)
3.1.3	Absent:	Paul Shimunza	7147 7822 (present)
		Andreas Groth	392 3462 (present)
		Edward Mazhani	397 1181 (apologies)

ACT

2.2 PREVIOUS COUNCIL MEETING

- 2.2.1 The minutes of the previous council meeting were agreed to be a true record by those then present.

Proposed by P Lyamuya and seconded by D Young.

2.3 ACTIVITIES AND FUNCTIONS:

2.3.1 MATTERS ARISING FROM PREVIOUS MINUTES

- 8.3.2 Visit to SADC Building:
Vice President will see if he can push for another visit. (Em not been ETM
- 1.3.3 Symposium:
Next symposium: mid April (postpone) - need 2k (Mr Moje (EM) ALL could be designated in charge:
- 1.8.3.1 Photographic Competition: Some word adjustments:
E Moje will discuss with A Groth, before next Council meeting.
Advertise in the paper to tell people about it.
(need a full re cap target for end of February
Simple adverts to the point - Advertise in papers
- Botswana Guardian
- Mmegi
- the voice

- End of February*
- Champagne breakfast: Gaborone Game Reserve for a social function before
December: ND Hobona still to contact G Vlug. *have a social event & still to contact G Vlug. Saturday morning.* NDH
- 1.3.2 CBD: Visit to High Court: *ET to check who is consultant in charge: contact and ask to have a visit* ET
- 1.3.3 Future events: round table discussion with City Council or Fire Department: *ET no response from CBD* PL
P Lyamuya will talk to Gaborone City Council: *On going*
- 2.4 TREASURER'S REPORT**
- 2.4.1 **MATTERS ARISING FROM PREVIOUS MINUTES**
- 1.4.3 Invoice from Mega Internet has been paid.
- 1.4.7 Formal meeting for outgoing treasurer to new treasure still required. *by propose Mr Onyiah be kept on for next year while waiting for employer to respond* CO/GV
- 1.4.7.1 New treasurer – still sorting out work situation: need written letter to employer. *Propose Eleni to run. Peter Cash etc under supervision from Chris*
- 1.4.7.2 President stated letter will come before the end of this week to employer to inform of appointment. *President - Propose - President NP & Secretary to be signatory* EM
- 2.4.2 G Vlug handed cheque book to ET. *Paul volunteered to be acting treasurer*
- 2.5 MEMBERSHIP**
- 2.5.1 **MATTERS ARISING FROM PREVIOUS MINUTES**
- 1.5.2.1 Membership certificates for the following new members signed at this meeting:
B Gabosekegwe, S B Morobolo, O O Chibua, T Mogwe and M Sitali: to be issued. ET
- 1.5.2.6 G Manis: academic certificates received and has been approved as ordinary member: send a letter. ET
- 1.5.3 Ways of improvement of recruitment of new members. K Morake will try to push looking for new members in new year. *Maipambe has been advised KM*
- 1.4.4 Contracts: presentation or meeting with Banks. Try to follow up with banks. *Contracting by talking to people*
Banks may need ask for BoQ amongst others. Still non-formal contracts are accepted by banks. BIDP should push, says K Morake. Banks might stock contracts in house: E Moje suggests delegates (2) to approach banks ie Bank ABC (via contracts review committee).
Contracts tailored for users. Alternatively give sample form for banks to suggest for new loans. *Mr Moje to report to*
- 1.4.5 Have a way of giving information to public. (marketing sub-committee)
Refresh if appropriate.
E Moje to confirm C Maipambe is on marketing: or look amongst Council members. *wanted to talk to* EM/CM
- 2.5.1 New application from T Modisagape has been approved as Ordinary member: send a letter. ET
- 2.6 CORRESPONDENCE**
- 2.6.1 Received letter from ERB: forward to general membership. Get Executive secretary to follow up with phone calls.
ET asked E Moje to talk to P Gilika: ET to make another attempt to get to him. ET
- 2.7 PUBLICATIONS/NEWS LETTER**
- 2.7.1 **MATTERS ARISING FROM PREVIOUS MINUTES**
- 7.7.3 BIDP electronic forms on website:
12 people managed to print eforms from website.
Just have a demo at the moment. Ask council members for an opinion.
K Morake proposes e certificates. Council would like to pursue this.
AAB and IBQS to access BIDP eforms: cost implications to be investigated: soft copies being pirated – demand is true.
Kefilwe Makgetho to assisted on website.
Discussion A Groth and D Young agreed to define.

Get quotation and decide whether to implement.
 Not done already, we got a bill from K Makgetho – not consistent with discussion before.
 President has spoken to Kefitwe. Next week to make resolution regarding his invoice.

Cost of secure payment has come down: Council will get a report from both K Makgetho and E.Tshoganetso.

EM

- 8.7.3 Newsletter: *(Mr. Maipembe to communicate with Allen)*
~~Get committee to decide if happy with the draft newsletter prepared.~~ EM/CM

- 1.7.2.1 Labour Only Contract: to be useful within a couple of months. Propose an electronic variant of minor works. Also discussing insurance. *There is now a form and as a test using new version of Feb*
next meeting take up Feb 2nd Tuesday of Feb

2.8 PUBLIC RELATIONS

2.8.1 MATTERS ARISING FROM PREVIOUS MINUTES

- 6.6.1 Government non-payment: *keep talking*
 Keep talking to director DBES so he does not forget and write a letter. BOCCIM should be chased to talk to DBES.

EM

2.9 ANY OTHER BUSINESS

- 2.9.1 Vice Chairman propose duration of meetings. 1h30 hours.
 2.9.2 Secretary to see if format can not be compressed: reduce pages from 4 aim 2 pages.
 2.9.3 K Morake propose full participation: Year Planner – identify actions and people responsible.
 May call brains-storming session to be called one of 1st meetings.

NDH

KM

2.10 NEXT MEETING

- 2.10.1 The next council meeting will be held on Tuesday, 24th January, 2012 at 6pm at plot 915, Gaborone, BIDP shop.

- 2.10.2 Schedule for next year Council meetings:

Tuesday, 21st February, 2012 ✓
 Tuesday, 20th March, 2012
 Tuesday, 24th April, 2012
 Tuesday, 22nd May, 2012
 Tuesday, 19th June, 2012
 Tuesday, 24th July, 2012
 Tuesday, 21st August, 2012

The meeting was adjourned at 19h32 (1950)

President

Secretary

	Fax	Email
Cc: Evans Moje - President	310 5076	ekmoje@mega.bw
Edward Mazhani - Vice President	74362259	mazhaniet@mopipi.ub.bw
Ontlametse Onneng - Treasurer	538 0603	o.onneng@gmail.com
Ndingililo Hobona - Secretary	71493357	ndhobona@yahoo.com
Gerrit Vlug	533 7249	vlug@mega.bw
Andreas Groth	392 3462	agasgroth@gmail.com
David Young	397 1181	ya@yabw.net
Kabelo Morake	397 2002	kabelo@agb.co.bw
Paul Shimunza	7147 7822	shimarchdesigns@yahoo.com
Paul Lyamuya	7176 9414	lyamuyap@mopipi.ub.bw
Chiwala Maipambe	395 1883	chiwala.m@fitzwilliam.co.bw
Mutua Mutuku	7211 6323	Mutua@sybion-int.co.bw
File		